

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: January 10, 2022

Time of Meeting: 5:00 p.m.

Meeting Location: Virtual

Present: Donna Goldware– President
Teresa Seipel - Vice President
Dwight Tate
Harminster Gill
Aaron Peters
Jenna Pontious
Bianca Corales

Staff: Erin Christmas, Library Director
George Guzman, Administrative Services Manager
Angela Henson, Sr. Management Analyst
Hayden Birkett, Librarian

CALL TO ORDER

The meeting was called to order at 5:01 p.m. by President Goldware and proceeded with the pledge of allegiance.

Item 1 Public Comment

There were no e-comments or public comments.

CONSENT CALENDAR

Item 2 Approve December 13, 2021, Board of Library Trustees meeting minutes

Item 3 Approval of Trust Fund Expenditures

Item 4 Formal Acceptance of Gift Fund Donations

Item 5 Incident Report

Item 6 Deaccession of Portrait of Jesus Carlos from the Riverside Public Library

Consent items 2, 3, 4, 5, and 6 were approved as presented.

Motion: Peters

Second: Tate

Ayes: Unanimous

DISCUSSION AND ACTION CALENDAR**Item 7 Designate a Nominating Committee and authorize the Nominating Committee to bring to the full board a proposed slate of officers for President, Vice President and Secretary and to conduct the election of officers**

Trustees Tate and Peters volunteered to be the Nominating Committee and authorized to bring to the full board a proposed slate of officers for President, Vice President and Secretary.

Motion: Seipel
Second: Gill
Ayes: Unanimous

Item 8 1,000 Books Before Kindergarten

Erin Christmas, Library Director, provided a presentation on 1,000 Books before kindergarten.

On October 5, 2021, the Riverside Public Library launched the initiative of 1,000 Books before Kindergarten. The goal is to read 1,000 books with children before they reach kindergarten (ages 0-5). The 1,000 Books before Kindergarten program is a free and self-placed early literacy program. \$37,000 in funding for this initiative is through the Riverside Public Library Foundation.

No action taken.

Item 9 Online Public Access Catalog Overview

Hayden Birkett, Librarian, provided a presentation on the Online Public Access Catalog (OPAC). OPAC allows customers to locate items owned by Riverside Public Library by title, author, language, subject, format and more. Specific information including publication date, publisher, description, series, author, reviews, biographies is also available for library materials. Riverside Public Library's Hoopla and CloudLibrary items are also searchable in the OPAC.

Customers that use OPAC can create new library card accounts and log into their accounts to place hold requests to transfer items to their home library, update personal information, check due dates, pay fines, and renew items.

All eight Library locations have computers available for customers to access the OPAC. Additionally, customers can access the OPAC anytime remotely using personal tablets, phones, or computer.

No action taken.

BOARD OF DIRECTORS COMMUNICATION

Item 10 Brief reports on conferences, seminars and meetings attended by Board Members

There were no items reported.

Item 11 Brief reports on conferences, seminars and meetings attended by Library Director

There were no items reported.

Item 12 Items for future Board of Library Trustees consideration as requested by Board Members

There were no items reported.

Adjournment

Meeting Adjourned at 5:25 p.m.

Submitted by: Angela Henson

Board of Library Trustee