



- a. \$10 million secured through the California State Library (SB 101) Building Forward Library Infrastructure Grant
  - b. \$4.5 million secured through California State Library Budget Act of 2023 (AB 102) State Targeted Grant
  - c. \$3.5 million General Fund Infrastructure Reserves as the City Match required for the project
  - d. Development Review Committee conducted an internal review on February 14, 2024, for the Architectural Design Services from CannonDesign
  - e. Numerous project meetings with Library, Parks and General Services
  - f. Construction documents in preparation for open bids
  - g. Cultural Heritage Board August 21, 2024, to consider a Certificate of Appropriateness for demolition of a non-historic secondary structure on the site of the Cesar Chavez Center
2. Reviewing the annual library budget and making recommendations with respect to the City Council and City Manager - **Strategic Priority No. 1 Arts, Culture & Recreation and Goal No. 1.1 and 1.4; Strategic Priority No. 2 Community Well Being and Goal No. 2.4; Strategic Priority No. 5 High Performing Government and Goal 5.4**
    - a. Proposed preliminary budget reviewed on April 8 and final budget adoption on June 25, 2024
3. Making and enforcing policies unique to the library such as Materials Selection Policy and Code of Conduct – **Strategic Priority No. 1 Arts, Culture & Recreation and Goal No. 1.1, 1.2, and 1.5**
    - a. The Materials Selection Policy was reviewed and approved on May 13, 2024.
    - b. Code of Ethics and Conduct reviewed on June 10, 2024, with no recommendations to the City Council
4. Measuring the number of incident reports to determine effectiveness of security guard services and ensure safety of library customers - **Strategic Priority No. 1 Arts, Culture & Recreation and Goal No.1.4**
    - a. There were approximately 107 incidents reported from January through June 2024, compared to 134 incidents in 2023. This reflects a 20% reduction of incidents compared to last year.
5. Accept money, real estate or personal property donations to the City for library purposes subject to the approval of the City Council - **Strategic Priority No. 1 Arts, Culture & Recreation and Goal No.1.1 and 1.5**
    - a. The Board of Library Trustees accepted \$309,000 in donations from the Friends of the Library and the Riverside Public Library Foundation.
6. Purchasing and acquiring books, journals, maps, publications, and other supplies peculiar to the needs of the library - **Strategic Priority No. 1 Arts, Culture & Recreation and Goal No.1.1 and 1.5**
    - a. The Board of Library Trustees approved the Trust Fund expenditures in the amount of \$67,521 for materials.

Prepared by:  
Approved by:

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**Attachments:**

1. Outlined Work Plan
2. Presentation