

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Meeting of the Board of Public Utilities

Date of Meeting: April 11, 2016

Time of Meeting: 6:30 p.m.

Place of Meeting: Art Pick Council Chambers
3900 Main Street (at Main and Tenth Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Dave Austin (Chair) Justin Scott-Coe (Vice Chair)
Darrell Ament David Crohn
Kevin Foust Jennifer O'Farrell
Andrew Walcker

Absent: Ron Cole (excused absence due to other)

CITIZENS PARTICIPATION

1 Public Comment:

An e-comment was received from a Mr. Jerry Cooksey regarding PLANNING CASE P16-0116: Proposed Historic Preservation Fund Grant request by Jerald Rossow.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar:

Motion – Scott-Coe. Second – O'Farrell.

Ayes: Austin, Scott-Coe, Ament, Crohn, Foust, O'Farrell, and Walcker.

Absent: Ron Cole (excused absence due to other)

Other Items

2 REMOVAL AND REPLACEMENT OF THE EXISTING ROOF SYSTEMS AT THE UTILITIES OPERATION CENTER BUILDING A, 2911 ADAMS AVENUE – BID NO. RPU-7353, WORK ORDER NO. 1604373 FOR \$302,103

The Board of Public Utilities:

1. Approved Work Order No. 1604373 in the amount of \$302,103, including a 10% contingency;
2. Awarded a contract to the lowest responsive bidder Letner Roofing Company in the amount of \$274,639 for the installation of a new roofing system at the Utilities Operation Center, Building A, Bid No. RPU-7353; and
3. Authorized the City Manager, or his designee, to execute the construction contract.

3 **SECOND AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES FOR AN EXAMINATION AND PERFORMANCE AUDIT**

The Board of Public Utilities approved the Second Amendment to the Professional Service Agreement with Baker Tilly Virchow Krause, LLP for the performance audit to extend the term through August 1, 2016.

DISCUSSION CALENDAR

4 **SHAREHOLDER PROXY AUTHORITY FOR MUTUAL WATER COMPANIES**

Assistant General Manager/Water Todd Jorgenson explained the annual process and the need for voting representation and alternates for shareholder's meetings of the mutual water companies in which the City owns stock and answered questions.

Assistant General Manager Jorgenson informed the Board that the attachment entitled "Annual Shareholder Meeting Dates" needed the following correction to it:

This will be rescheduled to the second Monday in May in 2016 where a new annual meeting date will be set.

Following discussion and the correction of the attachment, the Board of Public Utilities approved and recommended that the City Council confirm the voting representatives and alternates outlined in the report and delegate authority to any designated representative or alternate to vote the City's shares as the City's proxy at all meetings of the respective mutual water companies.

Motion – Scott-Coe. Second – Walcker.

Ayes: Austin, Scott-Coe, Ament, Crohn, Foust, O'Farrell, and Walcker.

Absent: Ron Cole (excused absence due to other)

5 **UPDATE OF CITY OF RIVERSIDE'S PROPOSED REVISION TO THE CODE OF ETHICS**

Assistant City Attorney Susan Wilson gave a presentation explaining the City's newly adopted revision to the Code of Ethics, including the creation of the Board of Ethics.

Following discussion, the Board of Public Utilities received and filed the update on the City's proposed revision to the Code of Ethics.

Motion – Ament. Second – O'Farrell.

Ayes: Austin, Scott-Coe, Ament, Crohn, Foust, O'Farrell, and Walcker.

Absent: Ron Cole (excused absence due to other)

BOARD MEMBER/STAFF COMMUNICATIONS

6 **SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF**

Vice Chair Scott-Coe reported that he and others attended the Boards & Commissions Reception on March 28, 2016 honoring past Board Members Susan Cash, Nick Ferguson, and David Roberts.

7 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- Update on Aliso Canyon Natural Gas Issue/Impacts
- Review of the Board of Public Utilities' Standing Rules
- Opposition to Assembly Bill 938

GENERAL MANAGER'S REPORT

- 8 Safety Update
- 9 Electric / Water Contract Panel Update – March 2016
- 10 Open and Closed Work Orders – February 2016
- 11 Water Highlights – February 2016
- 12 Monthly Power Supply Report – February 2016
- 13 SCPPA Monthly Agenda / Minutes – February 18, 2016
- 14 SCPPA Miscellaneous Billings – March 2016
- 15 City Council Agendas – April 5, 2016 and April 12, 2016
- 16 Upcoming Meetings
- 17 Electric / Water Utility Acronyms

UPCOMING MEETING

Chair Dave Austin adjourned the meeting at approximately 6:53 p.m. The next regular meeting of the Board of Public Utilities will be on Monday, April 25, 2016 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: 

Girish Balachandran, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated April 25, 2016