



Budget Engagement Commission

Special Meeting Minutes

January 24, 2018 – 4:00 pm,
Mayor Ceremonial Room

Commission Chairperson Calls Meeting to Order

Commission Chairperson Mendez called to order the special meeting of the Budget Engagement Commission Meeting at 4:06 pm on January 24, 2018 at the Mayor Ceremonial Room located on the seventh floor of Riverside City Hall.

Pledge of Allegiance to the Flag led by Commission Chairperson Mendez

Commission Secretary Calls Roll – Commissioners Badger, Fine, Mayes, Plascencia, Scarano, Segura, Tavaglione, and Vice Chairperson Lee were not present during roll call. All other Commissioners were present. Commissioners Plascencia, Mayes, Scarano, and Vice Chairperson Lee arrived during the presentation of Item 2.

Following Roll, Chairperson Mendez announced that the meeting order would be changed and Item 6 would be called first.

6. Approve the addition of BEC Special Meeting for March 15, 2018.

Chairperson Mendez asked about the proposed time for the special meeting. Interim Budget and Revenue Manager Kristie Thomas recommended the meeting begin at 4:00 pm. Commissioner Arballo moved that the BEC Special Meeting for March 15, 2018 at 4:00 pm be approved, Commissioner Hart seconded the motion. The motion was approved by 10 Commissioners. Commissioners Badger, Fine, Mayes, Plascencia, Scarano, Segura, Tavaglione, and Vice-Chairperson Lee were not present for the vote.

Public Comment

1. Public Comment

Chairperson Mendez called for public comments. There were no requests for comment from the public.

Discussion Calendar

2. Report to the Mayor's Nominating and Screening Committee.

Kristie Thomas, Interim Budget and Revenue Manager, provided an introduction to the item.

Chairperson Mendez called for public comment but there were no requests for comment from the public. The Commissioners discussed the item and had comments regarding the item:

- Meeting Frequency – The Commission discussed concerns regarding the Commission's ability to provide timely input on City Council items that are agenda'd before a BEC scheduled meeting. Commissioner Montgomery expressed concern regarding the inability to add and discuss important items to BEC agendas at the last minute. Commissioner Hart requested that email updates for Measure Z and Budget items on City Council agendas contain more information about the impact to BEC related items.
- Meeting Location – The Commission discussed the possibility of conducting meetings at alternate locations to allow more public access. Concerns regarding cost and availability of resources to meet at a different location. Commissioner Arballo suggested the ability to submit comments online during the meeting may be an option for those that are unable to attend meetings.

3. Review of Assumptions Used in the Development of the Baseline Fiscal Year 2018-2020 Budget and 2018-2023 Five-Year Financial Plan – General Fund and Measure Z.

Adam Raymond, Chief Financial Officer, and Kristie Thomas, Interim Budget and Revenue Manager provided a presentation on the assumptions Used in the Development of the Baseline Fiscal Year 2018-2020 Budget and 2018-2023 Five-Year Financial Plan – General Fund and Measure Z.

Chairperson Mendez called for public comment but there were no requests for comment from the public. The Commissioners discussed the item and asked questions about revenue growth rates, position control, General Fund subsidies, outstanding bonds/notes, CalPERS contributions, fund reserves, the sale of city properties, Measure Z related spending, and contract negotiations with employee unions.

Approval of Minutes

4. Commissioner Arballo moved that the November 30, 2017 minutes be approved as submitted, Commissioner Hart seconded the motion. The motion was approved by 12 commissioners. Commissioners Badger, Fine,

Montgomery, Segura, Tavaglione, and Vice-Chairperson Lee were not present for the vote.

Miscellaneous Budget Engagement Commission Items

5. Discussion about January 30 and 31, 2018 Meeting Format.

Adam Raymond, Chief Financial Officer, discussed the meeting format for the January 30 and 31, 2018 meetings. Commissioners discussed the item and asked questions to clarify the days departments were scheduled to present.

7. Items for Future Agendas and Updates from City Staff

There were no items for futures agendas or updates from City Staff.

8. Approve absence of Commissioners Mathis, Mayes, and Scarano fr0m the November 30, 2017 Budget Engagement Commission Meeting.

Commissioner Lyell moved that the absences be approved, Commissioner Fierro seconded the motion. The motion was approved by 10 Commissioners. Commissioners Mayes and Scarano abstained from the vote. Commissioners Badger, Fine, Montgomery, Segura, Tavaglione, and Vice-Chairperson Lee were not present for the vote.

Adjournment

Chairperson Mendez adjourned the meeting at 5:55 pm.

Respectfully Submitted,



Karen Johnson
Principal Management Analyst – City of Riverside