

BOARD OF ETHICS
THURSDAY, OCTOBER 4, 2018, 5 P.M.
ART PICK COUNCIL CHAMBER

MINUTES

PRESENT: Chair Huerta, Vice Chair Nelson, and Members Ford, Foley, House, Tucker, and Wright

ABSENT: Members Macias and Stahovich

STAFF PRESENT: Colleen Nicol and Robert Hansen

Chair Huerta convened the meeting at 5 p.m.

ORAL COMMUNICATIONS FROM THE AUDIENCE

There was no one present wishing to speak.

APPROVAL OF MINUTES

Following discussion, it was moved by Vice-Chair Nelson and seconded by Member Wright to approve the minutes of the meeting of September 6, 2018, as presented. Motion carried with Member Ford and Chair Huerta abstaining.

EXCUSAL OF ABSENCES

Following discussion, it was moved by Member Tucker and seconded by Member Wright to excuse the absences of Chair Huerta and Member Ford from the September 6, 2018, meeting. Motion carried with Chair Huerta and Member Ford abstaining.

MEETING SCHEDULE

Member Tucker presented a draft meeting schedule policy to read, "The City of Riverside Board of Ethics shall meet on the first Thursday of each quarter (July, October, January and April) to conduct business as outlined in the Riverside Code of Ethics. Further, in compliance with the statutory timelines as detailed in the Riverside Code of Ethics the City Clerk shall call an Ethics Complaint Pre-Hearing of the Board on the first Thursday of any month to address the issues raised by all properly filed and complete ethics complaints."

Assistant City Attorney Hansen noted Charter Section 804 which reads, in part, "Each board or commission shall hold regular meetings at least once each month and such special meetings as such board or commission may require." The Board members discussed the need to convene when there is insufficient business and impacts on the City Council's board and commission attendance policy. The City Clerk will propose that the Charter Review Committee to be convened in the near

future consider clarifying the regular meeting provisions as set forth in Charter Section 804. No formal action was required or taken.

COMMUNITY OUTREACH

Following discussion, it was moved by Member Nelson and seconded by Member Foley to form a subcommittee to create marketing collateral for community outreach efforts. The motion carried unanimously.

Subsequently, Chair Huerta accepted the offers of volunteer Members Foley, Wright, and Nelson to serve on the subcommittee.

REPORT OF MEETINGS AND ACTIVITIES BY BOARD MEMBERS

Member Foley reported contact from a reporter regarding board meeting safety. Vice-Chair Nelson announced the upcoming Disabilities Sports Festival.

REPORT ON GOVERNMENTAL AFFAIRS COMMITTEE AND CITY COUNCIL ACTIONS

Chair Huerta reported on Vice-Chair Nelson's attendance at the September 5, 2018, City Council Governmental Affairs Committee meeting and her attendance at the City Council meeting of October 2, 2018, for the annual review of the Code of Ethics and Conduct. The City Council concurred with the Board of Ethics and Governmental Affairs Committee that no additional changes are necessary at this time, and thanked the Board Members for their service.

RMC CHAPTER 2.78 CODE OF ETHICS AND CONDUCT AND CHAPTER 2.80 BOARD OF ETHICS REVIEW AND RECOMMENDATIONS

There were no comments on the Chapter 2.78 Code of Ethics and Conduct and Chapter 2.80 Board of Ethics at this time.

ITEMS FOR FUTURE BOARD CONSIDERATION AS REQUESTED BY BOARD OF ETHICS MEMBERS

There were no future agenda items requested at this time.

The Board of Ethics adjourned at 5:27 p.m.

Respectfully submitted,



COLLEEN J. NICOL
City Clerk