**METROPOLITAN MUSEUM BOARD MINUTES**
**December 12, 2018**
**Riverside Metropolitan Museum**
3580 Mission Inn Avenue, Riverside, CA 92501

**Board Members Present**
Mary Hughes, Chair
Todd Carpenter, Vice-Chair
Peggy Barnhart
Rose Monge
Lovelyn Razzouk
Chuck Wilson

**City Staff Present**
Robyn G. Peterson, Museum Director
Toni Kinsman, Senior Office Specialist
Lauren Sanchez, Deputy City Attorney
Brenda Focht, Museum Curator

**Absent**
Dawn Gleason
Bergis Jules
Deb Whitney

**CALL TO ORDER**
The meeting was called to order at 4:00 p.m.

**1. PUBLIC COMMENT –** no public comment.

**PRESENTATIONS**
**2. Board Chair Report –** no report.

**3. Riverside Museum Associates (RMA)**
RMA President Robin Whittington reported that yard sale profits from surplus items was estimated at $300, with surplus items being posted online. The Multicultural Council Day of Inclusion was held Saturday, December 8, at the Cesar Chavez Community Center with 150 guests in attendance. The annual Heritage House Victorian Christmas Open House saw approximately 2,500 visitors to the event on December 9.

**4. Harada House Foundation (HHF)**
A private foundation grant in the amount of $15,000 will allow the HHF to obtain three proposals from historic preservation architects for rehabilitation of Harada House. An RFQ will be issued soon for firms to apply.

**5. Director's update regarding administration and budget, staffing, collections, facilities, main museum renovation, exhibitions and programs, and community engagement**
In addition to the written report, Director Peterson reported that the Tlatilco exhibition at the Riverside Art Museum closes December 30. Radio ads will run on 99.1KGGIfm during the last two weeks. The Museum has participated in First Sundays for the past three months. Riverside is the only California city to host a Day of Inclusion event continuously since its

designation in 2009. Architecture firm interviews are in process for the Main Museum RFP. An application for Prop. 68 grant funds in support of Harada House will be filed. NAGPRA repatriations are in progress with anticipated completion the end of winter 2019. Measure Z funds in the amount of $1.3 million transferred from the Museum to the Main Library will not be returned to the Museum department. The Museum's new Curator of Natural History Dr. Douglas Long will begin in February 2019.

**6. Director's Update on Pending Renovation of Robinson House**
Written report on status was included in agenda - no new updates to report.

**DISCUSSION AND ACTION CALENDAR**

**7. Approval of minutes- August 8, 2018**
The minutes were approved as written.

Motion: C. Wilson
Second: P. Barnhart
Ayes: All

**8. Approval of minutes- October 10, 2018**
The minutes were approved as written.

Motion: P. Barnhart
Second: L. Razzouk
Ayes: All

**9. Determine whether Museum Board member absences for the August 8, 2018 Museum Board meeting should be recorded as excused or unexcused**
The absences of D. Gleason and T. Carpenter were approved as excused.

Motion: C. Wilson
Second: L. Razzouk
Ayes: All

**10. Determine whether Museum Board member absences for the October 10, 2018 Museum Board meeting should be recorded as excused or unexcused**
The absences of T. Carpenter, C. Wilson, and B. Jules were approved as excused.

Motion: P. Barnhart
Second: R. Monge
Ayes: All

**COMMITTEE REPORTS** (*written reports are requested for each Committee update*)
**11. Harada House Project Committee (HHPC) –** November and December minutes will be included in the next Museum Board packet. An agenda item for discussion to dissolve the HHPC as a Museum Board ad hoc committee will be held at the next Museum Board meeting.

**12. Budget/ Development Committee –** no report. The next quarterly meeting will be scheduled for January.

**BOARD MEMBER COMMUNICATIONS**

**13. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members** – M. Hughes and C. Wilson toured the Tlatilco exhibition at the Riverside Art Museum and gave feedback.

**14. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.** Any items for discussion should be submitted to Director Peterson with the revised deadline of 34 days prior to meeting date. There will not be a Museum Board meeting on January 9, 2019. Lauren Sanchez will host a Brown Act refresher training. P. Barnhart requested that the Board Development Committee to be posted on the next agenda.

**15. Adjournment**

The meeting was adjourned at 4:32 p.m.

*The next regular Metropolitan Museum Board meeting is scheduled for Wednesday, February 13, 2019 at 4:00 p.m. in the Museum conference room*