

## **METROPOLITAN MUSEUM BOARD MINUTES**

**December 11, 2019**

3580 Mission Inn Avenue, Riverside, CA 92501

### **Board Members Present**

Mary Hughes, Chair  
Todd Carpenter, Vice-Chair  
Peggy Barnhart  
Micah Tokuda  
Lovelyn Razzouk  
Chuck Wilson

### **City Staff Present**

Robyn G. Peterson, Museum Director  
Lea Deesing, Assistant City Manager  
Ann Lovell, Manager of Operations  
Toni Kinsman, Senior Office Specialist  
Brenda Focht, Museum Curator

### **Absent**

Rose Monge  
Karen Peterson

### **CALL TO ORDER**

The meeting was called to order at 3:10 p.m.

### **PUBLIC COMMENT**

**1. This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Metropolitan Museum Board.**

No public comment.

### **PRESENTATIONS**

**2. Chair Report** – Board Chair Hughes reminded the Board that at 5:00 p.m. tomorrow evening the City's Budget Engagement Commission (BEC) is scheduled to meet and discuss the Measure Z-funded project for the Museum renovation/expansion (location: Council Chambers, City Hall). Please submit an online eComment or attend the BEC meeting and bring a friend to give public comment.

### **3. Riverside Museum Associates (RMA)**

The Multicultural Council of the RMA will host their 9<sup>th</sup> Annual Day of Inclusion on December 14, 2019 from 2:00-4:00 p.m. at Camp Anza in Riverside. The theme is "Sheros and Heros." The 41st annual Victorian Christmas Open House at Heritage House was held December 8, 2019 with an estimated 1,300-1,500 visitors despite the rainy weather. Over 1,000 guests entered the House and over \$800 in donations were received. A photo opportunity with Father Christmas raised funds with its fee.

### **4. Harada House Foundation (HHF)**

Chuck Wilson reported that the HHF Board reviewed the reports from the two historic preservation architectural firms and have set a fundraising goal of \$6.5 million, including endowment, for Harada House. This does not include the Robinson House Interpretive Center. The HHF will have an outreach table at the annual Day of Inclusion event this Saturday.

**5. Director's update regarding Strategic Plan, main museum renovation and expansion, historic houses, collections, exhibitions and programs, and marketing and communications.**

Robyn Peterson reported that the downtown Museum renovation project is in a holding pattern until a decision (BEC and City Council) is made regarding Measure Z funding. The Museum submitted an application on behalf of Harada House to Save America's Treasures, a grant program administered by the National Park Service. The application requests \$500,000 for the first phase of the rehabilitation project, with a required 1-to-1 match; a minimum additional \$150,000 in cash support will be needed if the grant is awarded (in spring 2020). Collections staff are defining the collection's strengths, weaknesses, and scope of collecting in order to draft a Collections Development Plan. The collection software contract is set to appear for City Council approval on December 17, 2019. Heritage House will host events to celebrate National Quilting Day in March 2020, focusing on appliqué quilts. Students from California Baptist University submitted rebranding options for the Museum to review. Sumi Harada will be posthumously honored during the 2019 Day of Inclusion event this Saturday.

**DISCUSSION AND ACTION CALENDAR**

**6. Approval of minutes for the meeting held on October 23, 2019**

The minutes were approved as written.

Motion: Board Member Wilson  
Second: Board Member Tokuda  
Ayes: All

**7. Determine whether the Board member absences from the October 23, 2019 meeting should be recorded as an excused or unexcused**

The absences of Karen Peterson (work) and Todd Carpenter (work) were approved as excused.

Motion: Board Member Barnhart  
Second: Board Member Wilson  
Ayes: All

**8. Accession of one pickle castor**

The Metropolitan Museum Board recommended that City Council approve the accession into the permanent collection of one (1) pickle castor.

Motion: Board Member Wilson  
Second: Board Member Tokuda  
Ayes: All

**9. To discuss and solicit nominations for Metropolitan Museum Board officer positions vacant as of March 1, 2020**

Any nominations should be emailed to Peggy Barnhart to be discussed at the January 24, 2020 Board Development Committee meeting. So far, one nomination for chair and one nomination for vice-chair have been received.

**10. To discuss, receive, and file the Strategic Plan status report for the quarter ending September 30, 2019**

The status report included completed actions from the Strategic Plan. A motion was made to receive and file the Strategic Plan status report for the quarter ending September 30, 2019.

Motion: Board Member Wilson

Second: Board Member Tokuda

Ayes: All

**COMMITTEE REPORTS** (*written reports are requested for each Committee update*)

**11. Museum Budget Committee** – no report.

**12. Museum Board Development Committee** – the next meeting will be held January 24, 2020.

**BOARD MEMBER COMMUNICATIONS**

**13. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members** – no report

**14. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members** – include agenda item for the update from the Museum Board Development Committee

Discussion took place regarding the possibility of hosting evening meetings to encourage participation by new / current Board members who work a regular schedule.

The meeting was adjourned at 3:30 p.m.

*The next regular Museum Board meeting is scheduled for  
Wednesday, January 22, 2020, at 3:00 p.m. in the Museum conference room.*