

**METROPOLITAN MUSEUM BOARD MINUTES**  
**March 14, 2018**  
**Riverside Metropolitan Museum**  
3580 Mission Inn Avenue, Riverside, CA 92501

**Board Members Present**

Mary Hughes, Chair  
Todd Carpenter, Vice-Chair  
Peggy Barnhart  
Rose Monge  
Chuck Wilson

**City Staff Present**

Robyn G. Peterson, Museum Director  
Alexander Nguyen, Assistant City Manager  
Brenda Focht, Curator of Collections  
Toni Kinsman, Senior Office Specialist  
Lauren Sanchez, Deputy City Attorney  
Ann Lovell, Manager of Operations

**Absent**

Holly Evans  
Dawn Gleason  
Bergis Jules  
Lovelyn Razzouk

**CALL TO ORDER**

The meeting was called to order at 4:09p.m.

**1. PUBLIC COMMENT**

No public comments were submitted.

**PRESENTATIONS**

**2. Board Chair Report-** no report

**3. Riverside Museum Associates (RMA)**

RMA President Peggy Barnhart reported that her position as RMA President will end June 30, 2018. The RMA will host a planning workshop on April 18, 2018 from 2-5pm at the Arlington Library. The RMA Annual Dinner and business meeting is May 10, 2018 at the Canyon Crest Country Club. The Annual Heritage House Ice Cream Social date is now Sunday, May 20, 2018.

**4. Director's Report**

In addition to the written Director's Report, the Museum has listed the vacancy for Curator of Historic Structures online, with expected start date by July 1, 2018. The following items are in progress: RFQ for architects, staff is continuing to move artifacts offsite, planning the functional Museum needs and exhibit ideas for the newly rebuilt Museum. Meetings with the community are still in progress to assess the public's views and hopes for the Museum.

**DISCUSSION AND ACTION CALENDAR**

**5. Approval of Minutes for the meeting held on February 14, 2018**

The minutes were approved as written.

Motion: P. Barnhart

Second: T. Carpenter

Abstain: C. Wilson due to absence

Ayes: M. Hughes, R. Monge, T. Carpenter, P. Barnhart

**6. Determine Whether Museum Board Member Absences for the February 14, 2018 Museum Board Meeting Should be Recorded as Excused or Unexcused**

The absences of Chuck Wilson and Bergis Jules were motioned as excused.

Motion: P. Barnhart

Second: T. Carpenter

Abstain: C. Wilson due to absence

Ayes: M. Hughes, R. Monge, T. Carpenter, P. Barnhart

**7. Renovation and Reuse Plan for the Robinson House**

Elio Ramirez, Director, Office of Homeless, Housing Authority presented the proposal for the renovation and reuse of the Robinson House until the Museum is ready to convert to an interpretive center.

Museum Director Peterson stated she agrees with the proposal.

A motion was made for the Metropolitan Museum Board to:

1. Approve the renovation and reuse concept for the Robinson House, a Museum-owned property located at 3342 Lemon Street in Downtown Riverside; 2. Support the Riverside Metropolitan Museum's funding application for Community Development Block Grant Program funds for the renovation of the Robinson House; and 3. Authorize the issuance of a Request for Proposals for the renovation of the Robinson House if Community Development Block Grant funds are successfully awarded.

Motion: C. Wilson

Second: R. Monge

Ayes: All

**8. Nominating Committee Update**

The election of Board officers for Chair and Vice-Chair positions took place to confirm Mary Hughes as Board Chair and Todd Carpenter as Board Vice Chair.

Motion: P. Barnhart

Second: C. Wilson

Ayes: All

**COMMITTEE REPORTS** (*written reports are requested for each Committee update*)

**9. Harada House Project Committee-** no report

**10. Collections Committee-** no report

**11. Budget/ Development Committee-** no report

**12. RMM Exhibitions Committee-** no report

**BOARD MEMBER COMMUNICATIONS**

**13. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board Members-** No updates

**14. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.**

C. Wilson requested a report to discuss the relationship between the Museum Board and the Harada House Foundation- should a Harada House Foundation representative be present at Museum Board meetings like the RMA?

Other future agenda items should be directed to Board Chair M. Hughes, Dr. Peterson or Board liaison Toni Kinsman.

**15. Adjournment**

The meeting was adjourned at 4:44p.m.

*The next regular Metropolitan Museum Board meeting is scheduled for Wednesday, April 11, 2018 at 4:00 p.m. in the Museum's 2<sup>nd</sup> floor conference room.*