



City of Arts & Innovation

Airport Commission

TO: AIRPORT COMMISSIONERS

DATE: AUGUST 14, 2025

FROM: AIRPORT

WARD: 3

SUBJECT: AIRPORT MANAGER'S OPERATIONS AND ACTIVITY REPORT

ISSUE:

Receive the August 2025 Airport Manager's Operations and Activity Report, which includes January-July 2025 aircraft operations data, July 2025 financial data, and review of airport highlights and events.

RECOMMENDATIONS:

That the Airport Commission receive this August 2025 Airport Manager's Operations and Activity Report.

BACKGROUND:

The Airport Manager's Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, and highlights.

Key Operational and Financial Statistics

Aircraft Operations:

Aircraft Operations			
Prior Year to Date Versus Current Year To Date	Jan-July 2024	Jan-July 2025	Year to Date
	87,606	78,763 (I: 84,140)	-10% (-3.9%)
Prior Year Month Versus Current Year Month	July 2024	July 2025	
	12,541	11,794 (I: 12,883)	-5.9% (+2.7%)

NOTE: FAA air traffic statistics are reported on a calendar year basis

Flight activity for the month of July 2025 is 5.9% lower than July 2024. However, when taking overflights into account (as was done in 2024) flight activity was 2.7% higher. During the first seven months of 2025, flight activity is down 10% (or down 3.9% when taking overflights into account). There are a myriad of variables (such as weather, economic factors, flight school enrollments, etc.) that can be taken into account when consider the reasons for decline. Even so, the Airport averaged almost 400 operations per day during July.

Financials:

Airport Financials July 01, 2025 – July 31, 2025					
OPERATING BUDGET		ACTUAL		% TO GOAL	Projection Through End of FY
Expenditures ⁽¹⁾	\$ 1,992,744.00	\$ 60,105.83		3.0% ³	\$1,992,744.00
Revenues ⁽²⁾	\$ 2,274,000.00	\$ 195,532.57		8.6%	\$2,274,000.00
⁽¹⁾ Includes adjustments and encumbrances ⁽²⁾ Preliminary figures as of 8/1/2025 ⁽³⁾ 8.33% complete with FY					

One month into the current fiscal year, expenditures are tracking more than 5% below budget, while revenues are on budget. Recent staffing turnover has reduced operating expenditures. Efforts are underway to fill the position of Custodian and Administrative Analyst.

Highlights

Caltrans Airport Inspection

The California Department of Transportation (Caltrans), Division of Aeronautics, conducted a State permit compliance inspection and Federal Aviation Administration (FAA) Airport Master Record (Form 5010-1) update of the Riverside Municipal Airport, (FAA Loc ID RAL) on July 25, 2025. Findings noted for correction include:

1. Several transverse and block cracks observed at the intersection of Taxiway “A” and “K” as well as other sections of Taxiway “A”.
2. The crosswind Runway 16/34 pavement has evidence of thermal and block cracking, mostly at the north end.
3. Though rarely used, Taxiway “J” has severe cracking and spalling the entire length. We recommend a pavement rehabilitation program be initiated to prevent further deterioration of the taxiway pavement.

Although these were the pavement issues we noted during the inspection, we also know your 2024-2028 ACIP includes an Airport Pavement Management System study which will trigger an Airport Pavement Management Program (PMP). And this Program will address all the above issues.

4. A tree, approximately 815 feet north of the Runway 16 pavement, appears to be 45 feet above runway end elevation and located within the Federal Aviation Regulation (FAR) Part 77, 20:1 Approach Surface (see attached photo). Although only using handheld instruments, the tree appears to penetrate the Approach Surface by 15 feet. A formal survey would confirm the amount of the penetration. The tree should be removed or trimmed below the Approach Surface.

Airport staff are in the process of addressing these items and will respond with a formal letter to CalTrans by their September 1 deadline.

San Bernardino Valley College and Riverside Flight Academy Partnership

On August 2, San Bernardino Valley College leadership and Riverside Flight Academy leadership held a joint event at the Riverside Airport Café introducing the new SBVC Flight Operations program. The event was well attended and even provided introductory flights in the school's new C172.

<https://www.valleycollege.edu/academics/pathways/mit/aeronautics/>

Observation Area

A newly marked observation area with picnic table seating has been created at the base of the control tower. This area is frequented by parents of students to observe first solo flights. This new marked area is intended to allow for such use, but also prevent errant pedestrians on the movement area.

Terminal Outdoor Sitting Area

New concrete has been poured to allow for a sitting area in front of the terminal building.

Airfield Signage

In response to an item brought up during a recent FAA Runway Safety Action Team meeting, new signage was installed prior to runway 16/35 on Taxiway "L". The new signage indicates the area not visual to Tower, as well as a No Entry sign to prevent runway incursions.

Recent City Council and Committee Actions:

- Request for Proposal 2423 Agreement with Coffman Associates, Inc., a Missouri Corporation, for \$849,157, plus 15 percent change order authority for total not-to-exceed \$976,530.55 from General Fund Infrastructure Reserve to Airport Fund, Airport Master Plan Project revenue and expenditure accounts for Airport Economic Impact Study/Development Plan and Master Plan at Riverside Municipal Airport - Supplemental appropriations and Interfund Transfers - Five affirmative votes required - 6951 Flight Road (Ward 3)

Upcoming City Council Actions

- Michael's Discount Painting – Painting of the Main Terminal Building.
- R & R Roofing. Re-roof 3 Structures.
- Airport Marquee. Install new dynamic digital signage board at airport entrance.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by: Daniel Prather, Airport Manager
Approved by: Rafael Guzman, Assistant City Manager

Attachment: Presentation