



# City Council Memorandum

*City of Arts & Innovation*

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: JUNE 9, 2026**

**FROM: MARKETING AND COMMUNICATIONS DEPARTMENT      WARDS: ALL**

**SUBJECT: EIGHTH AMENDMENT TO SOFTWARE LICENSE AND HARDWARE MAINTENANCE AND SUPPORT AGREEMENT FOR UPLINK SOLUTION WITH LIVEU, INC., FOR LIVE VIDEO TRANSMISSION SYSTEMS FOR AN ADDITIONAL FIVE (5) YEAR TERM, FROM JULY 1, 2026, THROUGH JUNE 30, 2031, IN THE ANNUAL AMOUNT OF \$15,703.00 PLUS A 15% CHANGE ORDER AUTHORITY OF \$2,355.45, FOR A TOTAL YEARLY NOT TO EXCEED AMOUNT OF \$18,058.45, AND A TOTAL FIVE-YEAR TERM TOTAL NOT-TO - EXCEED AMOUNT OF \$90,292.25**

**ISSUE:**

Approve an Eighth Amendment to Software License and Hardware Maintenance and Support Agreement for Uplink Solution with LiveU, Inc., for live video transmission systems for an additional five (5) year term, from July 1, 2026, through June 30, 2031, in the annual amount of \$15,703 plus 15% change order authority of \$2,365.45, for a total yearly not to exceed amount of \$18,058.45, and a total five-year term total not-to-exceed amount of \$90,292.25.

**RECOMMENDATIONS:**

That the City Council:

1. Approve an Eighth Amendment to the Software License and Hardware Maintenance and Support Agreement for Uplink Solution with LiveU, Inc., for live video transmission systems in the annual amount of \$15,703 for a 5-year term through June 30, 2031;
2. Authorize 15% change order authority of \$2,355.45 each year, for maintenance and support services; and
3. Authorize the City Manager, or designee, to execute the Eighth Amendment, including all necessary documents related to change order authority, and making minor and non-substantive changes.

**BACKGROUND:**

The City of Riverside has had an agreement with LiveU Inc. (LiveU) for a bonded cellular video transmitter and receiver since August 2011. Since that time, the contract has been extended seven (7) times for a total contract amount of \$372,309.76. The current contract is set to expire on June 30, 2026.

## **DISCUSSION:**

The proposed Agreement with LiveU includes software licensing, as well as maintenance and support for hardware units that enable television and social media coverage for RiversideTV within the Marketing and Communications Department. The Department continues to rely on and utilize the services provided by LiveU. A summary of the servers and services is provided below:

### **Servers**

- **LU10-SV-1UL04** – Four channel video receiver. This unit allows video to be sent to studio from the field units.

### **Encoders (Backpack and Rack Mounted)**

- **LU600-DVB-HEVC-HD** – Single channel HD backpack transmitter with 6 cellular modems.
- **LU610-4K** – Single channel 4K rack mounted encoder.

### **Services**

- **LU-SMART** - Allows remote cellular and laptop connections to send live video from the field to the headend at the City Council Chambers. This allows great flexibility to cover live events and emergency situations (\$2,940 annually).
- **LU-MATRIX** - Annual service that allows the City's headend receivers to obtain video from other agencies. An example of this would be live feeds from the Governor's office. This also allows RiversideTV to share live signal with other LiveU matrix users, mainly LA based television stations (\$1,500 annually).

### **Maintenance and Support (Service Level Agreements)**

- **SLA for LU600** - Maintenance and support for backpack transmitter as needed (\$2,204 annually).
- **SLA for LU610** - Maintenance and support for server/receiver as needed (\$1,347 annually).
- **SLA for LU10-SV-1UL04** - Maintenance and support for server/receiver as needed (\$992 annually).

### **Encoder Data**

- **Data for LU600-DVB-HEVC-HD** – Fifty (50) Gigabytes per month of bonded cellular data (\$6,000 annually)
- **Priority Data SIMs for LU600-DVB-HEVC-HD** – Two Priority Data SIM cards to provide critical connectivity in congested environments (\$720 annually)

Formal bidding is not required per the City Purchasing Resolution 24101 Section 602 which states that "Competitive Procurement through Informal Procurement and Formal Procurement process shall not be required in any of the following circumstances: ... (q) When the Procurement is for

the renewal of maintenance, license(s), support, or a similar need for existing technology systems, including hardware, and the items are procured are from the owner/developer of the software/hardware or from a sole source provider, and the Manager is satisfied that the best price, terms, and conditions have been negotiated".

The Purchasing Manager concurs that the recommended action to approve the amendment is in compliance with Purchasing Resolution 24101.

**FISCAL IMPACT:**

The total fiscal impact of this action is \$90,292.25 which includes maintenance and support services and 15% change order authority for the duration of the five-year agreement with LiveU, Inc., ending on June 30, 2031. Sufficient funds are budgeted and available in the Grants & Restricted Programs Fund, Marketing and Communications Department, PEG expenditure account number 1400001-450055. Appropriations for future fiscal years will be included in the Department's Budget submissions for those fiscal years to be presented to the City Council for approval.

Prepared by:	Brittney Hodge, Senior Administrative Analyst
Approved by:	Kaitlin Reiersen, Director of Marketing and Communications
Certified as to availability of funds:	Julie Nemes, Interim Finance Director
Approved by:	Kris Martinez, Assistant City Manager
Approved as to form:	Rebecca McKee-Reimbold, Interim City Attorney

**Attachments:**

1. Eighth Amendment to Agreement with LiveU, Inc.