



City of Arts & Innovation

**MINUTES
PARK AND RECREATION COMMISSION**

Monday, July 16, 2018, 6:30 p.m.
Art Pick Council Chambers – City Hall
3900 Main Street, Riverside, CA 92522

Commissioners Present: Cardullo, Feola, Johnson, Negron, Whatley, Humphreys, Elliot and Rounds

Staff Present: Adolfo Cruz, Director
Mario Lara, Deputy Director
Robin Metz, Deputy Director
Andrew Emery, Park Superintendent
Randy McDaniel, Principal Park Planner/Project Manager
Alisa Sramala-Dawson, Trails Coordinator
Mayra Ocampo, Administrative Analyst
Jennifer Velasco, Sr. Administrative Assistant
Jessica Ochoa, Recreation Supervisor
Lauren Burgnon, Recreation Services Coordinator - Facilities

Public Works Staff Present: Robert Filiar, Urban Forester

CALL TO ORDER

Chair Cardullo called meeting to order at 6:30 p.m.

CITIZENS PARTICIPATION

1. PUBLIC COMMENT PERIOD

Christina Duran, ward 2 resident, expressed her concerns regarding an Olive tree located at 1839 Loma Vista Street.

Daisy Valdovinos, ward 4 resident, informed the Commission of her neighborhood's efforts to improve Castlevue Park and would appreciate more support.

2. APPROVAL OF MINUTES

The Commission approved the minutes for the June 18, 2018, meeting as presented.

Motion: Whatley

Second: Rounds
Ayes: All

CONSENT CALENDAR

3. PUBLIC WORKS DEPARTMENT URBAN FORESTRY / LANDSCAPE DIVISION QUARTERLY ACTIVITY REPORT

Director Cruz shared that Robert Filiar, Urban Forester, was present to respond to any questions.

Commissioner Johnson expressed concern in regard to the amount of trees being removed is greater than the amount of trees being replaced, and inquired about a near-future environmental effect on the City.

Urban Forester Filiar confirmed the Department is researching and placing trees in the right places at the right time.

Commissioner Humphreys shared her concern about the proper life cycle for trimming specific species of trees.

Urban Forester Filiar confirmed the trimming cycle prior to Measure Z was 9 - 10 years; currently working on a 6 – 7 year cycle and trimming according to species' seasons when needed.

Chair Cardullo asked who residents should contact in regards to tree related issues.

Urban Forester Filiar confirmed the Riverside 311 is the correct way to report any tree related concerns; the response time is around 60 days with a phone call or door handle.

The Commission received and approved the consent calendar item.

Motion: Rounds
Second: Johnson
Ayes: All

PRESENTATIONS

4. PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT HIGHLIGHTS AND EMPLOYEE APPRECIATION IN RECOGNITION OF JULY BEING PROCLAIMED “PARKS AND RECREATION” MONTH

Director Cruz made a presentation. He congratulated the Director's Challenge Award recipient and introduced Employee of the Year winner, Lauren Burgnon.

Director Cruz informed the Commission about Robin Metz' recent promotion as the Department's second Deputy Director.

Chair Cardullo congratulated Robin Metz, Employee of the Year Lauren Burgnon, and Director's

Challenge Award recipient Erica Green.

After discussion, a motion was made to accept the report for file.

Motion: Johnson
Second: Rounds
Ayes: All

5. UPDATE ON THE MARIACHI FESTIVAL PARTNERSHIP WITH LIVE NATION

Deputy Director Metz gave a presentation.

Commissioner Negrón asked if the art exhibit and salsa competition will be incorporated into the festival this year.

Deputy Director Metz indicated that the salsa contest will not be held this year; and that staff might be able to incorporate a sidewalk chalk-art type of exhibit.

Commissioner Johnson inquired about the size of the auditorium and asked if the crowd size will be limited compared to Fairmount Park.

Deputy Director Metz confirmed the crowd size won't be limited as the auditorium can accommodate 3,000+ people.

Director Cruz thanked Commissioner Negrón for her idea.

After discussion, a motion was made to accept the report for file.

Motion: Elliot
Second: Rounds
Ayes: All

DISCUSSION

6. CODE OF ETHICS AND CONDUCT ANNUAL REVIEW

Chair Cardullo informed the Commission she'd be attending the meeting and asked for feedback any time before August 2.

7. UPDATE ON TRAIL REPAIRS AT MT. RUBIDOUX AND ST. FRANCIS FALLS, AND TRAILHEAD AMENITIES TO SUPPORT THE SANTA ANA RIVER TRAIL

Trails Coordinator Sramala-Dawson presented this item.

Commissioner Whatley asked for clarification on what the grant funds can be used towards.

Trails Coordinator Sramala-Dawson informed the Commission that the original grant request was for unpaved land repairs; however, a recent modification was approved for paved road as well.

After discussion, a motion was made to accept the report for file.

Motion: Whatley
Second: Humphreys
Ayes: All

8. UPDATE ON THE PARKS MASTER PLAN PROJECT

Principal Park Planner McDaniel presented the item and confirmed the draft is continued to be worked on through August.

After discussion, a motion was made to accept the report and file.

Motion: Whatley
Second: Rounds
Ayes: All

9. DETERMINE WHETHER COMMISSIONER WALTER ELLIOT'S ABSENCE FROM THE REGULAR PARK AND RECREATION COMMISSION MEETING ON MAY 21, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Walter Elliot's absence.

Motion: Johnson
Second: Feola
Ayes: All

10.DETERMINE WHETHER COMMISSIONER TODD ROUNDS' ABSENCE FROM THE REGULAR PARK AND RECREATION COMMISSION MEETING ON MAY 21, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Todd Rounds' absence.

Motion: Humphreys
Second: Johnson
Ayes: All

11.DETERMINE WHETHER COMMISSIONER BARRY JOHNSON'S ABSENCE FROM THE REGULAR PARK AND RECREATION COMMISSION MEETING ON JUNE 18, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Barry Johnson's absence.

Motion: Whatley
Second: Elliot
Ayes: All

12.DETERMINE WHETHER COMMISSIONER TODD ROUNDS' ABSENCE FROM THE REGULAR PARK AND RECREATION COMMISSION MEETING ON JUNE 18, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Todd Rounds' absence.

Motion: Whatley
Second: Negrón
Ayes: All

13.DETERMINE WHETHER COMMISSIONER BECKY WHATLEY'S ABSENCE FROM THE REGULAR PARK AND RECREATION COMMISSION MEETING ON JUNE 18, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to not excuse Commissioner Becky Whatley's absence.

Motion: Whatley
Second: Johnson
Ayes: All

ANNOUNCEMENTS, MEETING DATES, AND COMMISSION REQUESTS

Commissioner Whatley requested a report about becoming a "Friends of" for park adoption; especially in regards to Castlevue Park.

Commissioner Negrón

- Thanked Commissioner Whatley's company, Quality Prints, for the donated business cards to the Commissioners
- Invited Commissioners to the 2nd annual Films for Thoughts event at the Culver Center
- Invited Commissioners to the annual Day of the Dead event on November 3
- Invited Commissioners to the annual Day of Inclusion event on December 8

14.ADJOURNMENT

Chair Cardullo adjourned the meeting at approximately 7:40 p.m. The next meeting will be held on Monday, August 20, 2018, at 6:30 p.m., at Art Pick Council Chambers, 3900 Main Street.