

**MUSEUM OF RIVERSIDE BOARD MINUTES**  
**August 28, 2019**  
3580 Mission Inn Avenue, Riverside, CA 92501

**Board Members Present**

Mary Hughes, Chair  
Peggy Barnhart  
Rose Monge  
Karen Peterson  
Lovelyn Razzouk  
Chuck Wilson

**City Staff Present**

Robyn G. Peterson, Museum Director  
Ann Lovell, Manager of Operations  
Toni Kinsman, Senior Office Specialist  
Lauren Sanchez, Deputy City Attorney

**Absent**

Todd Carpenter, Vice Chair  
Dawn Gleason  
Micah Tokuda

**CALL TO ORDER**

The meeting was called to order at 3:04 p.m.

**PUBLIC COMMENT** – no public comment.

**PRESENTATIONS**

**1. Board Chair Report** – Board Chair Hughes had no updates.

**2. Riverside Museum Associates (RMA)**

Peggy Barnhart reported that the RMA will develop an outreach program while the main museum ~~is continues to be~~ closed; volunteers will work closely with museum staff on content. The Heritage House will re-open for tours September 6<sup>th</sup>, the Moon Festival will be September 13<sup>th</sup>, Croquet with the Mayor ~~is~~ September 21<sup>st</sup>, Black Veil begins October 4<sup>th</sup> (Halloween as celebrated during the late 1800s/-early 1900s), Victorian Tea on November 10<sup>th</sup> ~~-~~ and Victorian Christmas Open House ~~on~~ December 8<sup>th</sup>.

**3. Harada House Foundation (HHF)**

Chuck Wilson reported that the HHF received the ~~final~~-reports from both architectural firms regarding the rehabilitation of Harada House. The vision, phases, and costs associated with each of the firms report vary. An in-~~depth~~ evaluation will take place for each report ~~and~~ to determine similarities.

**4. Director's update regarding strategic planning, main museum renovation and expansion, historic houses, staffing, collections, exhibitions and programs, and marketing and communications.**

Robyn Peterson gave a brief overview of each item in her agenda report.

**5. Presentation from City Attorney's Office regarding Conflict of Interest and Ethics**

**Training** given by Deputy City Attorney, Lauren Sanchez.

## **DISCUSSION AND ACTION CALENDAR**

### **6. Approval of minutes for the meeting held on July 10, 2019**

The minutes were approved as written.

Motion: Board Member Wilson

Second: Board Member Barnhart

Ayes: Board Members Barnhart, Hughes, Monge, Peterson, Wilson

Abstain: Board Member Razzouk

### **7. Determine whether the Board member absence from the July 10, 2019 meeting should be recorded as an excused or unexcused**

The absences of Dawn Gleason, Lovelyn Razzouk, and Micah Tokuda ~~was~~were approved as excused due to work.

Motion: Board Member Wilson

Second: Board Member Monge

Ayes: Board Members Barnhart, Hughes, Monge, Peterson, Wilson

Abstain: Board Member Razzouk

### **8. Accession of eight historic postcards**

The Museum Board recommends to the City Council to approve the accession into the permanent collection of eight (8) historic postcards.

Motion: Board Member Wilson

Second: Board Member Barnhart

Ayes:      All

## **COMMITTEE REPORTS** *(written reports are requested for each Committee update)*

**9. Museum Budget Committee** ~~—~~ no report.

**10. Board Development Committee** – minutes from the June 28<sup>th</sup> meeting were included in the agenda packet.

## **BOARD MEMBER COMMUNICATIONS**

**11. This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Metropolitan Museum Board.**

No items discussed.

**12. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members** – no report.

**13. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members** – Board member Wilson requested an item on frequency of Board meetings.

The meeting was adjourned at 3:46 p.m.

*The next regular Metropolitan Museum Board meeting is scheduled for Wednesday, October 23, 2019 at 3:00 p.m. in the Museum conference room.*