



## REGULAR MEETING MINUTES

Wednesday, April 26, 2017  
Art Pick Council Chambers  
3900 Main Street, Riverside, CA

### CASE REVIEW – 5:00 PM

#### Case Review Roll Call

Evans	Kurkoske	Ybarra	Huerta	Smith	Jackson	Ortiz	Timmons	Adams
✓	✓	✓	✓	B	✓	✓	✓	✓

✓ = Present    **B** = Absent / Business    **S** = Absent / Sick    **V** = Absent / Vacation    **O** = Absent / Other  
**UE** = Absent / Unexcused    **L** = Late    **LE** = Left Early    **■** = Vacant

**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Administrative Assistant

#### Public Comment

This is an opportunity for members of the public to address the Commission on closed session items.

John Brandriff addressed the Commission regarding the complaint case currently agendized.

#### Closed Session – Case Review

Pursuant to Government Code Section 54957, the Commission adjourned to Closed Session at 5:10 PM to discuss issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

CPRC CASE NO.	RPD CASE NO.
1)	17-001

The Commission recessed at 5:45 PM to reconvene in the Regular Meeting.

## **REGULAR MEETING – 5:30 PM**

### **PLEDGE OF ALLEGIANCE**

#### **Regular Meeting Roll Call**

Evans	Kurkoske	Ybarra	Huerta	Smith	Jackson	Ortiz	Timmons	Adams
✓	✓	✓	✓	B	✓	✓	✓	✓

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**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Administrative Assistant

#### **Public Comments**

Public comment on any subject matter within the Commission's jurisdiction.

John Brandriff addressed the Commission regarding RPD's processing of complaints and the Commission's purpose and credibility.

Mr. Hauptmann advised that RPD would now assign a PC number to all complaints and that the Commission would see all of them. He also noted that RPD would be changing its policies to reflect the change in practice. Commissioner Jackson asked if the RPD policy changes would be agendized for Commission discussion. Mr. Hauptmann said the policy changes would be agendized.

Carolyn Brodeur spoke of her concerns regarding Commissioner Huerta's interaction with a complainant during the March 22, 2017 meeting.

Christina Duran informed the Commission of the May Day March at Fairmount Park on May 1<sup>st</sup> at 10 AM, noting that the march would mainly be regarding immigration issues. She also noted that the Mayor's multi-cultural forum meets quarterly.

#### **Commission Meeting Absences**

##### **A) March 22 Regular Meeting – Commissioner Ybarra**

Chair Adams advised that Commissioner Ybarra was absent due to business obligations. Commissioner Evans made a motion to excuse Commissioner Ybarra's absence, and this was seconded by Commissioner Kurkoske. Seven Commissioners excused the absence; Commissioner Ybarra abstained.

#### **Approval of Minutes**

##### **A) March 22 Regular Meeting**

Chair Adams asked for a motion to approve the March 22<sup>nd</sup> minutes. A motion was made by Commissioner Huerta to approve the minutes and seconded by Commissioner Kurkoske. Seven Commissioners approved the minutes; Commissioner Ybarra abstained.

## **OFFICER-INVOLVED DEATH (OID) CASE EVALUATIONS**

Discussion and action, if any, on the following OID Case Evaluations. While the stages noted with each case are the current points of focus, the Commission may move on to new stages or return to discussion of completed stages, if needed.

- A) Stage I – Commission Member Review
- B) Stage II – Fact Finding, Request for Training & Investigation
- C) Stage III – Policy and Procedure Process
- D) Stage IV – Deliberation and Finding Process
- E) Stage V – Recommendation Process
- F) Stage VI – Written Public Report

### **Lewis Officer-Involved Death (OID) Case Evaluation**

- F) Stage VI – Written Public Report

Chair Adams asked if Commissioners had any changes or corrections to make to the draft public report. As there were none, she called for a motion to approve the report. Commissioner Jackson made a motion to approve the Lewis OID Public Report; Commissioner Huerta seconded. Unanimous approval.

Mr. Hauptmann advised that Internal Affairs would be informed of the completion and approval of the public report and that they would be asked to make the Administrative casebook available in Laserfiche for the Commission's review.

## **ONGOING COMMISSION ACTIVITIES & ISSUES**

### **CPRC Ad-hoc Committees**

Reports from Committee Chairs, with Commission discussion and action, if any, regarding respective Committee activities and / or recommendations:

- A) 2016 Outreach Committee
  - 1) CPRC Self-Assessment Project
  - 2) Community Footprint Project

- A) 2016 Outreach Committee

Chair Adams noted that Commissioners had been sent Vice-Chair Smith's "No Slides" Outreach presentation and the updating of the CPRC presentation video to include Commissioner Timmons and the new CPRC office location.

Due to Vice-Chair Smith's absence, Chair Adams reviewed the Outreach Committee's discussion topics: the Committee's belief that the Commission should have its own Facebook page, but be able to utilize the City's page as well; creation of a spreadsheet to post surveys responses; use of Survey Monkey for the online survey; review of the RPU insert's formatting; Council online letters starting to include information regarding CPRC; Outreach presentations to various groups; setting up outreach to schools is still in process; Mental Health forum meeting scheduled for May 12<sup>th</sup>; date for NPR presentation to be scheduled after Facebook page is implemented. Commissioner Evans will also check with the Chamber of Commerce regarding CPRC advertising in their newsletter.

### **Outreach**

- A) March / April Community Outreach
  - Reports from Commissioners regarding community meetings or events which they attended.
- B) Scheduled Outreach Events
- C) Future Outreach Opportunities
  - 1) Input from Outreach Coordinator on potential outreach events
  - 2) Input from Commission Members on potential outreach events

Commissioners reported on the various community meetings or events they attended.

Chair Adams noted the highway dedication ceremony at Villegas Community Center on May 26 at 10 AM.

### **Meetings and Training Sessions**

Reports from Commissioners regarding CPRC-based meetings, non-Outreach meetings, and / or training sessions attended in March / April.

Commissioners reported on the various meetings and training sessions they attended.

### **Annual Goals**

Discussion of goals for 2017

- A) Review of "Totality of Circumstances" for Officer-Involved Death (OID) case evaluations.
  - B) Youth Outreach
  - C) Ensure that CPRC Brochures are in all local City Community Centers
  - D) Create and send a separate assessment form to RPD Officers
  - F) Receive completed assessment forms from 1% of the city's population
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- A) Mr. Hauptmann advised that he had no contact from the people he had called with the LA Commission. He said he would be contacting the current director of the Commission for his assistance.
  - B) Chair Adams said the activities with schools would continue. Commissioner Jackson said that RPD has been asked to give a presentation regarding their youth programs. Mr. Hauptmann said that would be agendized for the May meeting.
    - Chair Adams said the Outreach Committee was reviewing community centers to determine which ones would be best for stocking with CPRC brochures.
    - Commissioner Jackson said she will be preparing a separate assessment form for RPD officers.
    - Chair Adams advised that the Commission is still working toward its goal of obtaining survey forms from 1% of Riverside's population.

### **Staff Report**

Mr. Hauptmann had nothing to report. Ms. Sherron advised that the online complaint form was unusable due to the recent upgrade of the webserver by IT. She said she had called IT and was working on getting the problem corrected.

### **OTHER MATTERS**

#### **Commissioner Comments**

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

Commissioner Ortiz informed the Commission of the Dollars-for-Scholars event taking place at City Hall on May 10<sup>th</sup> at 6:30 PM.

#### **Items for Future Commission Consideration**

Items for future Commission consideration can be agendized by any Commissioner. Discussion and action, if any, will occur only during the meeting for which that item has been agendized.

There were none.

## **Adjournment**

The Commission adjourned at 6:33 PM.

Respectfully submitted,



PHOEBE SHERRON  
Administrative Assistant

04-26-17 Minutes – April Regular