MUSEUM OF RIVERSIDE BOARD MINUTES Virtual Board Meeting March 24, 2021

3580 Mission Inn Avenue, Riverside, CA 92501

Board Members Present

Peggy Barnhart, Chair Lovelyn Razzouk, Vice-Chair Mary Hughes Luz Negrón Rose Monge Micah Tokuda (left 3:54 p.m.)

City Staff Present

Robyn G. Peterson, Museum Director Ann Lovell, Manager of Operations Toni Kinsman, Senior Office Specialist Lauren Sanchez, Deputy City Attorney

Board Members Absent

Todd Carpenter

CALL TO ORDER

Cynthia Zdilor

The meeting was called to order at 3:04 p.m. by Board Chair Peggy Barnhart.

PUBLIC COMMENT

1. This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Museum of Riverside Board.

No public eComments were received.

COMMUNICATIONS

2. Board Chair Report

Chair Barnhart requested that Board photos and bios should be sent to Vice-Chair Razzouk to update the Board binder and give attendance to Toni Kinsman by 12 days prior to meeting to ensure quorum.

3. Board Vice-Chair Report

Vice-Chair Razzouk presented on current racial tension, which prompted her reading of *The House on Lemon Street*.

4. Director's update regarding advisory teams, COVID-19 impacts, historic houses, staffing, collections, programs, marketing and communications, and volunteer and support opportunities.

Museum Director Peterson reported that in addition to her report, the City is releasing return to work plans that will outline a new normal for City facilities. The construction of a mobile exhibit is in progress, allowing visually interesting small exhibit to be moved to various non-Museum sites. Museum staff toured the new main Library downtown, but no public opening date has been set.

PRESENTATIONS

5. Update on the Museum of Riverside proposed budget for FY21-22

The Board received an update on the Museum of Riverside proposed budget for FY 2021/22.

DISCUSSION AND ACTION CALENDAR

6. Approval of Minutes - February 24, 2021

The minutes were approved as written.

Motion: Board Member Hughes Second: Board Member Negrón

Ayes: All

7. Absence report for February 24, 2021 meeting

A motion was made approve the absence of Micah Tokuda as excused.

Motion: Board Member Hughes Second: Board Member Monge Abstain: Board Member Tokuda

Ayes: Board Members Barnhart, Hughes, Negrón, Monge, Razzouk, Zdilor

8. Conduct election for Museum of Riverside Board officers

A motion was made to accept the Board Development Committee nomination to renew Peggy Barnhart as Board Chair and Lovelyn Razzouk as Board Vice-Chair for the 2021/22 term.

Motion: Board Member Hughes Second: Board Member Zdilor

Ayes: All

9. Adopt a new Education and Interpretation Policy for the Museum of Riverside

The Education and Interpretation Policy of the Museum of Riverside was approved for adoption as written. This is not a core document according to the American Alliance of Museums, so City Council review is not required.

Motion: Board Member Zdilor Second: Board Member Hughes

Ayes: All

Board member Tokuda left the meeting at 3:54 p.m.

10. Revision to the Standing Rules for the Museum of Riverside Board

The following corrections were made to the Standing Rules document: update meeting time, edit signatory line for officer, and remove part of 6A language.

Motion: Board Member Monge Second: Board Member Zdilor

Ayes: All

COMMITTEE REPORTS

11. Museum Board Development Committee – no report

BOARD MEMBER COMMUNICATIONS

- **12.** Brief reports on conferences, seminars, and meetings attended by Museum of Riverside Board members Board member Negrón asked if outside speakers could be invited to present at Board meetings. Specifically, on the recent creation of Council-approved anti-racism policy, which can now be found on the City website.
- **13.** Items for future Museum of Riverside Board consideration as requested by Board members The April meeting will have a staff presentation from Museum Collections Registrar Katie Grim and quarterly reports from the Riverside Museum Associates and Harada House Foundation.

The meeting was adjourned at 3:58 p.m.