

CITY OF RIVERSIDE
BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities

Date of Meeting: May 23, 2016

Time of Meeting: 6:30 p.m. (Board meeting began @ 6:55 p.m.)

Place of Meeting: Art Pick Council Chambers
3900 Main Street (at Main and Tenth Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present:	Dave Austin (Chair)	Justin Scott-Coe (Vice-Chair)
	Darrell Ament (arrived late)	Ron Cole
	David Crohn	Kevin Foust
	Jennifer O'Farrell	Andrew Walcker

Absent: None.

1 TRUJILLO WATER COMPANY SHAREHOLDERS ANNUAL MEETING

Mr. Dave Austin, president of the Trujillo Water Company, called the annual meeting of the Trujillo Water Company Shareholders to order at 6:30 p.m. The meeting adjourned at 6:42 p.m.

2 TRUJILLO WATER COMPANY DIRECTORS ORGANIZATIONAL MEETING

The Trujillo Water Company Directors Organizational meeting was called to order at 6:43 p.m. and adjourned at 6:49 p.m.

The Board of Public Utilities took a five-minute break at this time.

PRESENTATIONS

3 EMPLOYEE RECOGNITION AWARDS FOR THE EMPLOYEES COMPLETING THE SAFETY FOR SUPERVISORS COURSE

The Board of Public Utilities recognized the following employees for their dedication and contributions to safety within the organization:

Customer Relations Division

Paul Delgado

Energy Delivery Division

Juan Acosta
Kenneth Coffey
John Corner
Samuel Davis
Victor Garcia
Travis Johnson
James King
Viset Ong

Resources Division

John Baker

Water Division

Keron Crawford
Christopher Gross
Joseph Janssens
Kaylee LaFace
Simon Lee

Energy Delivery Division (cont'd)

Robert Lovas
Gerald McAllister
Jeff McKown
David Miller
Viset Ong
Ben Peppito
James Perez
Timothy Rezendes
John Stone

Water Division (cont'd)

Mercell Manuel
Morgan Newlin
Robert Miechowicz
Fernando Romero
Jesse Serna
Marc Smith
Marsha Williams
Greg Worley

MINUTES

- 4 Deferred to the next Board meeting – Approval of the minutes from the Board of Public Utilities regular meeting held on April 25, 2016.
- 5 Deferred to the next Board meeting – Approval of the minutes from the Board of Public Utilities regular meeting held on May 9, 2016.

CITIZENS PARTICIPATION

- 6 Public Comment
None.

PUBLIC HEARING - CONTINUED TO JUNE 27, 2016 AT 6:30 PM

- 7 CONTINUED TO JUNE 27, 2016 AT 6:30 PM - PUBLIC HEARING - 2015 URBAN WATER MANAGEMENT PLAN (UWMP)

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar.

Motion – Cole. Second – Foust.

Ayes: Austin, Scott-Coe, Ament, Cole, Crohn, Foust, O'Farrell, and Walcker.

Abstain: Board Member David Crohn recused himself from approval of Item 11 due to financial conflict of interest.

Absent: None.

Electric Items

8 APPROVAL OF AMMENDED AGREEMENT WITH UTILIQUEST, L.L.C. FOR UNDERGROUND LOCATING SERVICES FOR \$807,000 OVER TWO YEARS

The Board of Public Utilities:

1. Approved the expenditure of \$784,000 by RPU underground locating services to be performed by Utiliquest L.L.C.; and
2. Recommended that the City Council approve the First Amendment to Professional Consultant Services Agreement with Utiliquest, L.L.C., of Alpharetta, Georgia for underground locating services for Riverside Public Utilities Electric, Water and Public Works Sewer in an amount not to exceed \$807,000, and extending the term by two years.

9 APPROVAL OF AWARD OF A PURCHASE ORDER TO ONE SOURCE DISTRIBUTORS FOR AN ELECTRICAL GENERATOR AND TRAILER FOR \$126,382

The Board of Public Utilities approved the award of a purchase order in the amount of \$126,382.96 to One Source Distributors, Oceanside, CA for a 300kVA (kilo-Volt-Amp) electrical generator and trailer.

10 PROFESSIONAL SERVICE AGREEMENT WITH UTILITY SYSTEM EFFICIENCIES, INC. RFP 1557 FOR RIVERSIDE TRANSMISSION RELIABILITY PROJECT FOR \$160,680

The Board of Public Utilities:

1. Approved a professional services agreement with Utility System Efficiencies, Inc. for strategic planning and evaluation of alternatives for the Riverside Transmission Reliability Project (RTRP) in the amount of \$160,680;
2. Authorized the City Manager, or his designee, to execute the agreement; and
3. Authorized a Purchase Order to Utility System Efficiencies, Inc. in the amount of \$160,680.

Other Items

Board Member David Crohn recused himself from approval of Item 11 due to financial conflict of interest.

11 THE UNIVERSITY OF CALIFORNIA RIVERSIDE'S PROPOSAL FOR RIVERSIDE PUBLIC UTILITIES' ENERGY INNOVATIONS GRANT FOR \$100,000

The Board of Public Utilities approved and recommended that the City Council approve the UCR request for an Energy Innovations Grant in the amount of \$100,000, to be paid in three installments to be funded in Fiscal Year 2016-17, to research Coordinated Energy Management in Net-Zero Mixed-Use Buildings.

12 PUBLIC UTILITIES BOARD COMMITTEE ASSIGNMENTS

The Board of Public Utilities received and filed the Board Committee Assignments:

- (1) Electric Committee
Jennifer O'Farrell (Chair)
Ron Cole
Kevin Foust
Justin Scott-Coe
- (2) Water Committee
Andrew Walcker (Chair)
Darrell Ament
David Crohn
Jennifer O'Farrell
- (3) Customer Relations/Finance Committee
Dave Austin (Chair)
Justin Scott-Coe (Vice-Chair)
Jennifer O'Farrell (Electric Chair)
Andrew Walcker (Water Chair)

13 FIRST AMENDMENT TO THE AGREEMENT WITH LEIDOS ENGINEERING, LLC., FOR PROFESSIONAL CONSULTANT SERVICES FOR ELECTRIC COST OF SERVICE AND RATE DESIGN PROJECT EXTENDING THE TERM OF THE AGREEMENT TO APRIL 30, 2017 AND INCREASING THE CONTRACT AMOUNT BY \$21,150 TO A REVISED CONTRACT AMOUNT OF \$146,150

The Board of Public Utilities approved the First Amendment to the Professional Service Agreement with Leidos Engineering, LLC., of Denver, Colorado, for the Electric Cost of Service Analysis and Rate Design, extending the term of the Agreement to April 30, 2017 and increasing the Agreement by \$21,150 from the original contract amount of \$125,000 to a revised contract amount of \$146,150.

14 ANNUAL RETAIL ELECTRIC PROVIDER POWER SOURCE DISCLOSURE REPORT TO THE CALIFORNIA ENERGY COMMISSION, ANNUAL POWER CONTENT LABEL, AND ATTESTATION

The Board of Public Utilities:

1. Approved the Annual Power Source Disclosure Report for calendar year 2015;
2. Attested as to the accuracy of the Annual Power Source Disclosure Report;
3. Approved the annual Power Content Label for calendar year 2015; and
4. Authorized the City Manager, or his designee, to execute and submit the attestation.

15 GRANT OF EASEMENTS TO SANBAG IN CONNECTION WITH I-215 BARTON ROAD INTERCHANGE IMPPROVEMENT PROJECT – GRAND TERRACE, CA

The Board of Public Utilities recommended that the City Council approve SANBAG:

1. Right of Way Contract - State Highway Agreement Parcel 23362-1 and 23362-2, in the amount of \$8,830 for a 1,031 square foot roadway easement and 904 square foot Temporary Construction Easement;
2. Right of Way Contract - State Highway Agreement Parcel 23765, in the amount of \$500 for a 213 square foot Temporary Construction Easement; and
3. Authorize the City Manager, or his designee, to sign all documents and instruments necessary to complete the transaction.

16 LOW INCOME ASSISTANCE – SHARING HOUSEHOLDS ASSIST RIVERSIDE'S ENERGY PROGRAM CONTRACT AMENDMENT - \$1,000,000

The Board of Public Utilities approved and recommended that the City Council:

1. Approve a Sixteenth Amendment to the Agreement with the County of Riverside Department of Public Social Services – Department of Community Action to extend the SHARE program from July 1, 2016 through June 30, 2017 in the amount of \$1,000,000; and
2. Authorize the City Manager, or his designee, to approve payments up to 25%, or \$250,000, above the SHARE contract amount if allocated funds are depleted before the contract term ends.

DISCUSSION CALENDAR

17 APPROVAL OF RIVERISDE PUBLIC UTILITIES UPDATED FISCAL POLICIES

Mr. Russ Hissom, Baker Tilly, presented an overview of the proposed fiscal policiesnswered questions from the Board.

Following discussion, the Board recommended that the City Council:

1. Approve the updated RPU Fiscal Policies; and
2. Direct staff to annually review the Fiscal Policies and update, at a minimum, once every three years to reflect needed changes to policy.

Motion – Scott-Coe. Second – O'Farrell.

Ayes: Austin, Scott-Coe, Ament, Cole, Crohn, Foust, O'Farrell, and Walcker.

Absent: None.

- 18 APPROVAL OF WORK ORDER NO. 1514752 FOR \$2,198,993 AND AWARD OF A PURCHASE ORDER TO DELTA STAR FOR A MOBILE SUBSTATION FOR \$1,977,993

Assistant General Manager Pat Hohl provided an overview of the staff recommendations.

Following discussion, the Board of Public Utilities:

1. Approved Work Order No. 1514752 in the amount of \$2,198,993; and
2. Approved the award of a purchase order in the amount of \$1,977,993 to Delta Star, Inc. of San Carlos, California, for a 30 MVA (mega-Volt-Amp) mobile substation.

Motion – Scott-Coe. Second – Cole.

Ayes: Austin, Scott-Coe, Ament, Cole, Crohn, Foust, O'Farrell, and Walcker.

Absent: None.

- 19 SUMMER 2016 OUTLOOK REPORT FOR WATER AND ELECTRIC RESOURCES AND RELIABILITY

Assistant General Manager Pat Hohl provided a brief presentation that provided an outlook on electric operations for the summer of 2016. He indicated that we may have issues this summer due to natural gas shortages caused by the Aliso Canyon natural gas field shut down in Porter Ranch area.

Assistant General Manager Todd Jorgenson gave a brief update on the water operations for the summer of 2016. He indicated that demand has continued to decline since 2013 due to drought and conservation mandates.

Following discussion, the Board of Public Utilities received and filed this presentation and oral update.

Motion – Cole. Second – Ament.

Ayes: Austin, Scott-Coe, Ament, Cole, Crohn, Foust, O'Farrell, and Walcker.

Absent: None.

BOARD MEMBER/STAFF COMMUNICATIONS

- 20 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

None.

- 21 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- RTRP Update

GENERAL MANAGER'S REPORT

- 22 Open and Closed Work Orders – April 2016
- 23 City Council Agendas – May 3, 2016 and May 10, 2016
- 24 Upcoming Meetings
- 25 Electric / Water Utility Acronyms
- 26 Quarterly Board of Public Utilities Attendance Report – Jan, Feb, and March 2016

UPCOMING MEETING

Chair Dave Austin adjourned the meeting at approximately 8:26 p.m. The next scheduled meeting of the Board of Public Utilities is to be held on Monday, June 6, 2016 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: 

Girish Balachandran, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: June 6, 2016