



## *Budget Engagement Commission*

### *Meeting Minutes*

November 29, 2018 5:00 pm,  
Mayor Ceremonial Room

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**Swearing In of the new BEC Commissioners, Larry Burns – Representing Ward 2 as a Business Owner and Robert S. Beatty - Representing Citywide as a Business Owner by Colleen Nicole, City Clerk.**

#### **Commission Chairperson Calls Meeting to Order**

Commission Chairperson Mendez called the regular Budget Engagement Commission Meeting to order at 5:08 pm on November 29, 2018 at the Mayor Ceremonial Room located on the seventh floor of Riverside City Hall.

#### **Pledge of Allegiance to the Flag led by Commission Chairperson Mendez**

**Commission Secretary Calls Roll –** Commissioner Hart, Lee, Lyell, Mayes, Tavaglione, and Scarano were not present at roll call. All other commissioners were present.

#### **Public Comment**

1. Public Comment

Chairperson Mendez called for public comments. There were two public comment speaker cards:

Mary Humboldt spoke about poverty in the Inland Empire.

Jason Hunter spoke about the importance of the Budget Engagement Commission Meetings.

#### **Approval of Minutes**

2. Approval of Meeting Minutes from May 31, 2018

Commissioner Arballo moved that the May 31, 2018 Regular Meeting Minutes be approved as presented; Commissioner St. Pierre seconded the motion. The motion was passed with ten ayes, zero objections, and two commissioners abstaining. Commissioners Hart, Lee, Lyell, Mayes, Tavaglione, and Scarano were not present for the vote.

## Discussion Calendar

### 3. Fiscal Year 2017/2018 Fourth Quarter Financial Report and Measure Z Update

Kristie Thomas, Budget and Revenue Manager from the Finance Department presented this item.

The BEC received an update on the FY17/18 Fourth Quarter Financial Report and Measure Z.

Chairperson Mendez called for public comment, but there were no requests for comments from the public on agenda item 3.

All questions from the BEC were addressed by either Edward Enriquez (Interim Chief Financial Officer/Treasurer) or Kristie Thomas.

### 4. Consolidated Report On Department Accomplishments, Strategic Goals, and Operational Performance – First Quarter of Fiscal Year 2017/2018 (July – September 2018)

Donna Finch, Principal Management Analyst from the City Manager's Office presented this item.

The BEC received an update on the City's consolidated report on department accomplishments, strategic goals, and operational performance for the first quarter of Fiscal Year 2018/2019.

Chairperson Mendez called for public comment, but there were no requests for comments from the public on agenda item 4.

All questions from the BEC were addressed by either Donna Finch, Al Zelinka (City Manager) or Edward Enriquez.

Follow up responses will be provided by Donna Finch for the following questions:

- Has the Public Works department identified any strategies to achieve their goals for the following performance measures?
  - Percent of customer concerns closed within five business days.
  - Percent of pot holes filled within one business day from receiving notification.

- Does the Fire Department have any benchmark data that shows how the following performance measure compares to other agencies our size?
  - Percent of vehicle fleet that meets the National Standard.

5. California Public Employees' Retirement System Overview and Discussion on Future Options to Reduce Impact on City Services

Edward Enriquez, Interim Chief Financial Officer/Treasurer from the Finance Department presented this item.

The BEC received information on the long-term fiscal management of the City's California Public Employees Retirement System unfunded pension obligation.

Chairperson Mendez called for public comment and there was one speaker card:

Jason Hunter spoke in regards to revenue enhancements and stated that all options to solve the pension challenge should be addressed.

Edward Enriquez and Al Zelinka addressed all questions and comments of the Commission.

6. Receive an Update from the City Attorney's Office on the Fiscal Year 2017/2018 Achievements of the Public Safety Division, Which Includes a Neighborhood Livability Program Attorney Position Funded by Measure Z; and Provide Input on the Creation of an Additional Full Time Deputy City Attorney I Position and Funding Options.

Neil Okazaki, Assistant City Attorney from the City Attorney's Office presented the first half of this item: update and achievements of the Public Safety Division. Kristie Thomas, Budget and Revenue Manager from the Finance Department presented the second half of this item: funding options for the proposed Deputy City Attorney I position.

The BEC received information regarding the City Attorney's Office's Fiscal Year 2017/2018 achievements in the Public Safety Division as well as three funding options to fund an additional full time Deputy City Attorney I position.

Chairperson Mendez called for public comment and there was one speaker card:

Jason Hunter spoke to the success of the Ward Action Team based on his experience and commented on personnel cost of City employees.

All questions and comments of the BEC were addressed by Neil Okazaki, Kristie Thomas, Al Zelinka, or Edward Enriquez.

Commissioner Arballo moved to not use Measure Z funds to fund the Deputy City Attorney I position; Vice Chair Fine seconded the motion. The motion passed with 12 ayes, zero objections, and zero abstentions.

7. Determine Whether Commissioner Scarano, Tavaglione, Plascenia, Segura, Mackenroth, and Lee's Absence from the Budget Engagement Commission Meeting on May 31, 2018, Should be Recorded as an Excused or Unexcused Absence.

Mark Reister, Principal Management Analyst from the Finance Department presented this item.

Commissioner Fierro moved to record Commissioner Scarano's absence as excused. Commissioner Plascencia seconded the motion. Motion passed with eleven ayes, zero opposed, and one abstention. Commissioners Hart, Lee, Lyell, Mayes, Tavaglione, and Scarano were not present for the vote.

Commissioner St. Pierre moved to record Commissioner Tavaglione's absence as excused. Commissioner Fierro seconded the motion. Motion passed with nine ayes, two opposed, and one abstention. Commissioners Hart, Lee, Lyell, Mayes, Tavaglione, and Scarano were not present for the vote.

Commissioner Mackenroth moved to record Commissioner Plascencia's absence as excused. Commissioner Delgado seconded the motion. Motion passed with ten ayes, one opposed, and one abstention. Commissioners Hart, Lee, Lyell, Mayes, Tavaglione, and Scarano were not present for the vote.

Commissioner Plascencia moved to record Commissioner Segura's absence as excused. Commissioner Mackenroth seconded the motion. The motion passed with eleven ayes, zero opposed, and one abstention. Commissioners Hart, Lee, Lyell, Mayes, Tavaglione, and Scarano were not present for the vote.

Commissioner St. Pierre moved to record Commissioner Mackenroth's absence as excused. Commissioner Arballo seconded the motion. Motion passed with eleven ayes, zero opposed, and one abstention. Commissioners Hart, Lee, Lyell, Mayes, Tavaglione, and Scarano were not present for the vote.

Commissioner St. Pierre Moved to record Commissioner Lee's absence as excused. Commissioner Fierro seconded the motion. The motion did not pass

with six ayes, five opposed, and one abstention. Commissioners Hart, Lee, Lyell, Mayes, Tavaglione, and Scarano were not present for the vote.

## Communications

### 8. Items for Future Agendas and Updates from City Staff

- a. Ruby Castillo, BEC Secretary, clarified attendance for the current meeting of 11/29/2018. The following Commissioners were absent from today's meeting: Commissioner Hart, Lyell, Lee, Mayes, Tavaglione, and Scarano.
- b. Kristie Thomas announced future Regular BEC Meeting Dates:
  - i. 2/28/2019
  - ii. 5/30/2019
  - iii. 8/29/2019
  - iv. 12/5/2019
- c. Kristie Thomas stated that the BEC Secretary will continue to call Commissioners to remind them of upcoming BEC meetings.
- d. Kristie Thomas asked Commissioners with terms expiring this Spring (2019) to inform City Clerk's office of whether they wish to renew their service on the BEC or to be replaced.
- e. Lea Deesing (Assistant City Manager) announced Edward Enriquez as the selected Chief Financial Officer for the City.
- f. The BEC requested a future agenda item to discuss meeting rules and frequency.
- g. The BEC requested a standing agenda item for CalPERS updates.

## Adjournment

Chairperson Mendez adjourned the meeting at 8:42 pm and announced the next meeting date as Thursday, February 28, 2019 at 5:00 pm.

Respectfully Submitted,



Ruby Leann B. Castillo  
Senior Management Analyst – City of Riverside