

## **MINUTES**

### **GOVERNMENTAL AFFAIRS COMMITTEE**

**City of Riverside**

**Wednesday, June 1, 2016, 3:30 p.m.**

**Art Pick Council Chamber**

**PRESENT:** Chair Melendrez, Vice Chair Gardner, and Member Davis

**ABSENT:** None

**STAFF PRESENT:** Lorena Verdusco, Kristi Smith, Scott Miller, Adam Raymond, Cheryl Johannes, and Dixon Mutadzakupa

**ALSO PRESENT:** Cindy Roth

Chair Melendrez called the meeting to order at 3:35 p.m.

#### **BUSINESS LICENSE TAX ADMINISTRATION AND COLLECTIONS INTERNAL AUDIT**

Following discussion, motion was made by Vice Chair Gardner and seconded by Member Davis requesting staff (1) reach out to all Chambers of Commerce within the City and in nearby cities for input regarding the Business License Tax Administration and Collections processes and procedures; (2) clarify calculation of fees; and (3) report back to the Governmental Affairs Committee. Motion carried unanimously.

#### **ORAL COMMUNICATIONS FROM THE AUDIENCE**

There were no oral communications at this time.

#### **ITEMS FOR FUTURE GOVERNMENTAL AFFAIRS COMMITTEE CONSIDERATION AS REQUESTED BY MEMBERS OF THE COMMITTEE**

There were no future items requested at this time.

The Governmental Affairs Committee adjourned at 4:13 p.m.

Respectfully submitted,



**LORENA VERDUSCO**  
Deputy City Clerk