

MINUTES

UTILITY SERVICES/LAND USE/ENERGY DEVELOPMENT COMMITTEE

**Monday, December 12, 2016, 1 p.m.
Art Pick Council Chamber**

PRESENT: Chair Mac Arthur, Vice Chair Soubrious, and Member Gardner

ABSENT: None

STAFF PRESENT: Lorena Verduco, Kristi Smith, Marianna Marysheva, Rafael Guzman, Kris Martinez, Tina English, Mark Steuer, Dulce Gomez, Vanessa Mayne, Chuck Conder, and others

ALSO PRESENT: Ben Clymer, Jr., Nancy Clymer, Steven Lawson, Teresa Andrawis, Norm Gritton, Janice Penner, Drew Oberjuerge, Tom Mize, Tim Milhouse, Emily Kwatinetz, Julie Dixon, and others

Chair Mac Arthur called the meeting to order at 1 p.m.

PROHIBIT SMOKING OF ELECTRONIC CIGARETTES IN PUBLIC PLACES

Following discussion, motion was made by Member Gardner and seconded by Vice Chair Soubrious to forward the recommendation to the City Council to add a new chapter to the Riverside Municipal Code to prohibit smoking of electronic cigarettes in public places. Motion carried unanimously.

ENCROACHMENT PERMIT PROCESS UPDATE

Following discussion, motion was made by Vice Chair Soubrious and seconded by Member Gardner to (1) amend Riverside Municipal Code Section 13.08.015 to create a simple and streamlined process for issuance of private wall and/or fence encroachments subject to specific conditions of approval to include (a) a recorded covenant and agreement; (b) the property owner to hold the City harmless for the encroachment; (c) an acknowledgement that walls and/or fences are in the public right-of-way that may need to be removed and replaced for a City project and such removal and replacement will be at the property owner's expense; (d) no insurance required; and (e) no expiration date on encroachment permits; and (2) direct staff to contact previous property owners to obtain a covenant and agreement. Motion carried unanimously.

DOWNTOWN PARKING STRATEGIC PLAN REVIEW AND TWO-YEAR IMPLEMENTATION PLAN

Following discussion, motion was made by Member Gardner and seconded by Vice Chair Soubrious recommending that the City Council (1) review the Downtown Parking Strategic Plan; and (2) approve a two-year implementation plan to include parking rate changes and program improvements. Motion carried unanimously.

ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no oral communications at this time.

**ITEMS FOR FUTURE UTILITY SERVICES/LAND USE/ENERGY DEVELOPMENT
COMMITTEE CONSIDERATION AS REQUESTED BY MEMBERS OF THE
COMMITTEE**

Chair Mac Arthur requested review of the current complaint-driven process used by Code Enforcement.

The Committee adjourned at 2:22 p.m.

Respectfully submitted,


LORENA VERDUSCO
Deputy City Clerk