



HUMAN RESOURCES BOARD

Meeting Minutes
Monday, January 7, 2019

Opening:

The regular meeting of the Human Resources Board was called to order at 5:01 p.m. on Monday, January 7, 2019 in the City Hall Art Pick Council Chamber by Chair Deanna Brown.

Present:

Deanna Brown
Ha Nghia
Karen Brown
Kerry Pendergast
Maureen Mitchell
Wendy Strack
Colene Torres
Elliot Min
Rene Goldman

Absent:

Sonya Dew

Public Comment Period:

- No Comments made

Approval of December 3, 2018 Minutes

Vice-Chair Maureen Mitchell requested minor revisions to the December 2018 minutes.

Motion: Maureen Mitchell

Second: Ha Nghia

Ayes: D. Brown, K. Brown, Mitchell, Nghia, Pendergast,

Absent: Dew

Abstention: Strack

Presentation

1. Departmental Presentation – Carl Carey, General Service Director

- General Services Director Carl Carey presented the Board with a PowerPoint presentation overview of the General Services Department. The presentation included the department's major accomplishments, diversity statistics, internal performance statistics, the department's current and projected employment opportunities, training opportunities and update regarding capital projects.
- Director Carey informed the Board there are roughly 80 FTE's and that the department is comprised primarily of males due to the nature of work.
- Director Carey stated that the department is working on succession planning by saving resources through attrition.
- Mr. Carey indicated that it is difficult to attract job seekers for opportunities at the City because the salary is not as competitive as the private sector.
- Director Carey informed the Board that the City is currently looking for a facility to relocate the Orange Station Police Department. Mr. Carey indicated that the \$1.00 lease that the City previously negotiated ended and the lease is now \$280,000. Mr. Carey stated that the City currently performs all maintenance on the building. Vice-Chair Maureen Mitchell asked if the new Police Station will be relocated to the old

golf course. Mr. Carey responded and informed the Board that the golf course is in the top three preferred locations.

- Vice-Chair Maureen Mitchell asked Mr. Carey how the rehabilitation of the Museum is going. Mr. Carey responded and informed the Board that the building where the Museum is currently located was previously a post office. Mr. Carey stated that the plan is not to touch the original historical building, but instead remove the current expansions and rebuild with new modern expansions.

2. Board Attendance

- Vice-Chair Maureen Mitchell motioned to excuse Board Member Wendy Strack's absence from the Human Resources Board meeting of December 03, 2018. Board Member Ha Nghia seconded the motion. The motion passed unanimously.

Ayes: D. Brown, K. Brown, Mitchell, Nghia, Pendergast

Absent: Dew

Abstention: Strack

Public Comment Period:

- No Comments made

Miscellaneous

3. Human Resources Director Updates – Rene Goldman, Deputy Human Resources Director

- Deputy Human Resources Director Rene Goldman informed the Board that the Employee Engagement Survey was completed with a 57% response rate. Deputy Director Goldman indicated that the survey results should be received within a month.
- Deputy Director Goldman informed the Board that Gilbert Hernandez was selected as the Deputy Public Works Director/City Engineer. Ms. Goldman indicated that Vanessa Christman has been selected as the Assistant Library Director.
- Ms. Goldman indicated that interviews for the Community Development Director are scheduled for January 11th.
- Deputy Human Resources Director Rene Goldman informed the Board that the City has been recognized as the 2018 Workforce Champion by the County Workforce Development Board for the Riverside at Work Program (RAW).
- Ms. Goldman informed the Board that on Monday, 12/17/18, the first Emerging Leaders Academy (ELA) Graduation and Project Presentations were held in the Council Chambers. Ms. Goldman indicated that ELA is a ten month program, comprised of 25 employees representing every City department.

4. Items for Future Human Resources Board Consideration – Deanna Brown, Chair

- No items identified.

Meeting was adjourned at 5:50 p.m. by Chair Deanna Brown.

Minutes submitted by: Colene Torres