



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS

DATE: AUGUST 17, 2026

FROM: PARKS, RECREATION AND COMMUNITY SERVICE DEPARTMENT

SUBJECT: DETERMINE WHETHER THE ABSENCE OF CHAIR YOUNG FROM THE JULY 20, 2026, MEETING BE RECORDED AS EXCUSED OR UNEXCUSED

ISSUE:

Determine whether the absence of Chair Young from the July 20, 2026, meeting be recorded as excused or unexcused.

RECOMMENDATIONS:

That the Park and Recreation Commission determine whether the absence of Chair Young from the July 20, 2026, meeting be recorded as an excused or unexcused absence.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Board Members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter.

Pursuant to City Charter Section 805, if a member of a board or commission is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received notification of absence on July 20, 2026; however, the notification did not meet the 24-hour advance notice requirement for the meeting held on July 20, 2026.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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Approved by: Pamela M. Galera, Parks, Recreation and Community Services Director