



REGULAR MEETING MINUTES

Wednesday, July 25, 2018
 Art Pick Council Chambers
 3900 Main Street, Riverside, CA

CASE REVIEW – 4:30 PM

Case Review Roll Call

Evans	Kurkoske	Ybarra	Huerta	Smith	Jackson	Ortiz	Timmons	Adams
✓	✓	✓	✓	✓	✓	✓	O	✓

✓ = Present **B** = Absent / Business **S** = Absent / Sick **V** = Absent / Vacation **O** = Absent / Other
UE = Absent / Unexcused **L** = Late **LE** = Left Early **■** = Vacant

STAFF/CONSULTANT: Carlie Myers, CPRC Manager; Rosemary Koo, Deputy City Attorney; Kristina Clabaugh, Secretary; Frank Hauptmann, Consultant

Public Comment

Karrie Chastain spoke regarding her complaint case filed.

Closed Session – Case Review

Pursuant to Government Code Section 54957, the Commission discussed issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

	CPRC CASE NO.	RPD CASE NO.
1)	16-011	PA1610039 / P16200713
2)	17-052	PC1712055
3)	PC1804020	PC1804020
4)	PC1805024	PC1805024

The Commission recessed at 5:30 PM to reconvene in the Regular Meeting.

5:30 PM

PLEDGE OF ALLEGIANCE

Regular Meeting Roll Call

Evans	Kurkoske	Ybarra	Huerta	Smith	Jackson	Ortiz	Timmons	Adams
✓	✓	✓	✓	✓	✓	✓	O	✓

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STAFF/CONSULTANT: Carlie Myers, CPRC Manager; Rosemary Koo, Deputy City Attorney; Kristina Clabaugh, Secretary; Frank Hauptmann, Consultant

Public Comments

No Public Comment.

Commission Meeting Absences

Motion made by Vice Chair Evans and seconded by Commissioner Ybarra to approve the June 27, 2018 Regular Meeting absences of Bill Timmons and Robin Jackson. Unanimous approval.

Approval of Minutes

City Attorney recommended clarifying language in CPRC Policies & Procedures Article IX (B) (5) based on the minutes from June 27, 2018 meeting. Chair Jackson advised that the Commission will be re-reviewing the CRPC By-Laws and Policies & Procedures to make appropriate language changes based upon the recent changes to CPRC positions. In addition, she requested the minutes for June 27, 2018 stay as displayed. Kristina Clabaugh addressed minor changes needed to the minutes under CPRC Ad-hoc Committees section B and C.

Motion made by Commissioner Ortiz and seconded by Vice Chair Evans to approve the June Regular Meeting Minutes with the recommended minor changes addressed by Kristina Clabaugh. Unanimous approval.

CPRC Ad-hoc Committees

- A) 2018 Outreach Committee – Commissioner Smith advised the CPRC presentation has been updated however will be revising to add in CPRC Manager information. Commissioner Adams requested presentation to be uploaded to FileCloud and hardcopies be printed for handouts.
- B) Policies, Procedures, and By-Laws Committee – Commissioner Ortiz advised the Ad-hoc Committee will meet to review By-laws and Policies & Procedures to make recommendations for language changes regarding the CPRC Manager vs. Consultant. In addition, will review outreach provisions.
- C) RPD Outreach – Chair Jackson advised of good feedback received on the completed CPRC survey forms filled during the June 12th and June 15th RPD roll calls. Working with RPD to schedule CPRC presentations for any missed RPD roll calls.
- D) Training Committee – Commissioner Adams advised that the Committee was unable to meet in July and they will be rescheduling.

Outreach

- A) July Community Outreach
Commissioners and Staff reported on the various community meetings or events they attended.
- B) Scheduled Outreach Events
- C) Future Outreach Opportunities
National Night Out 8/7 – List of participating groups will be sent to the Commission.
Eastside Reconciliation 8/20

Meetings and Training Sessions

Commissioners and Staff reported on the various meetings and training sessions they attended in July.

Annual Goals

- A) Training Material
- B) Technological Review Solutions
IT reviewing the issues regarding viewing of video files.

Staff Report

Frank Hauptmann, Consultant, recommends Commissioners attend the Lexipol webinars which are very informative and helpful. Commissioner Ortiz recommends an annual training meeting for the Commissioners to attend to do an overview of the various webinars/training available.

Riverside Municipal Code Chapter 2.78 Recommendations

Chair Jackson advised she plans on attending the Board of Ethics meeting on 8/2/18 and the Governmental Affairs Committee on 9/5/18. No recommendations received by the Commissioners.

CPRC Outreach Policies

Discussion regarding outreach and the various forms of outreach. Chair Jackson, Vice Chair Evans and Secretary to create a list of events/meetings to post for Commissioners.

Commissioner Comments

No comments.

Items for Future Commission Consideration

Commissioner Adams & Frank Hauptmann to draft commendation to agendize.

Chair Jackson requested to have the 1009.18 review agendized.

Chair Jackson requested to receive a presentation from RPD regarding Social Media and the NextDoor website.

Chair Jackson requested discussion regarding the OID Administrative Review process.

Adjournment

The Commission adjourned at 6:47 PM.

Respectfully submitted,



KRISTINA CLABAUGH

Secretary