

BOARD OF ETHICS  
THURSDAY, APRIL 4, 2024, 5 P.M.  
ART PICK COUNCIL CHAMBER  
3900 MAIN STREET, RIVERSIDE

MINUTES

PRESENT IN PERSON: Chair Vega, Vice Chair Newman, Members Foreman, Hill-Skinner, and Dr. Benson

ABSENT: Member DeHerrera

STAFF PRESENT: Donesia Gause and Brandon Mercer

Vice Chair Vega called the meeting to order at 5:08 p.m.

Member Foreman led the pledge of allegiance.

ORAL COMMUNICATIONS FROM THE AUDIENCE

There was no one wishing to address the Board at this time.

CONSENT CALENDAR

It was moved by Member Foreman and seconded by Dr. Benson to approve the Consent Calendar as presented below affirming the actions appropriate to each item. The motion carried with Chair Vega, Vice Chair Newman, and Members Foreman, Hill-Skinner, and Dr. Benson voting aye and Member DeHerrera absent.

MINUTES

The minutes of the meeting of March 7, 2024, were approved as presented.

ABSENCES

The Board recorded the absence of Member Newman from the March 7, 2024, meeting as excused.

DISCUSSION CALENDAR

CONSIDER PROPOSED AMENDMENT SECTION 2.78.060(M) REGARDING VIOLATIONS OF FEDERAL, STATE, OR LOCAL LAW PROHIBITED

Following discussion, it was moved by Member Foreman and seconded by Vice Chair Newman to (1) approve the language revision to Riverside Municipal Code (RMC) Section 2.78.060(M) regarding Violations of federal, state, or local law prohibited; (2) continue the revision of proposed RMC Section 2.78.060(N) to the May 2, 2024, Board of Ethics meeting; and (3) recommend the Governmental Processes Committee consider the proposed amendments and recommend the City Council amend RMC Section 2.78.060(M) regarding Violations of federal, state, or local law prohibited as proposed. The motion carried with Chair Vega,

Vice Chair Newman, and Members Foreman, Hill-Skinner, and Dr. Benson voting aye and Member DeHerrera absent.

#### REASONS CONSTITUTING NEED FOR RECUSAL OF BOARD MEMBERS FROM PRE-CONFERENCES AND HEARINGS

Following discussion, it was moved by Vice Chair Newman and seconded by Member Foreman to request the City Attorney's Office give a presentation on reasons constituting a need for recusal of Board members from pre-conferences and hearings at the Board of Ethics meeting on May 2, 2024. The motion carried with Chair Vega, Vice Chair Newman, and Members Foreman, Hill-Skinner, and Dr. Benson voting aye and Member DeHerrera absent.

#### REVIEW RIVERSIDE MUNICIPAL CODE CHAPTER 2.78.075 (D) REGARDING NON-APPEARANCE OF PARTIES OF FILED COMPLAINTS TO PRE-CONFERENCES AND HEARINGS

Following discussion and without formal motion, Chair Vega agreed to review the pre-conference proceeding script and bring back revisions for consideration by the Board at a future meeting.

#### CANCELLATION OF REGULAR JULY 2024 MEETING AND SCHEDULE SPECIAL MEETING DUE TO 4TH OF JULY HOLIDAY

Following discussion, it was moved by Member Foreman and seconded by Dr. Benson to schedule a special meeting on July 9, 2024, due to the cancellation of the regular meeting on the July 4, 2024, holiday. The motion carried with Chair Vega, Vice Chair Newman, and Members Foreman, Hill-Skinner, and Dr. Benson voting aye and Member DeHerrera absent.

#### COMMUNICATIONS

##### AD HOC COMMITTEE UPDATES

##### ESTABLISH LEGAL PANEL FOR COMPLAINTS

Dr. Benson reported that the Committee will perform further research on the legal panel provided by the City Attorney's Office.

##### CREATE METHOD FOR PUBLIC EDUCATION

Vice Chair Newman recommended (1) creating a video on how to complete the complaint form; (2) a few changes to the way the webpage is written; and (3) a presentation to all the Boards and Commission.

##### BRIEF REPORTS ON MEETINGS ATTENDED BY BOARD MEMBER

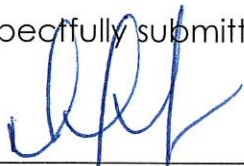
There were no reports given at this time.

ITEMS FOR FUTURE BOARD CONSIDERATION AS REQUESTED BY BOARD OF ETHICS MEMBERS

There were no items requested for future Board of Ethics meeting.

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,



---

DONESIA GAUSE  
City Clerk