

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Meeting of the Board of Public Utilities

Date of Meeting: February 13, 2017

Time of Meeting: 6:30 p.m.

Place of Meeting: Art Pick Council Chambers
3900 Main Street (at Main and Tenth Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present:	Dave Austin (Chair)	Justin Scott-Coe (Vice Chair)
	Ron Cole	David Crohn
	Kevin Foust	O'Farrell
	Elizabeth Sanchez-Monville	Andrew Walcker

Absent: None.

PRESENTATIONS

1 EMPLOYEE RECOGNITION AWARD TO THE PROJECT TEAM FOR THE UTILITIES OPERATION CENTER LOCKER ROOM IMPROVEMENT PROJECT

The Board of Public Utilities recognized Staci Sullivan, Utilities Principal Analyst; Christina Guerrero, Project Coordinator; Gerald McAllister, Principal Engineer; Jeff Hill, Utilities Electric Supervisor; Andy Lindsay, Utilities Water Superintendent; and Carlos Adame, Building Maintenance Specialist for their excellent work on the Utilities Operation Center Locker Room Improvement Project.

CITIZENS PARTICIPATION

2 Public Comment:

Jason Hunter from Ward 1 commented on Items 4 and 5 on the consent calendar on this agenda.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar, with the exception of Item 4, **COMMERCIAL LEASE AGREEMENT – MISSION SQUARE OFFICE BUILDING WITH VIVIAN YOUNGER, DBA YOUNGER & COMPANY, CPA'S, FOR A TWO-YEAR TERM AT 3750 UNIVERSITY AVENUE, SUITE 570, IN THE AMOUNT OF \$233,880; SUBLEASE AGREEMENT BETWEEN YOUNGER & COMPANY, CPA'S AND GARCIA & REED, LLP FOR A PORTION OF THE SPACE**, which was placed on the Discussion Calendar:

Motion – Scott-Coe. Second – Cole.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, O'Farrell, Sanchez-Monville, and Walcker.

Absent: None.

Minutes

- 3 The minutes from the Board of Public Utilities regular meeting held on January 23, 2017 were approved as presented.

Other Items

4 MOVED TO DISCUSSION CALENDAR

- 5 2017 ANNUAL INTEREST RATE OF 0.02% TO BE PAID ON CUSTOMER DEPOSITS
The Board of Public Utilities approved the annual interest rate of 0.02% for customer deposits.

DISCUSSION CALENDAR

- 4 COMMERCIAL LEASE AGREEMENT – MISSION SQUARE OFFICE BUILDING WITH VIVIAN YOUNGER, DBA YOUNGER & COMPANY, CPA'S, FOR A TWO-YEAR TERM AT 3750 UNIVERSITY AVENUE, SUITE 570, IN THE AMOUNT OF \$233,880; SUBLEASE AGREEMENT BETWEEN YOUNGER & COMPANY, CPA'S AND GARCIA & REED, LLP FOR A PORTION OF THE SPACE

Board Chair Austin requested this item be placed on the Discussion Calendar for more explanation of why the increase in the deposit and who pays the possessory interest taxes?

Deputy General Manager Kevin Milligan explained the increase to the deposit was due to Younger & Company's payment history issues in the past and that the City will pay the possessory interest taxes - consistent with other leases.

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve the Commercial Lease Agreement – Mission Square Office Building with Vivian Younger dba Younger & Company, CPA's, for a two-year term with an option for a three year extension, for approximately 3,556 square feet of rentable space located at 3750 University Avenue, Suite 570;
2. Approve the Sublease Agreement between Younger & Company, CPA's and Garcia & Reed, LLP, for a portion of the space; and
3. Authorize the City Manager, or his designee, to execute the Commercial Lease Agreement – Mission Square Office Building, and the optional three year extension, with Vivian Younger dba Younger & Company, CPA's, including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transaction.

Motion – Cole. Second – Sanchez-Monville.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, O'Farrell, Sanchez-Monville, and Walcker.

Absent: None.

6 RIVERSIDE PUBLIC UTILITIES ECONOMIC AND SOCIAL IMPACT ANALYSIS REPORT AND PRESENTATION BY UNIVERSITY OF CALIFORNIA FORECAST, LLC.

Dr. Robert Kleinhenz from UCR Forecast LLC gave a presentation of the Riverside Public Utilities Economic and Social Impact Analysis report that they did for RPU and answered questions from the Board. The Board members expressed appreciation for the report and findings.

Following discussion, the Board of Public Utilities received and filed the Riverside Public Utilities Economic and Social Impact Analysis Report and presentation as prepared and presented by University of California Forecast, LLC.

Motion – Scott-Coe. Second – Crohn.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, O'Farrell, Sanchez-Monville, and Walcker.

Absent: None.

7 RIVERSIDE PUBLIC UTILITIES STRATEGIC PLAN 2017-2021

General Manager Girish Balachandran reported on the RPU 2017-2021 Strategic Plan and stated that this plan was a "living document" meaning that it will change with time and that staff would be bringing updates back to the Board on a bi-annual basis.

The Board expressed appreciation for the report.

Following discussion, the Board of Public Utilities received and filed the Utility 2.0 Strategic Plan: 2017-2021.

Motion – Cole. Second – Sanchez-Monville.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, O'Farrell, Sanchez-Monville, and Walcker.

Absent: None.

8 REQUEST FOR PROPOSAL NO 1602 FOR THE ENERGY DELIVERY CONSULTANT PANEL, PROFESSIONAL CONSULTANT SERVICE AGREEMENTS TO PROVIDE ENERGY DELIVERY ENGINEERING SERVICES, FOR A TERM ENDING JUNE 30, 2019 - TOTAL NOT TO EXCEED \$2,000,000 PER CONSULTANT

Assistant General Manager/Energy Delivery George Hanson gave a presentation regarding the Energy Delivery Consultant Panel and answered questions from the Board.

Following discussion, the Board of Public Utilities:

1. Approved the Professional Consultant Services Agreements for the Energy Delivery Consultant Panel to provide energy delivery engineering services for a term ending June 30, 2019, and for a total not to exceed compensation of \$2,000,000 per consultant; and

2. Authorized the City Manager, or his designee, to execute the Professional Consultant Services Agreements for the Energy Delivery Consultant Panel and related documents with all selected firms.

Motion – Scott-Coe. Second – Cole.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, O'Farrell, Sanchez-Monville, and Walcker.

Absent: None.

9 RESOLUTION AUTHORIZING CITY MANAGER TO ISSUE PURCHASE ORDERS UNDER THE CONTRACTOR PANELS

Assistant General Manager/Energy Delivery George Hanson gave a presentation regarding the Energy Delivery and Water Contract Panel and he and Assistant General Manager/Water Todd Jorgenson answered questions.

Following discussion, the Board of Public Utilities recommended that the City Council adopt a resolution:

1. Authorizing the City Manager, or his designee, to issue purchase orders for the award of each individual project to the lowest responsible and responsive bidder, if the expenditure has been approved by either the Board of Public Utilities or the City Council, as applicable;
2. Directing the City Manager to update the City's Resolution No. 22576 (Purchasing Resolution) to reference the procedures for the award of a project under these panels; and
3. Directing the City Manager to seek Board approval to add qualified contractors to any panel.

Motion – O'Farrell. Second – Scott-Coe.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, O'Farrell, Sanchez-Monville, and Walcker.

Absent: None.

10 AWARD BID NO. RPU-7416 FOR THE WOOD STREETS STREETLIGHT REPLACEMENT PROJECT PHASE 2 TO INTERNATIONAL LINE BUILDERS INC. OF RIVERSIDE, CALIFORNIA, IN THE AMOUNT OF \$1,963,203.11 – APPROVE WORK ORDER NO. 1523553 FOR \$2,300,000

Assistant General Manager/Energy Delivery George Hanson reported on the Wood Streets Streetlight Replacement Project / Phase 2 and answered questions.

Following discussion, the Board of Public Utilities:

1. Awarded Bid No. RPU-7416 for the Wood Streets Streetlight Replacement Project Phase 2, to the lowest responsive bidder International Line Builders Inc, Riverside, California, in the amount of \$1,963,203.11; and

2. Approved Work Order No. 1523553 in the amount of \$2,300,000.

Motion – Walcker. Second – Cole.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, O'Farrell, Sanchez-Monville, and Walcker.

Absent: None.

- 11 CONSTRUCTION OF THE FY16/17 GROUNDWATER WELL REHABILITATION PROJECT – AWARD OF BID NO. RPU-7454 TO GENERAL PUMP COMPANY, INC. OF SAN DIMAS, CALIFORNIA, IN THE AMOUNT OF \$906,020 – APPROVE WORK ORDER NO. 1712389 FOR THE RAUB 7 WELL IN THE AMOUNT OF \$267,288, WORK ORDER NO. 1712675 FOR THE RAUB 6 WELL IN THE AMOUNT OF \$297,582, WORK ORDER NO. 1712676 FOR THE TIPPECANOE WELL IN THE AMOUNT OF \$301,454, WORK ORDER NO. 1712677 FOR THE GAGE 92-3 WELL IN THE AMOUNT OF \$264,626 AND WORK ORDER NO. 1712678 FOR THE FLUME 3 WELL IN THE AMOUNT OF \$255,672 FOR A TOTAL PROJECT COST OF \$1,386,622

Assistant General Manager/Water Todd Jorgenson reported on the construction of the Fiscal Year 2016/2017 Groundwater Well Rehabilitation Project and answered questions.

Following discussion, the Board of Public Utilities:

1. Awarded a contract for the construction of the FY16/17 Groundwater Well Rehabilitation Project – Bid No. RPU-7454 to the lowest responsive and responsible bidder, General Pump Company, Inc. of San Dimas, California, in the amount of \$906,020;
2. Approved five work orders for capital expenditures, including all design, construction, contract administration, inspection and construction contingency costs, for the FY16/17 Groundwater Well Rehabilitation Project, for a total project not to exceed \$1,386,622;
 - a. Work Order No. 1712389 for the Raub 7 Well in the amount of \$267,288;
 - b. Work Order No. 1712675 for the Raub 6 Well in the amount of \$297,582;
 - c. Work Order No. 1712676 for the Tippecanoe Well in the amount of \$301,454;
 - d. Work Order No. 1712677 for the Gage 92-3 Well in the amount of \$264,626; and
 - e. Work Order No. 1712678 for the Flume 3 Well in the amount of \$255,672;
3. Authorized the City Manager, or his designee, to increase or decrease the five individual work order amounts included in the FY16/17 Groundwater Well Rehabilitation Project, for a total project cost not to exceed \$1,386,622.

Motion – Scott-Coe. Second – Cole.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, O'Farrell, Sanchez-Monville, and Walcker.

Absent: None.

BOARD MEMBER/STAFF COMMUNICATIONS

- 12 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

Board Chair Dave Austin reported that he attended with staff the 2017 CMUA Capitol Day in Sacramento on January 30, 2017.

- 13 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

None.

GENERAL MANAGER'S REPORT

- 14 City Council / Committee Agendas – January 24, 2017
15 Water Highlights – December 2016
16 Monthly Power Supply Report – December 2016
17 Financial Statements – November 2016
18 Upcoming Meetings
19 Electric / Water Utility Acronyms

RECOGNITIONS

- 20 RECOGNITION OF BOARD MEMBERS JUSTIN SCOTT-COE AND RON COLE

General Manager Balachandran and the Board recognized and thanked Board Members Justin Scott-Coe and Ron Cole for their hard work and dedication serving on the Board of Public Utilities -- eight years of service for Board Member Scott-Coe and four years of service for Board Member Cole.

UPCOMING MEETING

Chair Dave Austin adjourned the meeting at approximately 9:30 p.m. The next regular meeting of the Board of Public Utilities will be on Monday, February 27, 2017 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: 

 Girish Balachandran, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated February 27, 2017