



**MINUTES
PARK AND RECREATION COMMISSION**

Monday, October 21, 2019, 6:30 p.m.
Art Pick Council Chambers – City Hall
3900 Main Street, Riverside, CA 92522

Commissioners Present: Humphreys, Feola, Cardullo, Fairfax, Johnson, Whatley, Rounds and Mitchell

Staff Present: Adolfo Cruz, Director
Kyle Raphael, Park Superintendent
Alisa Sramala-Dawson, Trails Coordinator
Stephanie Gallegos, Recreation Supervisor
Mayra Ocampo, Administrative Analyst

CALL TO ORDER

Chair Humphreys called meeting to order at 6:30 p.m.

DEPUTY CITY CLERK, NANCY AGUILAR-CRUNK SWORE-IN NEWLY APPOINTED PARK AND RECREATION COMMISSION MEMBER MAUREEN MITCHELL, REPRESENTING CITYWIDE-WARD 3

CITIZENS PARTICIPATION

1. PUBLIC COMMENT PERIOD

There were no public comments.

2. APPROVAL OF MINUTES

After discussion, the Commission approved the minutes for the September 16, 2019, meeting.

Motion: Cardullo
Second: Johnson
Ayes: All

CONSENT CALENDAR

The following matters, presented to the Park and Recreation Commission on the consent calendar for consideration, were approved by a motion affirming the action appropriate to the items:

**4. PUBLIC WORKS DEPARTMENT URBAN FORESTRY/LANDSCAPE DIVISION
QUARTERLY ACTIVITY REPORT**

The Commission received and approved the consent calendar item.

Motion: Whatley
Second: Feola
Ayes: All

PRESENTATIONS

**6. UPDATE ON THE VICTORIA AVENUE POLICY FOR PRESERVATION, DESIGN AND
DEVELOPMENT**

Trails Coordinator Alisa Sramala-Dawson presented the item.

Commissioner Whatley asked for clarification on the area(s) now protected by the policy.

Trails Coordinator Sramala-Dawson confirmed the avenue is changing and the remaining parcels will be affected by the new policy.

Chair Humphreys inquired on Victoria Avenue Forever's take on the new policy.

Trails Coordinator Sramala-Dawson confirmed that Victoria Avenue Forever is the main stakeholder in the policy and were heavily involved in the development of the policy.

After discussion, a motion was made to accept the report for file.

Motion: Feola
Second: Cardullo
Ayes: All

5. UPDATE ON THE PARK MASTERPLAN

Director Cruz presented Zachary Mueting, Lead Consultant from RJM Design Group.

Mr. Mueting gave a very detailed presentation about the Park Master Plan project; he confirmed the Plan will be the guide for future development in the City of Riverside.

Commissioner Whatley asked if neighboring cities' and jurisdictions' facilities, like trails, were considered for the City's statistics and analysis.

Mr. Mueting confirmed that surrounding cities' data is included in the Plan because the goal is not to compete for future development, but rather to join forces and create partnerships.

Commissioner Whatley credited the department with the high satisfaction ratings; she asked for Management's perspective on the plan considering staffing levels.

Director Cruz confirmed the department is already moving forward with the community’s input. Fees have been reduced in the afterschool program, advisory boards are developing more senior programming at all community centers, and an additional pool will be installed with a heating system. He confirmed the department will return annually with updates the department has implemented from the Park Master Plan.

After discussion, a motion was made to accept the report for file.

Motion: Whatley
Second: Cardullo
Ayes: All

7. 2019 SUMMER HIGHLIGHTS FROM PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Recreation Supervisor Stephanie Gallegos presented the video of the department’s summer highlights. She emphasized the department impacted 80,000 participants through its summer programming.

After discussion, a motion was made to accept the report for file.

Motion: Rounds
Second: Mitchell
Ayes: All

DISCUSSION

8. UPDATES ON THE YOUTH INNOVATION CENTER AT ARLINGTON PARK

Director Cruz invited the Commissioners to the much-anticipated Gala on Wednesday, October 30, 5:30 – 7:30 p.m. The Gala is where naming rights and sponsorship opportunities will be announced. The Master of Ceremony will be Stan Morrison.

After discussion, no motion was made.

9. DETERMINE WHETHER COMMISSIONER JENNIFER HUMPHREYS ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON SEPTEMBER 16, 2019, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Humphrey’s absence.

Motion: Whatley
Second: Cardullo
Ayes: All

10.DETERMINE WHETHER COMMISSIONER TODD ROUNDS ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON SEPTEMBER 16, 2019, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

After discussion, a motion was made to excuse Commissioner Round's absence.

Motion: Whatley
Second: Cardullo
Ayes: All

ANNOUNCEMENTS, MEETING DATES, AND COMMISSION REQUESTS

Director Cruz informed the Commission about the Recreation Superintendent position's internal recruitment and Deputy Director external recruitment that is currently happening.

11.ADJOURNMENT

Chair Humphreys adjourned the meeting at 7:45 p.m. The next meeting will be held on Monday, November 18, 2019, at 6:30 p.m., at Art Pick Council Chambers, 3900 Main Street.