



City of Arts & Innovation

## PLANNING COMMISSION DRAFT MINUTES

THURSDAY, April 29, 2021, 9:00 A.M.  
VIRTUAL MEETING  
PUBLIC COMMENT VIA TELEPHONE  
3900 MAIN STREET

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### COMMISSIONERS

PRESENT: L. Allen, R. Kirby, J. Parker, T. Ridgway, C. Roberts, J. Rush, R. Singh, J. Teunissen  
and A. Villalobos

STAFF: M. Kopaskie-Brown, P. Brenes, K. Smith, N. Mustafa, C. Scully, F. Andrade

Chair Kirby called the meeting to order at 9:00 a.m.

### ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no calls from the audience.

### CONSENT CALENDAR

The Consent Calendar was unanimously approved as presented below affirming the actions appropriate to each item.

### MINUTES

The minutes of the meetings of April 15, 2021, were approved as presented.

### PLANNING COMMISSION ATTENDANCE

The Commission excused the early departure of Commissioner Roberts and Ridgway from the April 15, 2021 meeting.

Motion to approve the Consent Calendar by Vice-Chair Teunissen, Seconded by Commissioner Rush.

Motion Carried: 9 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Allen, Parker, Ridgway, Roberts, Rush, Singh, Teunissen, Villalobos, Kirby

NOES: None

ABSENT: None

ABSTENTION: None



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### PUBLIC HEARINGS

PLANNING CASE PR-2020-000144 – CONDITIONAL USE PERMIT AND DESIGN REVIEW - 4700 CANYON CREST DRIVE, WARD 2

Proposal by Christopher Kassaseya of St. Andrew Orthodox Christian Church to consider the following entitlements: 1) Modification of a previously approved Conditional Use Permit (Planning Case P08-0046) to permit a 6,116 square foot church hall expansion, construct a 4,104 square foot administration building, and to demolish and reconstruct a portion of the west parking lot; and 2) Design Review of project plans. Judy Egüez, Associate Planner, presented the staff report. Catherine George, on behalf of St. Andrew Orthodox Church, accepted the conditions of approval.

Chair Kirby experienced technical difficulties and exited the meeting. Vice-Chair Teunissen presided. She asked if there were any callers for this proposal, there were none. The public hearing was closed.

Following discussion it was moved by Commissioner Roberts and seconded by Commissioner Ridgway to: 1) Determine that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15332 (In-Fill Development Projects) of the CEQA Guidelines, as the project will not have a significant effect on the environment; and 2) Approve Planning Case PR-2020-000144 (Conditional Use Permit and Design Review) based on the findings outlined in the staff report and subject to the recommended conditions.

Chair Kirby returned to the meeting.

Vice-Chair Teunissen advised of the appeal period.

The Planning Commission decision is final unless appealed to City Council.

Motion Carried: 9 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Allen, Kirby, Parker, Ridgway, Roberts, Rush, Singh, Teunissen, Villalobos  
NOES: None  
ABSENT: None  
ABSTENTION: None



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### COMMUNICATIONS

#### ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER

Ms. Kopaskie-Brown updated the Commission on upcoming Planning Commission items. She stated that the AC Marriott proposal which came before the Commission at the last meeting was appealed. This item will now go to the City Council for hearing.

### ADJOURNMENT

The meeting was adjourned at 9:18 a.m. to the meeting of May 13, 2021 at 9:00 a.m.

The above actions were taken by the City Planning Commission on April 29, 2021. There is now a 10-day appeal period that ends on May 10, 2021. During this time, any interested person may appeal this action to the City Council by submitting a letter of appeal and paying the appeal fee. In the absence of an appeal or referral, the Commission's decisions and conditions become final after 5:00 p.m. on May 10, 2021.