

**MUSEUM OF RIVERSIDE BOARD MINUTES**  
**Special Board Meeting (hybrid)**  
**December 8, 2021**  
3580 Mission Inn Avenue, Riverside, CA 92501

**Board Members Present**

Peggy Barnhart, Chair  
Lovelyn Razzouk, Vice-Chair (left early)  
Mary Hughes  
Todd Carpenter (late 3:11 p.m.)  
Rose Monge  
Luz Negrón  
Sharon Tennell  
Cynthia Zdilor

**City Staff Present**

Robyn G. Peterson, Museum Director  
Lea Deesing, Assistant City Manager  
Toni Kinsman, Senior Office Specialist  
Phaedra Norton, City Attorney

**Board Members Absent**

Micah Tokuda

**CALL TO ORDER**

The meeting was called to order at 3:01 p.m. by Board Chair Barnhart.

**PUBLIC COMMENT**

**1. This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Museum of Riverside Board.**

No public eComments or in-person comment cards.

**PRESENTATIONS**

**2. Presentation from the City Attorney's Office on the Brown Act, also known as California's Open Meeting Law**

City Attorney Phaedra Norton gave a presentation to the Museum Board regarding the Brown Act and addressed questions from Board members.

**3. Receive and file a presentation from the Museum of Riverside Senior Office Specialist**

Toni Kinsman gave a presentation on her history, roles, and responsibilities with the Museum Department. This presentation was received and filed.

**CONSENT CALENDAR**

**4. Minutes of October 27, 2021** - Minutes were approved as written.

**DISCUSSION CALENDAR** (*L. Razzouk was not present for votes*)

**5. Accession of Indigenous and historical artifacts into the Museum of Riverside's permanent collections**

The following items were recommended by the Museum of Riverside Board for City Council approval to accession into the permanent Museum collection: Indigenous and historical artifacts: fourteen (14) objects made by nine (9) Indigenous tribes, three (3) objects from the then-named Riverside Theatre, and one (1) 1920s silk dress and one (1) pair of 1920s shoes.

Motion: Board Member Hughes

Second: Board Member Carpenter

Ayes: All

**6. Appoint members to *ad hoc* nominating committee for 2022 Museum Board officers**

Board members Razzouk, Zdilor, and Hughes were appointed to the *ad hoc* nominating committee. Board member Hughes will serve as chair.

**7. To discuss, receive, and file the Strategic Plan status report for the quarter ending September 30, 2021**

The quarterly report was received and filed.

**8. Discuss the renewal of the Museum of Riverside's strategic plan through FY2026-2027**

Board members Barnhart, Carpenter, Tennell and Zdilor volunteered to be on an *ad hoc* committee to review the draft strategic plan as Museum Board representatives.

**9. Determine whether the absence of Museum of Riverside Board member Mary Hughes on October 27, 2021 should be recorded as excused or unexcused**

A motion was made to excuse the absence of Mary Hughes.

Motion: Board Member Zdilor  
Second: Board Member Monge  
Abstain: Board member Hughes & Carpenter  
Ayes: Board members Barnhart, Zdilor, Tennell, Negron, Monge

**10. Determine whether the absence of Museum of Riverside Board member Rose Monge on October 27, 2021 should be recorded as excused or unexcused**

A motion was made to excuse the absence of Rose Monge.

Motion: Board Member Tennell  
Second: Board Member Zdilor  
Abstain: Board member Hughes, Monge, & Carpenter  
Ayes: Board members Barnhart, Zdilor, Tennell, & Negron

**11. Determine whether the absence of Museum of Riverside Board member Todd Carpenter on October 27, 2021 should be recorded as excused or unexcused**

A motion was made to excuse the absence of Todd Carpenter.

Motion: Board Member Zdilor  
Second: Board Member Tennell  
Abstain: Board member Hughes & Carpenter  
Ayes: Board members Barnhart, Zdilor, Tennell, Negron, & Monge

**COMMUNICATIONS**

**12. Board Chair Report** - Chair Barnhart wished everyone a happy holiday season.

**13. Board Vice-Chair Report** - No report.

**14. Director's update regarding strategic planning, the main museum renovation, advisory teams, historic houses, staffing, collections, exhibitions and programs, marketing and communications, and volunteer and support opportunities.**

In addition to the submitted report, Director Peterson reported the sudden passing of Harada House Foundation Treasurer, Nancy Takano. The Takano family is requesting donations to

Harada House in Nancy's memory. The Museum is getting close to selecting an architect for the Harada House and Interpretive Center. The new Museum website has a timeline to be live during spring 2022. Main museum architects Pfeiffer Partners will update the construction cost estimates from 2019. Sunday, January 9<sup>th</sup>, will feature a guest lecturer on the citrus industry at Heritage House. The Museum has suspended participation in the winter Arts Walk events due to safety and security concerns; participation will resume in the spring. Museum Curator of Historic Structures Lisa Masengale has resigned for family reasons and will be relocating to Washington; her last day is January 6<sup>th</sup>. The Heritage House tours during the annual Christmas Open House event on Sunday, December 12<sup>th</sup>, are sold out; however, guests may wander and enjoy the exterior event activities without a reservation.

**15. Brief reports on conferences, seminars, and meetings attended by Museum of Riverside Board members**

Board Member Monge reported that the RMA Multicultural Council annual Day of Inclusion is this Saturday, December 11<sup>th</sup>, at the Main Library. Reservations are required for event attendance.

**16. Items for future Museum of Riverside Board consideration as requested by Board members**

The March 2022 meeting will feature a report on the biennial budget preparations for fiscal years 2022-2024.

The meeting was adjourned at 4:04 p.m.