



Budget Engagement Commission

Meeting Minutes

November 30, 2017 – 5:00 pm,
Mayor Ceremonial Room

Swearing In of the new BEC Commissioner, Michael Fine – Representing Citywide as a Resident by Sherry Morton, Assistant City Clerk.

Commission Chairperson Calls Meeting to Order

Commission Chairperson Mendez called to order the special meeting of the Budget Engagement Commission Meeting at 5:05 pm on November 30, 2017 at the Mayor Ceremonial Room located on the seventh floor of Riverside City Hall.

Pledge of Allegiance to the Flag led by Commission Chairperson Mendez

Commission Secretary Calls Roll – Commissioners Hart, Mackenroth, Mathis, Mayes, and Scarano were not present during roll call. All other commissioners were present. Commissioner Hart arrived during the presentation of Item 2 and Commissioner Mackenroth arrived during Item 4 of the agenda.

Public Comment

1. Public Comment

Chairperson Mendez called for public comments. There were no requests for comment from the public.

Discussion Calendar

2. Fiscal Year 2016-17 Year-end Unaudited Financial Results: Draft Fiscal Year 2017-18 First Quarter Report and Measure Z Update.

Adam Raymond, Chief Financial Officer, provided an FY 2016-17 Year-end Financial results update and a FY 2017-18 First Quarter Financial/Measure Z update.

The Commissioners discussed the item and asked questions to clarify the information presented. Chairperson Mendez called for public comment but there were no requests for comment from the public.

Approval of Minutes

3. Commissioner Tavaglione moved that the November 2, 2017 minutes be approved as submitted, Commissioner Segura seconded the motion. The motion was approved by 13 commissioners. Commissioner Segura abstained from the vote. Commissioners Mackenroth, Mathis, Mayes, and Scarano were not present for the vote.

Miscellaneous Budget Engagement Commission Items

4. Items for Future Agendas and Updates from City Staff
 - Chairperson Mendez requested that a discussion item be added to a future agenda to discuss BEC Commissioner recommendations for improving BEC processes and discussing the criteria for Commissioners appointed to BEC. Commissioner Arballo added that possible location alternatives to ensure attendance at meetings is more convenient to more members of the community should also be discussed. Commissioner Segura requested that the Commission discuss the possibility of having departments present budget needs over a longer period of time to allow more time for consideration by the BEC. Commissioner Plascencia requested that methods for noticing BEC Commissioner of term expiration dates also be added.
 - Chairperson Mendez requested that a discussion item be added to a future agenda to discuss the challenges caused by BEC Commission meetings taking place less frequently than City Council meetings.
 - Vice- Chairperson Lee requested that a discussion about the contents of the mandated City Commission annual activity report be added to an agenda that will allow enough time for the BEC to develop the contents of the report and approve the final report to be presented to City Council.
 - Commissioner Montgomery requested that his previous agenda request for historical and forecasted data related to the City's labor costs and workforce size be amended to reflect this data by department if possible as well as more information about unfunded pension liability.

5. Approve absence of Commissioners Badger, Delgado, Segura, and Tavaglione from the November 2, 2017 Budget Engagement Commission Special Meeting.

Commissioner Plascencia moved that the absences be approved, Commissioner Lyell seconded the motion. The motion was approved by 12 Commissioners. Commissioners Delgado, Segura, and Tavaglione abstained from the vote. Commissioners Mathis, Mayes, and Scarano were not present for the vote.

Adjournment

Chairperson Mendez adjourned the meeting at 5:58 pm and announced the next special meeting date, is Wednesday, January 24, 2017. The next regular meeting date is Thursday, February 22, 2018. This was a correction to the time listed on the published agenda.

Respectfully Submitted,



Karen Johnson
Principal Management Analyst – City of Riverside