

CITY OF RIVERSIDE  
BOARD OF PUBLIC UTILITIES

Minutes of: Revised Special and Regular Meeting of the Board of Public Utilities  
Date of Meeting: June 8, 2020  
Time of Meeting: 6:32 p.m.  
Place of Meeting: Virtual Meeting – Microsoft Teams

**CHAIR CALLED MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**ROLL CALL**

Present: Board Chair David Crohn	Gil Ocegüera
David Austin	Jo-Lynn Russo-Pereyra
Jeanette Hernandez	Andrew Walcker
Ana Miramontes	Peter Wohlgemuth

Absent: Vice Chair Elizabeth Sanchez-Monville

**TRUJILLO WATER COMPANY ANNUAL MEETING**

1. Trujillo Water Company Shareholders Annual Meeting  
Ms. Jo-Lynn Russo-Pereyra, president of the Trujillo Water Company, called the annual meeting of the Trujillo Water Company Shareholders to order at 6:35 p.m. The meeting adjourned at 6:46 p.m.
2. Trujillo Water Company Directors Organizational Meeting  
The Trujillo Water Company Directors Organizational meeting was called to order at 6:47 p.m. and adjourned at 6:57 p.m.

**PRESENTATIONS**

3. Legislative and Regulatory Updates

Legislative Affairs Manager Robert Ennis gave the Board an update on the mid-May reconvening of the Legislature after the COVID epidemic. He updated the Board on AB 2255 (forced procurement of Eagle Crest pump hydro storage project) and AB 802736 (state level groundwater monitoring for Eagle Crest) of concern to the Water Utility both of which died in Committee.

**PUBLIC COMMENT/E-COMMENT**

4. None.

## **CONSENT CALENDAR**

A motion was made to approve Items 5 through 12 on Consent Calendar:

Motion – Austin            Second – Russo-Pereyra

Ayes: Crohn, Hernandez, Miramontes, Ocegüera, Walcker, Wohlgemuth

Absent: Sanchez-Monville

## **Minutes**

5. Board of Public Minutes of April 27, 2020

## **Board Attendance**

6. Excuse the absence of Board Member Ana Miramontes from the Board of Public Utilities regular meeting on May 11, 2020 due to a work emergency.

## **Electric Items**

7. Award Bid No. RPU-7747 for the Installation of two steel pole bases to Asplundh Construction, LLC, of Cypress, California, in the amount of \$90,000.00; and approve an additional capital expenditure in the amount of \$80,000 for work order No. 1503115 for a revised total capital expenditure of \$380,000
8. Award Bid No. RPU-2016660: Requisition No. Y206787 for Pole-line Clamps and Connectors to Anixter Inc., in the amount of \$135,998; Requisition No. Y206788 for Transformers and Brackets to OneSource Distributors LLC., in the amount of \$60,630; Requisition No. Y206789 for Capacitor Banks to Scott Engineering, Inc. in the amount of \$41,484; Requisition No. Y206790 for Faulted Circuit Indicators to Wesco Distribution, Inc., in the amount of \$33,954, Award Bid No. Y206791 for 69kV Underground Cable to McAvoy & Markham Engineering and Sales Co., in the amount of \$442,294, for short-lead time overhead materials and underground cable related to the 69 kV RERC to Harvey Lynn Sub-transmission Line Project; approve Work Order No. 2026813 for tracking expenses and invoices; and approve the capital expenditure of \$786,000 as part of the RTRP Work Order No. 642975 within the Board approved amount of \$71,605,521 on November 25, 2019.

## **OTHER ITEMS**

9. Receive and file update on the City of Riverside's use of allowance value and proceeds of Greenhouse Gas Allowances.
10. Recommend that the City Council approve the First Amendment to Commercial Multi-Tenant Lease – Triple Net Mission Square with The IG Group, LLC dba Slaters 50/50, for approximately 5,982 square feet of rentable space located at 3750 University Avenue, Suite 125.
11. Recommend that the City Council approve the License Agreement with West Coast

Arborists, Inc., a California Corporation, for use of City owned property located on the Southeast corner of Gibson Street and Indiana also known as Assessor's Parcel Numbers 233-170-002 and 233-170-003 for a two-year term – for a total revenue of \$30,000.00.

12. Approve an increase of the Sharing Households Assist Riverside's Energy Program's Electric Monthly Credit to \$15.00 and Water Monthly Credit to \$2.75 to align with electric and water rate increases for Fiscal Year 2020/21.

### **DISCUSSION CALENDAR**

- 13a. Recommend that the City Council approve the Riverside Public Utilities Department (RPU) proposed emergency budget for Fiscal Year 2020/21.

General Manager Todd Corbin gave the Board an in depth analysis into the proposed emergency Budget for fiscal year 2020/21. He presented the timeline, department overview, outlook and goals of the budget. He stressed the analysis represented pre-COVID budget according to the RPU approved rate plan. He explained the challenges of COVID -19 impact on the emergency budget, a 3% - 5% decrease year to date impact across the entire year. The Utility's rate plan and emergency budget projects it's use of reserves to balance the budget which was anticipated in the rate plan. He clarified past electric retail sales detailing how unusual weather conditions in past years affected sales. Discussion with Board Members included decrease in fossil fuel, retail electric sales, and general fund transfer. In depth discussion ensued regarding the status of FTE's (staffing positions) as it related to the emergency budget and RPU's reserve policy.

General Manager Todd Corbin proceeded with the Water Utility budget presentation. Revenues, expenses and sales were reviewed keeping in mind a Water rate increase will be July 1, 2020. Capital projects such as water recharge were discussed with a request by Board for an update at a later Board Meeting.

Public comment called was taken from Jason Hunter regarding transmission revenues and fiber optic.

A motion was made to approve Item 13a:

Motion – Austin            Second – Russo-Pereyra

Ayes: Crohn, Hernandez, Miramontes, Ocegüera, Walcker, Wohlgemuth

Absent: Sanchez-Monville

- 13b. Recommend that the City Council approve a Professional Consultant Services Agreement for a forensic review of the City of Riverside's participation in the Southern California Public Power Authority with Eide Bailly, LLP, in an amount not to exceed \$115,500 and a term ending December 31, 2020 in response to RFP No.1963.

Assistant General Manager Business Systems/Customer Service Carlie Myers gave background and scope of work included in the RFP for Eide Bailly, LLP. Board Member David Austin made a motion to not approve item stating City Council should pay for half the requested audit. Board Member Ocegüera seconded.

Public comment call was received from Jason Hunter who objected to item 13b.

Discussion continued. General Manager Todd Corbin informed the Board that former policies and procedures had changed in 2017 and were reviewed by internal audit. Board Members agreed to a policy of transparency and follow through. City Attorney Susan Wilson provided clarification to issue on the dais. Board Member Austin withdrew his previous motion.

Board Member Andrew Walcker set forth a motion:

That the Board of Public Utilities:

1. Approve the payment by RPU of one half of the expenditure of the following: Professional Consultant Services Agreement for forensic review of the City of Riverside's participation in the Southern California Public Power Authority with Eide Bailly, LLP, in an amount not to exceed \$115,500 and a term ending December 31, 2020 in response to RFP No. 1963; and
2. Recommend that the City Council Authorize the City Manager, or designee, to execute all documents pursuant to the Professional Consultant Services Agreement with Eide Bailly, LLP, and any other documents as necessary to effectuate the agreement including making minor non-substantive changes.
3. Recommend that the City Council place the approval of the agreement on their discussion calendar so that the four new City Council members can provide input as to the scope of the audit to be performed by Eide Bailly, LLP.

A motion was made to approve Item 13b on the Discussion Calendar:

Motion – Walcker      Second – Ocegüera

Ayes: Crohn, Hernandez, Miramontes, Russo-Pereyra, Wohlgemuth

Nay: Austin

Absent: Sanchez-Monville

#### **BOARD MEMBER/STAFF COMMUNICATIONS**

14. Systematic reporting on meetings, conferences, and seminars by Board Members and/or staff: None.
15. Items for future Board of Public Utilities consideration as requested by a Member of the Board of Public Utilities:

- Direct staff of the Utility and the City acknowledgement of Robert Stockton .

**GENERAL MANAGER'S REPORT**

16. Update on Impact of COVID-19 Pandemic and Emergency Orders
17. Monthly Electric and Water Report – April 2020
18. WA-12 Agricultural Service Water Rate Report – April 30, 2020
19. Riverside Public Utilities Financial Results – March 2020
20. Contracts Executed Not Requiring Board Approval – April 2020
21. Upcoming Meetings
22. Electric / Water Utility Acronyms

General Manager Todd Corbin thanked Board for budget approval. He updated Board on current staffing levels and return to work protocol. He spoke on the Utility's support and role in the City and looks forward to moving forward in the upcoming year. He thanked the Board for their continued support.

Board Member David Austin adjourned the meeting in honor of Robert Stockton at 9:06 p.m. The next regular meeting of the Board of Public Utilities will be held on Monday, June 22, 2020 at 6:30 as a hybrid meeting.

By: \_\_\_\_\_  
Todd M. Corbin, General Manager  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated \_\_\_\_\_