

BOARD OF ETHICS
THURSDAY, MARCH 7, 2019, 5 P.M.
ART PICK COUNCIL CHAMBER

MINUTES

PRESENT: Chair Huerta and Members Foley, Tucker, Macias, Ford, House, and Stahovich

ABSENT: Members Nelson and Thompson

STAFF PRESENT: Colleen Nicol and Brandon Mercer

Chair Huerta convened the meeting at 5 p.m.

ORAL COMMUNICATION FROM THE AUDIENCE

Jeff Wright commented on his service on the Board of Ethics. Kevin Dawson spoke regarding the Charter Review Committee and the former City Manager contract. Faisah Dean spoke regarding City support for provision of women's restrooms at job sites.

APPROVAL OF MINUTES

Following discussion, it was moved by Member Stahovich and seconded by Member House to approve the minutes of the February 7, 2019, meeting as presented. Motion carried unanimously.

EXCUSAL OF ABSENCE

Following discussion, it was moved by Member Stahovich and seconded by Member House to excuse the absence of Jeffrey Wright from the February 7, 2019, meeting. Motion carried unanimously.

ELECTION OF CHAIR

Following discussion, it was moved by Member Tucker and seconded by Member Stahovich to nominate Keith Nelson as Chair.

Following further discussion, it was moved by Member Foley and seconded by Member Ford to nominate Gloria Huerta as Chair.

Members Stahovich and Tucker supported Keith Nelson as Chair. Members Foley, Ford, House, and Macias supported Gloria Huerta as Chair, with Chair Huerta abstaining. Gloria Huerta was declared Chair.

ELECTION OF VICE-CHAIR

Following discussion, it was moved by Member Stahovich and seconded by Member Foley nominating Keith Nelson as Vice-Chair. Motion carried unanimously.

OUTREACH SUBCOMMITTEE REPORT

Subcommittee Member Foley reported on the written comments submitted by Member Nelson and the pending completion of website updates. No formal action was required or taken.

CREATION OF STANDING OUTREACH COMMITTEE

Following discussion and a report from Deputy City Attorney Mercer regarding the process for creating a standing Outreach Committee and the associated open meeting requirements pursuant to the Brown Act for standing and ad hoc committees, it was moved by Member House and seconded by Member Tucker requesting the City Attorney to draft an amendment to the Board of Ethics Standing Rules to grant the Board the ability to create ad hoc and standing committees and to remove "and ad hoc" from paragraph 6C to rescind application of open meeting requirements from ad hoc committees. Motion carried unanimously.

Chair Huerta requested that the current ad hoc outreach committee not convene until the above Standing Rules change is considered at the next meeting. The City Attorney and City Clerk were requested to report on the policies of other City boards and commissions with respect to convening of committees.

ELECTION OF CHAIR AND VICE-CHAIR

Citing compliance with the Board's Standing Rules, Chair Huerta reopened selection of Chair and Vice Chair.

Member Stahovich nominated Gloria Huerta to serve as Chair.

Following discussion, it was moved by Member Stahovich and seconded by Member Foley that nominations for Chair be closed and that Gloria Huerta be appointed Chair. The motion carried unanimously.

Member Stahovich nominated Keith Nelson to serve as Vice-Chair.

Following discussion, it was moved by Member Stahovich and seconded by Member House that nominations be closed and that Keith Nelson be appointed Vice-Chair. Motion carried unanimously.

REPORT ON MEETINGS AND ACTIVITIES BY BOARD MEMBERS

Member House reported on his participation in a presentation to a Sister City Erlangen, Germany presentation sharing the role of Riverside boards and commissions.

REPORT ON GOVERNMENTAL AFFAIRS COMMITTEE AND CITY COUNCIL ACTIONS

There were no reports.

RIVERSIDE MUNICIPAL CODE CHAPTER 2.78 CODE OF ETHICS AND CONDUCT AND CHAPTER 2.8 BOARD OF ETHICS

There were no comments at this time.

ITEMS FOR FUTURE BOARD CONSIDERATION AS REQUESTED BY BOARD OF ETHICS MEMBERS

Member Stahovich announced the upcoming board and commission training on the Brown Act, conflict of interest, and ethics. Chair Huerta will address the group on the role of the Board of Ethics at the training session.

The meeting adjourned at 5:58 p.m.

Respectfully submitted,



COLLEEN J. NICOL
City Clerk