



*City of Arts & Innovation*

## CULTURAL HERITAGE BOARD MINUTES

THURSDAY, JUNE 16, 2021, 3:30 P.M.  
VIRTUAL MEETING  
PUBLIC COMMENT VIA TELEPHONE  
3900 MAIN STREET

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### COMMISSIONERS

PRESENT: J. Brown, M. Carter, J. Cuevas, N. Ferguson, J. Gamble, P. Horychuk, S. Lech,  
C. McDoniel,  
ABSENT: C. Tobin (late)

STAFF: M. Kopaskie-Brown, D. Murray, S. Watson, A. Beaumon, F. Andrade

Chair Lech called the meeting to order at 3:30 p.m.

### ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no comments from the public.

### CONSENT CALENDAR

The Consent Calendar was unanimously approved as presented below affirming the actions appropriate to each item.

### MINUTES

The minutes of the meetings of May 19, 2021, were approved as presented.

Motion by Board Member McDoniel, Seconded by Board Member Cuevas to approve the Consent Calendar.

Motion Carried: 8 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: J. Brown, M. Carter, J. Cuevas, N. Ferguson, J. Gamble, P. Horychuk, S.  
Lech, C. McDoniel  
NOES: None  
ABSENT: C. Tobin  
ABSTENTION: None



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### COMMUNICATIONS

#### CULTURAL HERITAGE BOARD 101 – SECRETARY OF THE INTERIOR'S STANDARDS

Scott Watson, Historic Preservation Officer, stated that this was the second session in a three-part series of educational modules funded by the surplus CLG Grant. He also introduced Jennifer Mermilliod of JMRC who assisted in the preparation of the training module and will be spotlighting a project SOIS analysis of the presentation.

Board Member Tobin joined the meeting at this time. Due to technical difficulties Board Member Tobin joined and was disconnected various times during the meeting.

Chair Lech thanked Mr. Watson and Ms. Mermilliod. There was no formal action taken by the Board.

#### BROWN ACT TRAINING PRESENTED BY ANTHONY BEAUMON, SENIOR DEPUTY CITY ATTORNEY

Mr. Beaumon presented the Brown Act training.

Chair Lech thanked Mr. Beaumon. There was no formal action taken by the Board.

#### CULTURAL HERITAGE BOARD REVIEW AND ADOPTION – RULES FOR THE TRANSACTION OF BUSINESS AND CONDUCT OF HEARINGS

Following discussions, the Board requested clarification regarding Article XIV, Members Addressing City Council. It was also noted that there were two Article XII, one should be changed to XIII.

The modification to the meeting time was tabled at this time.

Motion by Board Member Cuevas, Seconded by Board Member Carter to continue this item to the next meeting of the Cultural Heritage Board.



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Motion Carried: Unanimously

AYES: Brown, Carter, Cuevas, Ferguson, Gamble, Horychuk, Lech, McDoniel,

NOES: None

ABSENT: C. Tobin

ABSTENTION: None

### CULTURAL HERITAGE BOARD – ANNUAL REVIEW OF CODE OF ETHICS AND CONDUCT

Motion Board Member Horychuk, Seconded by Board Member Ferguson, to receive and file. The Board did not have any recommendations regarding the Code of Ethics.

Motion Carried: Unanimously

AYES: Brown, Carter, Cuevas, Ferguson, Gamble, Horychuk, Lech, McDoniel,

NOES: None

ABSENT: C. Tobin

ABSTENTION: None

### ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER AND BOARD MEMBERS

Ms. Kopaskie-Brown updated the Board on the upcoming Board meetings.

Board Member Cuevas announced he would not be available for the July 21, 2021 meeting due to vacation.

### ADJOURNMENT

The meeting was adjourned at 4:45 p.m. to the meeting of July 21, 2021 at 3:30 p.m.

Minutes approved as presented at the July 21, 2021.