

**RIVERSIDE PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: August 26, 2019

Time of Meeting: 5:00 p.m.

Meeting Location: Main Library

Present: Jose Alcala - President  
Teresa Seipel – Secretary  
Michael Yonezawa  
Dwight Tate  
Patricia House  
Linda Manzo  
Tom Evans

Staff: Erin Christmas, Library Director  
Vanessa Christman, Assistant Library Director  
George Guzman, Administrative Services Manager  
Angela Henson, Sr. Management Analyst  
David Welch, Community & Economic Development Director  
Teresa Maryanski, Real Property Agent

Absent: Donna Goldware – Vice President

**CALL TO ORDER**

The meeting was called to order at 5:00 p.m. by President Alcala.

**Item 1 Public Comment**

There were no public comments.

**Item 2 Approve July 22, 2019, Board of Library Trustees meeting minutes**

The minutes of the Board of Library Trustees meeting of June 24 2019, were approved as presented.

Motion: Seipel  
Second: House  
Ayes: Unanimous

**CONSENT CALENDAR**

**Item 3 Approval of Trust Fund Expenditures**

**Item 4 Formal Acceptance of Gift Fund Donations**

**Item 5 Incident Report**

Consent Calendar items 3-5 were approved.

Motion: Yonezawa  
Second: Manzo  
Ayes: Unanimous

#### DISCUSSION AND ACTION CALENDAR

**Item 6 Recurring Update of the New Main Library**

Library Director Christmas provided an update on the construction of the new main library.

No action taken.

**Item 7 Recurring Update of the Specialist Jesus S. Duran Eastside Library Site Selection**

Library Director Christmas reported that there were no new updates.

No action taken.

**Item 8 Third Amendment to Shopping Center Lease Agreement with Sugarbush-1 Properties, L.P. for a five (5) year lease renewal of a 10,816 square foot space located at 4033 Chicago Avenue, No. C for the SPC Jesus S. Duran Eastside Library from October 1, 2019 through September 30, 2024**

Library Director Christmas informed the Board that the renewal lease for the SPC Jesus S. Duran Eastside Library is for (5) five years with no option for early termination. Following discussion, the Board approved the recommendation that the City Council on September 17, 2019, approve the proposed Third Amendment to Shopping Center Lease Agreement with Sugarbush-1 Properties, L.P. for (5) five years for the SPC Jesus S. Duran Eastside Library located at 4033 Chicago Avenue, No. C from October 1, 2019 through September 30, 2024.

Motion: Evans  
Second: Tate  
Ayes: Unanimous

**Item 9 Library Services and Technology Act Grant Awarded \$24,480 by the California State Library for Experiential Workforce Development: Riverside at Work**

Library Director Christmas provided an update on the grant funds awarded in the amount of \$24,480 from the California State Library, Library Services and Technology Act for the Riverside Public Library's Experiential Workforce Development: Riverside at Work Project (Project). The Project will provide funding for salary, wages, and benefits, not to exceed the amount of \$24,480, to provide basic workforce development training for two (2) formerly

unhoused individuals through the City of Riverside at Work program. The individuals selected may assist with the transition to the new Main Library.

Receive and file. No action taken.

**Item 10 Fines Elimination or Significant Reduction Article**

Library Director Christmas reported that Libraries are moving away from fines. It is not a future recommendation for the Riverside Public Library to eliminate fines but just informational.

Receive and file. No action taken.

**Item 11 Article on National Public Radio Titled "Your Local Library May Have a New Offering in Stock: A Resident Social Worker"**

Library Director Christmas discussed the article relating to an onsite social worker at the Long Branch Free Public Library in New Jersey.

Receive and file. No action taken.

**Item 12 Determine whether Trustee Yonezawa's absence from the Board of Library Trustees meeting on July 22, 2019, should be recorded as an excused or unexcused absence**

The Board determined to excuse the absence of Trustee Yonezawa from the Board of Library Trustees meeting on July 22, 2019.

Motion: Evans

Second: Tate

Abstain: Yonezawa

Ayes: Alcalá, Seipel, Tate, House, Manzo, and Evans

BOARD OF DIRECTORS COMMUNICATION

**Item 13 Brief reports on conferences, seminars and meetings attended by Board Members**

**Item 14 Brief reports on conferences, seminars and meetings attended by Library Director**

**Item 15 Items for future Board of Library Trustees consideration as requested by Board members**

Trustee Evans requested that the pledge of allegiance should be added to the agenda and a workshop should be held in October or January on social workers at other libraries.

### **Adjournment**

Meeting Adjourned at 5:29 p.m.  
Submitted by: Angela Henson

  
Board of Library Trustee