



City of Arts & Innovation

**MINUTES
PARK AND RECREATION COMMISSION**

Wednesday, January 30, 2019, 6:30 p.m.
Art Pick Council Chambers – City Hall
3900 Main Street, Riverside, CA 92522

Commissioners Present: Cardullo, Feola, Rounds, Johnson, Elliot and Humphreys

Commissioner Absent: Negron and Whatley

Staff Present: Adolfo Cruz, Director
Mario Lara, Deputy Director
Robin Metz, Deputy Director
Randy McDaniel, Principal Park Planner/Project Manager
Jessica Ochoa, Recreation Supervisor
Anthony Zamora, Community Services Supervisor
Fabiola Contreras, Sr. Administrative Assistant

Public Works Department Staff Present: Robert Filiar, Urban Forester

Library Department Staff Present: Erin Christmas, Library Director

CALL TO ORDER

Chair Cardullo called meeting to order at 6:30 p.m.

CITIZENS PARTICIPATION

1. PUBLIC COMMENT PERIOD

There were no public comments during the meeting.

2. APPROVAL OF MINUTES

Chair Cardullo corrected the December 17, 2018, minutes to reflect the upcoming meeting was being held on Wednesday, January 30, 2019 and not on a Monday.

After discussion, the Commission approved the modified minutes for the December 17, 2018 meeting.

Motion: Johnson

Second: Feola
Ayes: All

CONSENT CALENDAR

3. PUBLIC WORKS DEPARTMENT URBAN FORESTRY/LANDSCAPE DIVISION QUARTERLY ACTIVITY REPORT

The Commission received and approved the consent calendar item.

Motion: Humphreys
Second: Rounds
Ayes: All

PRESENTATIONS

4. PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT COMMUNITY BASED COLLABORATIVE PARTNERSHIPS

Director Cruz introduced Jessica Ochoa, Recreation Supervisor to present the item.

Recreation Supervisor Ochoa presented the Community Based Collaborative Partnerships PowerPoint.

After discussion, a motion was made to accept the report for file.

Motion: Humphreys
Second: Johnson
Ayes: All

5. SPC. JESUS S. DURAN EASTSIDE LIBRARY SITE SELECTION UPDATE

Director Cruz introduced Erin Christmas, Library Director to present the item.

Library Director Christmas presented the Spc. Jesus S. Duran Eastside Library site selection update presentation.

Chair Cardullo inquired if Park and Recreation Commission needs to take action prior to the Library Commission for this item.

Library Director Christmas confirmed the Library Board of Trustees asked for the item to be presented first to Park and Recreation Commission, prior to presenting to any other board.

Chair Cardullo inquired on the relocation of the programs, is it something that could be accommodated at Bobby Bonds Park. Director Cruz responded that programs could be moved to the Cesar Chavez Community Center and not affect any of the groups that are currently there. Commissioner Rounds inquired where the current library is located.

Library Director Christmas responded that the current library is located on Chicago Avenue, is about 10,000 sq. feet, and it's over \$240,000 a year to lease. She also mentioned the idea would be to build their own building to save funds.

Chair Cardullo inquired if there was money to do the construction.

Library Director Christmas confirmed there is no money for construction at this time, however there is currently \$100,000 for phase 1, which is design. From there they will be looking for funding options. Ongoing maintenance will be covered within the library's budget.

Commissioner Johnson inquired on parking concerns.

Library Director Christmas responded that there might be parking issues at times; however, the parking was designed to the needs of the average day.

Director Cruz responded that most of the parking is being used during the day by the Riverside Community Health Foundation, when the moment comes they will be asked to park on 10th or 11th street. Evening parking will also be available for the library. Aquatics is a daily use, primarily in the morning and the weekends, however they will be educated to use parking on Kansas Street.

After discussion, a motion was made to accept the report and present to Council.

Motion: Feola
Second: Johnson
Ayes: All

6. UPDATE ON PARKS, RECREATION AND COMMUNITY SERVICES RIVERSIDE ARTS ACADEMY PROGRAM

Director Cruz introduced Anthony Zamora, Community Services Supervisor to present the item.

Community Services Supervisor Zamora presented the Community Services Division's Riverside Arts Academy Program PowerPoint.

After discussion, a motion was made to accept the report for file.

Motion: Humphreys
Second: Johnson
Ayes: All

DISCUSSION

7. DETERMINE WHETHER COMMISSIONER JENNIFER HUMPHREY'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON DECEMBER 17, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Humphrey's absence due to a location change.

Motion: Feola
Second: Rounds
Ayes: All

8. UPDATE ON THE PARKS MASTER PLAN PROJECT

Principal Park Planner McDaniel confirmed that consultants from RJM have provided a draft of the entire master plan, a total of 600 pages. Department Staff is working on comments and getting those comments back to the consultant. The Master Plan is very comprehensive, it covers financial strategies, and a road map for the future development of parks. Goal is to present to Commission in April 2019.

After discussion, a motion was made to accept the report for file.

Motion: Johnson
Second: Humphreys
Ayes: All

9. UPDATES ON THE YOUTH INNOVATION CENTER AT ARLINGTON PARK

Principal Park Planner McDaniel confirmed that construction has been delayed due to the rain; however, they are still looking to open by the end of summer 2019. Contractor is working hard to put project back to a workable stage. Foundation is in and the stick frame walls are up.

Director Cruz presented on the programming end. Staff has drafted an operation plan that will be presented to Commission for their review. The operation plan will identify different components; for example: activities that will take place, equipment identified to be used, and an update on future partnerships. The City is also working on having Council adopt a policy for future sponsorship programs, naming rights, corporate sponsorships and donations. The Riverside Community Services Foundation will work with Councilmember Mac Arthur on fundraising efforts.

After discussion, a motion was made to accept the report for file.

Motion: Rounds
Second: Feola
Ayes: All

10. UPDATE ON THE STATE OF CALIFORNIA PROPOSITION 68 FUNDS

Director Cruz introduced Deputy Director Mario Lara to give an update on the State of California Proposition 68 funds.

Deputy Director Lara announced that after careful deliberations of the grant application's requirements, the Department chose Low Park (next to Marcy Building), Patterson Park (Eastside Community), and Myra Linn Park. Each application is required to have community

input, and the Department is currently in that process. A session is complete for Low Park, where the community was invited and the Department received input. Staff will continue to have meetings through the beginning of April. All applications are due in August 2019, at that point the item will be brought back to Commission.

Commissioner Johnson mentioned that Low Park does not have any amenities and inquired what will be some things that will be put at the park.

Deputy Director Lara mentioned that in the community meeting it was suggested to have a walking path built and playground area installed. There were 40+ attendees in the community meeting that was held. The Department has received great feedback via surveys.

Principal Park Planner McDaniel extended an invitation to all Commissioners to attend one of the community meetings.

After discussion, a motion was made to accept the report for file.

Motion: Humphreys
Second: Johnson
Ayes: All

ANNOUNCEMENTS, MEETING DATES, AND COMMISSION REQUESTS

Director Cruz announced and congratulated Commissioner Negron for obtaining an inclusion award from the Mayor in the State of the City.

Director Cruz mentioned that on Tuesday, February 5, 2019, City Council will recognize the Parks, Recreation and Community Services Staff along with officials from the City's sister city program from Sendai, Japan, for their work on the Japanese Garden in White Park; additionally, Sendai will be donating a lantern to the Department.

11.ADJOURNMENT

Chair Cardullo adjourned the meeting at approximately 7:15 p.m. The next meeting will be held on Monday, March 18, 2019, at 6:30 p.m., at Art Pick Council Chambers, 3900 Main Street.