

## **METROPOLITAN MUSEUM BOARD MINUTES**

**July 11, 2018**

### **Riverside Metropolitan Museum**

3580 Mission Inn Avenue, Riverside, CA 92501

#### **Board Members Present**

Mary Hughes, Chair  
Todd Carpenter, Vice-Chair  
Peggy Barnhart  
Dawn Gleason  
Bergis Jules  
Rose Monge  
Lovelyn Razzouk  
Chuck Wilson

#### **City Staff Present**

Robyn G. Peterson, Museum Director  
Lea Deesing, Assistant City Manager  
Ann Lovell, Manager of Operations  
Brenda Focht, Museum Curator  
Toni Kinsman, Senior Office Specialist

#### **CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

#### **1. PUBLIC COMMENT – no public comment.**

#### **PRESENTATIONS**

##### **2. Board Chair Report**

Board Chair Hughes announced that the Museum Board will host a Welcome Reception for new Museum Director Robyn G. Peterson at MezCal on Friday evening.

##### **3. Riverside Museum Associates (RMA)**

Robin Whittington will officially start as RMA President tomorrow.

##### **4. Harada House Foundation**

Elio Palacios thanked City staff for the invitation to give an update to the Museum Board on Harada House Foundation (HHF) activities. The HHF is now an official 501(c)(3) organization with tax-exempt status. Members of the HHF board recently met with City Manager Al Zelinka and Assistant City Manager Lea Deesing. The HHF is dedicated to fundraising for Harada House. The current board officers are Chuck Wilson (Chair), Elio Palacios (Vice-Chair), Lauren Bricker (Secretary), and Nancy Takano (Treasurer). Two additional board members are Naomi Harada and Jane Block. A development group within the HHF is currently being formed. Any recommendations should be passed along to Elio Palacios. Members of the HHF development group ideally will be individuals with community influence or charitable giving capacity. A goal is to connect with local businesses. Preservation architect Wayne Donaldson gave his advice on the April 2018 Harada House structural report.

##### **5. Director's update regarding administration and budget, staffing, collections, facilities, main museum renovation, exhibitions and programs, and community engagement**

In addition to the written report, Director Peterson reported that the American Alliance of Museums Accreditation Commission met on June 27<sup>th</sup> and 28<sup>th</sup> and the Museum expects a response soon regarding its pending re-accreditation application. The Heritage House fumigation was postponed and is currently pending for the week of August 13, 2018. Fumigation of the Robinson House took place the end of June. The re-opening of the Heritage House is still set for Friday, September 7, 2018. The City Attorney's office is working on a draft MOU between the Museum department and the Harada House Foundation. Director Peterson will be submitting an application for Harada House for State of California Historical Landmark status. The donor sign for the Robinson House fundraising campaign is being fabricated and will soon be installed. The siding from the Harada House and Harada House garage will be moved from the Robinson House property to the rented offsite warehouse. The Museum is waiting for news from Human Resources before it can release a start date for the new Curator of Historic Structures. The position of Curator of Natural History will be posted on the City website.

## **DISCUSSION AND ACTION CALENDAR**

### **6. Approval of minutes for the meeting held on June 13, 2018**

The minutes were approved as written.

Motion: C. Wilson

Second: B. Jules

Abstain: M. Hughes

Ayes: C. Wilson, P. Barnhart, T. Carpenter, R. Monge, D. Gleason, L. Razzouk, B. Jules

### **7. Code of Ethics and Conduct Annual Review**

A motion was made to accept the current Code of Ethics as written.

Motion: C. Wilson

Second: R. Monge

Ayes: All

### **8. Determine whether Museum Board member absences for the June 13, 2018 Museum Board meeting should be recorded as excused or unexcused**

The absence of Mary Hughes and Dawn Gleason were motioned as excused.

Motion: C. Wilson

Second: P. Barnhart

Abstain: M. Hughes

Ayes: C. Wilson, P. Barnhart, T. Carpenter, R. Monge, D. Gleason, L. Razzouk, B. Jules

### **9. Discuss reorganization and assignments for Metropolitan Museum Board Standing and Ad-Hoc Committees**

Budget/Development Committee—T. Carpenter is the only Board representative. Future committee reports will focus on special projects and grants versus the operational budget. A. Lovell will serve as the staff liaison.

Nominating Committee—P. Barnhart volunteered to chair the committee. No other Board members volunteered at this time. This item will be reviewed again at the August Board meeting. Director Peterson will serve as the staff liaison. The Museum will check with the City Attorney's office on the language for periodic self-evaluations of the Board, noted among the examples of Nominating Committee duties.

Harada House Project Committee—Committee Chair C. Wilson requested that the following item be removed under duties: *Assist to ensure the financial sustainability of the site through proactive fundraising initiatives*. This duty is now the sole focus of the Harada House Foundation.

A motion was made to approve the above reorganization as amended.

Motion: C. Wilson

Second: D. Gleason

Ayes: All

**10. Deaccession of A1674-1, Edmund Jaeger's 1969 Jeep Wagoneer**

A motion was made to approve the deaccession.

Motion: C. Wilson

Second: P. Barnhart

Ayes: All

**11. Deaccession of A1123-1, a 429-carat precious opal**

A motion was made to approve the deaccession.

Motion: C. Wilson

Second: P. Barnhart

Ayes: All

**12. Deaccession of a late 19th-Century water wagon, A1709-1**

A motion was made to approve the deaccession.

Motion: C. Wilson

Second: P. Barnhart

Ayes: All

**13. Deaccession of five objects loaned to the Idyllwild Nature Center: P58-372, A125-114, A280-2, A733-17, & O660**

A motion was made to approve the deaccession.

Motion: C. Wilson

Second: P. Barnhart

Ayes: All

**14. Deaccession of six star sapphires, A1307-1 through A1307-6**

A motion was made to approve the deaccession.

Motion: C. Wilson

Second: P. Barnhart

Ayes: All

**COMMITTEE REPORTS** (*written reports are requested for each Committee update*)

**15. 2018-2020 Biennial Budget**

A report was submitted for review as well as the current FY 18/19 and FY 19/20 Museum biennial budget.

**16. Harada House Project Committee** – Minutes from the June 2018 meeting were attached. No July meeting was held. The next meeting will be August 3, 2018.

**BOARD MEMBER COMMUNICATIONS**

**17. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members** – no updates

**18. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.**

The discussion item for reorganization and assignments for Metropolitan Museum Board standing, ad hoc committees, and staff committees will be reviewed again, allowing for changes or volunteers to come forward to serve on the Committees. D. Gleason volunteered to serve on the staff-level Collections Committee.

M. Hughes would like a status update on the Charter request to expand the Museum Board to 11 members.

**19. Adjournment**

The meeting was adjourned at 4:47 p.m.

*The next regular Metropolitan Museum Board meeting is scheduled for Wednesday, August 8, 2018 at 4:00 p.m. in the Museum conference room*