



*City of Arts & Innovation*

**MINUTES  
PARK AND RECREATION COMMISSION**

Monday, July 11, 2016, 6:30 p.m.  
Dales Senior Center – White Park  
3936 Chestnut Street  
Riverside, CA 92501  
951-826-2000

Commissioners Present: Lyles, Cardullo, Rounds, Feola, Elliot, Negron and Whatley

Commissioners Absent: Venegas – unexcused  
Johnson - unexcused

Staff Present: Adolfo Cruz, Director  
Mario Lara, Deputy Director  
Andrew Emery, Park Superintendent  
Robin Metz, Recreation Superintendent  
Patricia Solano, Community Services Superintendent  
Mayra Ocampo, Senior Administrative Assistant  
Ebony Perkins, Recreation Services Coordinator  
Gabbi Cao, Recreation Services Coordinator  
Crystal Chavez, Recreation Services Coordinator  
Jacob Rosenberger, Aquatics Assistant Coordinator  
Amber Mastellone, Aquatics Assistant Coordinator  
Timothy Courtney, Aquatics Assistant Coordinator

Public Works Staff Present: Robert Filiar, Urban Forester

**CALL TO ORDER**

Vice Chair Lyles called the meeting to order at approximately 6:45 p.m.

**CITIZENS PARTICIPATION**

**1. PUBLIC COMMENT PERIOD**

There were no public comments during the meeting.

**2. Correspondences**

Director Cruz informed Commissioners about new section on agenda to reflect correspondences the department receives. They will be presented as they become available.

**3. APPROVAL OF MINUTES**

Commissioner Cardullo corrected the minutes to reflect the name Terry Walling not Jerry Walling on section 3 of the minutes.

The Commission approved the minutes for the May 9, 2016, meeting with correction.

Motion: Cardullo  
Second: Elliot  
Ayes: All

### **CONSENT CALENDAR**

The following matters, presented to the Park and Recreation Commission on the consent calendar for consideration, were approved by a motion affirming the action appropriate to the item:

#### **4. PRCSD QUARTERLY REPORT : APRIL - JUNE 2016**

#### **5. PUBLIC WORKS DEPARTMENT URBAN FORESTRY / LANDSCAPE DIVISION QUARTERLY REPORT**

Motion: Rounds  
Second: Negron  
Ayes: All

### **PRESENTATION**

#### **6. UPDATE ON THE CAPTURE RIVERSIDE PARKS PHOTOGRAPHY CONTEST**

Superintendent Metz presented Recreation Services Coordinator Crystal Chavez and thanked her for the bright, new idea of the Capture Riverside, photography contest. It's been a great way to collect pictures from the many areas for which the department is responsible. After Superintendent Metz showed the PowerPoint presentation, she welcomed Brian Lo, the second quarter contest winner. Mr. Lo informed the Commission he loves photography and is happy he was able to capture the "tranquil" picture which he feels represents the department and residents in many ways.

Commissioner Whatley entered the meeting at this time.

#### **7. UPDATE ON CONTRACT CLASS PROGRAMMING**

Superintendent Metz presented Recreation Services Coordinator Gabbi Cao, who is doing an amazing job within the Contract Class section with only six months of experience under that section. Superintendent Metz showed the PowerPoint presentation.

Commissioner Whatley informed staff about the opportunity for the Kiwanis Club to donate toward scholarships.

Deputy Director Lara confirmed he can be point of contact.

#### **8. UPDATE ON AQUATICS SECTION PROGRAMMING**

Superintendent Metz presented Recreation Services Coordinator Ebony Perkins and the three Aquatics Assistant Coordinators Jacob Rosenberger, Amber Mastellone and Timothy Courtney;

she thanked them for a job very well done, especially for being a new aquatics team this summer. Superintendent Metz showed the PowerPoint presentation.

After the presentations, a motion was made to receive all presentations for file.

Motion: Whatley  
Second: Cardullo  
Ayes: All

## **DISCUSSION**

### **9. AUTOMATED TRAIL-USER COUNTERS AT MT. RUBIDOUX**

Superintendent Emery informed the Commissioners about the automated trail-user counters at Mt. Rubidoux. The mountain is very popular and busy; the department desires to obtain data on the volume of visitors. The information will help with maintenance, enforcement, improvements, and future grants.

After discussion, a motion was made to receive the report for file.

Motion: Whatley  
Second: Elliot  
Ayes: All

## **ANNOUNCEMENTS, MEETING DATES, AND COMMISSION REQUESTS**

Commissioner Negrón

- Informed the Commission and staff about the Department of Mental Health hosting a Fill a Backpack drive between August 3 –14.
- Asked the Commission and staff to explore the many events the Riverside Museum offers for the entire family.

Commissioner Lyles

- Reminded Commissioners about attending the Rhythm of Riverside Summer Concerts.

Director Cruz

- Invited the Commissioners to the July 12, City Council meeting, at 2:00 p.m. where department and employees will be recognized. He explained July is “Park and Recreation Month” throughout the State of California.
- Informed the Commissioners about the Running Man Challenge video the marketing section compiled of the department, and encouraged them to see it on the Department’s webpage and YouTube. Department showed great spirit while doing the video!

Superintendent Solano

- Informed the Commission that Mariachi Festival will be a one-day event this year but will still consist of all the great amenities. The event will be on Saturday, September 24.

Commissioner Negrón

- Recommended the department collaborate with Museum of Photography and Riverside Community College's photography department to capture the Mariachi Festival.

Commissioner Whatley

- Asked the department to look into AB-2444 and the possibility of getting grant money for the department.

**10. ADJOURNMENT**

Vice Chair Lyles adjourned the meeting at approximately 7:45 p.m. The next meeting will be held on Monday, August 8, 2016, at Dales Senior Center – White Park, 3936 Chestnut Street, Riverside, CA 92501.