



## REGULAR MEETING MINUTES

Wednesday, May 24, 2017

Art Pick Council Chambers

3900 Main Street, Riverside, CA

### CASE REVIEW – 4:00 PM

#### Case Review Roll Call

Evans	Kurkoske	Ybarra	Huerta	Smith	Jackson	Ortiz	Timmons	Adams
✓	✓	✓	✓	B	O	✓	✓	✓

✓ = Present    **B** = Absent / Business    **S** = Absent / Sick    **V** = Absent / Vacation    **O** = Absent / Other  
**UE** = Absent / Unexcused    **L** = Late    **LE** = Left Early    **■** = Vacant

**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Administrative Assistant

#### Public Comment

This is an opportunity for members of the public to address the Commission on closed session items.

There were no public comments.

#### Closed Session – Case Review

Pursuant to Government Code Section 54957, the Commission adjourned to Closed Session at 5:10 PM to discuss issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

	CPRC CASE NO.	RPD CASE NO.
1)	15-006	PA-15-02005
2)	15-028	NONE
3)	16-013	NONE
4)	17-001	NONE

The Commission recessed at 5:30 PM to reconvene in the Regular Meeting.

## **REGULAR MEETING – 5:30 PM**

### **PLEDGE OF ALLEGIANCE**

#### **Regular Meeting Roll Call**

Evans	Kurkoske	Ybarra	Huerta	Smith	Jackson	Ortiz	Timmons	Adams
✓	✓	✓	✓	✓	O	✓	✓	✓

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**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Administrative Assistant

#### **Public Comments**

Public comment on any subject matter within the Commission's jurisdiction.

There were no public comments.

#### **Commission Meeting Absences**

**A)** April 26 Regular Meeting – Commissioner Smith

Chair Adams advised that Commissioner Smith was absent due to business obligations. Commissioner Ortiz made a motion to excuse Commissioner Smith's April 26<sup>th</sup> Regular Meeting absence, and this was seconded by Commissioner Ybarra. Seven Commissioners excused the absence; Commissioner Smith abstained.

#### **Approval of Minutes**

**A)** April 26 Regular Meeting

Chair Adams asked for a motion to approve the April 26<sup>th</sup> minutes. A motion was made by Commissioner Huerta to approve the minutes and seconded by Commissioner Kurkoske. Seven Commissioners approved the minutes; Commissioner Ybarra abstained.

#### **RPD Youth Programs**

Presentation by RPD's Community Services Bureau regarding the Department's youth programs.

Sgt. Jayson Wood introduced the members of RPD's Community Services Bureau (CSB) who were able to attend the meeting. These coordinators gave brief presentations of the programs for which they are responsible.

#### **RPD Policy 1009: Personnel Complaints**

Discussion and action, if any, regarding the draft of revised RPD Policy 1009, Personnel Complaints.

Chair Adams opened this item with public comment.

Deborah Wong expressed concern that the Commission was not seeing all citizen complaints. She asked the Commission to conduct a careful review of entire current policy and that it be compared to the previous policy. She noted that the Lexipol policy is very different from the previous policy and believed that important things are missing from the new policy. She said that some of the old practices may be useful and asked that the old policy be thoroughly reviewed.

Chair Adams advised that the Commission's Policies, Procedures, and By-Laws Committee was in the process of reviewing the new policy and comparing it with the old one.

Mr. Hauptmann confirmed that a side-by-side review of the old policies and the new were being done. He noted that Lexipol policies don't take into consideration the fact that some police departments are in municipalities with civilian oversight.

Police Chief Sergio Diaz spoke to the Commission regarding the current draft of Policy 1009, Personnel Complaints. He had recently been discovered that the policy wasn't very specific as to how the new dispositions should be handled. He said the intent of adding them was to streamline the process and used child visitations and traffic tickets as examples of how the new dispositions would be used to accomplish that. He said that it was ultimately learned that the Commission had not been advised of 22 cases because they had been handled this way and that the proposed remedy is that a PC# would be issued to every complaint filed from now on. He also noted that this presents a good opportunity for the Commission to do a complete review of the policy.

Chief Diaz said that the Department makes a distinction between policy and procedure and that any procedures that are outside the policy would be available to the Commission and the public. He also said that one recommendation from the recent outside audit was that a more complete guidance document be created and penalties codified for failures. He said that he expects a procedural manual to come out of that and that it would be more detailed than policy manual.

Chair Adams asked if the Commission could get the procedures for the complaint process; Chief Diaz said yes to that request. Commissioner Ortiz asked that the Commission also be provided with any SOPs.

## **ONGOING COMMISSION ACTIVITIES & ISSUES**

### **CPRC Ad-hoc Committees**

Reports from Committee Chairs, with Commission discussion and action, if any, regarding respective Committee activities and / or recommendations:

- A) 2017 Outreach Committee**
  - 1) CPRC Self-Assessment Project**
  - 2) Community Footprint Project**
- B) 2017 Outreach Committee**

### **A) 2017 Outreach Committee**

Vice-Chair reviewed the Outreach Committee's discussion topics: the continuing receipt of self-assessment / survey forms; the Community footprint project; the infomercial that is under development; the creation of the CPRC Facebook page; the RPU mailer; Council newsletters; the electronic signs now showing CPRC information; work toward a second mental health forum; Commissioner attendance at ward and community meetings; high school outreach and creation of youth outreach programs; NPR radio interview, but waiting for CPRC's social media presence to be in effect; putting brochures in all community centers; preparations to contact 45 neighborhood / community groups to ask if they would want a CPRC presentation.

### **Outreach**

- A) March / April Community Outreach**

Reports from Commissioners regarding community meetings or events which they attended.
- B) Scheduled Outreach Events**
- C) Future Outreach Opportunities**
  - 1) Input from Outreach Coordinator on potential outreach events**
  - 2) Input from Commission Members on potential outreach events**

Commissioners reported on the various community meetings or events they attended.

Chair Adams noted the highway dedication ceremony at Villegas Community Center on May 26 at 10 AM.

### **Meetings and Training Sessions**

Reports from Commissioners regarding CPRC-based meetings, non-Outreach meetings, and / or training sessions attended in March / April.

Commissioners reported on the various meetings and training sessions they attended.

### **Annual Goals**

Discussion of goals for 2017

- A) Review of "Totality of Circumstances" for Officer-Involved Death (OID) case evaluations.
  - B) Youth Outreach
  - C) Ensure that CPRC Brochures are in all local City Community Centers
  - D) Create and send a separate assessment form to RPD Officers
  - F) Receive completed assessment forms from 1% of the city's population
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- A) Mr. Hauptmann advised that he had finally had contact with the LA Commission and that a meeting now needed to be scheduled.
  - B) Chair Adams said that the Commission now needed to look at RPD's programs in relation to Denver's, but that she would like to wait until Commissioner Jackson was present to have any further discussion.
  - C) Chair Adams said that now that the brochure holders had arrived, the Outreach Committee would be discussing delivery at its next meeting.
  - D) Chair Adams noted that Commissioner Jackson was still working on the RPD survey.
  - E) Chair Adams advised that progress was being made on the receipt of survey forms.

### **Staff Report**

Mr. Hauptmann advised of the 2017 NACOLE Conference in Spokane, WA, September 10<sup>th</sup> – 14<sup>th</sup>. He asked Commissioners to let him know if they were interested in attending.

Mr. Hauptmann also gave Commissioners an "FYI" regarding the 2017 Golden Badge Awards on September 9<sup>th</sup>.

### **OTHER MATTERS**

#### **Commissioner Comments**

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

Commissioner Evans informed the Commission of the PickGroup's Pickside Chat on Wednesday, June 7<sup>th</sup> at 6:15 PM at Best Best & Kreiger.

#### **Items for Future Commission Consideration**

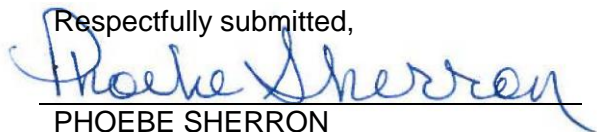
Items for future Commission consideration can be agendized by any Commissioner. Discussion and action, if any, will occur only during the meeting for which that item has been agendized.

Chair Adams asked that the annual discussion of the Code of Ethics be agendized for June.

### **Adjournment**

The Commission adjourned at 6:49 PM.

Respectfully submitted,

A handwritten signature in blue ink, reading "Phoebe Sherron", is written over a horizontal line.

PHOEBE SHERRON  
Administrative Assistant

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