

MINUTES
RIVERSIDE AIRPORT COMMISSION MEETING
Art Pick Council Chamber
Thursday, November 14, 2019, 3:00 p.m.

Members Present - Commissioners, Couch, Courts, Contreras,
Greene, Butler, Bloch,

Members Absent - Thompson, Randleman and Vazquez

CALL TO ORDER

Chairperson Courts called the meeting to order at 3:02 p.m.

Pledge of Allegiance

ITEM NO. 1: PUBLIC COMMENT

No public comment at this time

APPROVAL OF MINUTES

ITEM NO. 2: MINUTES OF SEPTEMBER 12, 2019

A MOTION WAS MADE by Commissioner Butler to approve the Minutes of September 12, 2019. The motion was **SECONDED** by Commissioner Bloch. **AYES**, Commissioners Couch, Courts, Bloch, Contreras, Greene and Butler.

AIRPORT MANAGER'S REPORT

ITEM NO. 5: OPERATION AND ACTIVITY UPDATE

General Services Director Carl Carey addressed the Airport Commission on the Airport Managers Report by first addressing Aircraft operations comparing January to August 2018 to January to August 2019. Carey then gave an update on the current operation numbers as of September 2019.

Carey then identified the budget numbers describing specific percentages of expenditures and revenues within the Airport's budget stating that the Airport does not receive any monies for the City's general fund.

Carey gave the Airport Commission updated October 8, 2019 City Council approval on the agreement with StratosShare, Inc. to allow the pre-positioning of up to 10 hydrogen-powered vehicles in the Airport parking lot.

Carey also spoke of the October 8, 2019 City Council approval of an access agreement with California Baptist University.

Carey updated the Commission on the October 8, 2019 City Council approval of \$261,000 appropriated from the Airport Enterprise Fund to allocate for repairs and maintenance projects.

Carey reported on the October 22, 2019 City Council approval of Non-Exclusive Agreement with Blackstone Airways, LLC. Carey eluded that Blackstone Airways would establish an on demand charter flight service with a seating capacity of nine or fewer passengers. Carey spoke of the loss of past charter services at Riverside Municipal Airport due to economic factors like to recession of 2008.

Carey finished the City Council updates with the October 22, 2019 City Council approval for a long-term lease agreement with ATP, Inc. Carey informed the Commission about the previous internal audit on the Airport and all lease agreements. Carey informed all that all airport lease agreements were review and adjusted if needed based upon the master lease agreement.

Carey informed all about the Riverside Youth Innovation Lab hosted by the Riverside Municipal Airport on Saturday October 19, 2019. Carey was not present however did see pictures captured during the event as was very pleased with the turnout.

Carey announced that the Operation Gratitude Candy Giveback Program donates will be delivered to the Honor Flight of the Inland Empire on November 16, 2019.

Carey also spoke on the development for a Request for Qualifications (RFQ) for an On-Call Design Consultant for engineering and design work at the Airport.

Carey closed by adding that staff is finalizing a Request for Proposals for an outside agency to coordinate the 2021 Riverside Airshow. Carey added that recommendations have been made to have an airshow scheduled every other year opposite of the bi-annual March Air Reserve Base Airshow.

Commissioner Greene asked for a better understanding of the October 8, 2019 City Council approval for an appropriation of \$261,000. Greene asked why approval was needed if the Airport does not receive monies from the City's general fund. Carey replied that the Airport is owned by the City and all appropriations must be approved by City Council.

Commissioner Al Contreras asked about the flight schedule in reference to the October 8, 2019 City Council agreement approval with Blackstone Airways, LLC. Carey asked that this item be tabled for Airport Manager Kim Ellis who has more information on the subject matter.

Commissioner Ron Courts spoke about the success of the Riverside Youth Innovation Lab held in the Airport Terminal On October 19, 2019. Courts informed all of his attendance during the event and how the event was family oriented a great program for the Airport.

ONGOING ISSUES

None at this time.

MISCELLANEOUS ANNOUNCEMENTS

Courts encouraged all about the partnership that the Airport has with a local needy family and if anyone would like to donate items and or gifts to this great cause.

FUTURE AGENDA ITEMS

Carey asked that the information on the new and updated Citywide Board and Commission attendance report tracking be agendaized for the next Airport Commission Meeting.

ITEM NO. 7: ADJOURNMENT

The meeting adjourned at approximately 3:19 P.M.

As recorded.