



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JULY 1, 2025**

FROM: POLICE DEPARTMENT **WARD: 1**

SUBJECT: WAIVE THE SUNSHINE ORDINANCE PURSUANT TO RIVERSIDE MUNICIPAL CODE SECTION 4.05.050(D)(1)(A) TO CONSIDER A FIRST AMENDMENT TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR PHASE II ARCHITECTURAL DESIGN SERVICES OF DOWNTOWN POLICE HEADQUARTERS BUILDING WITH HOLT ARCHITECTS, INC. EXTENDING TERM THROUGH MARCH 1, 2028, AND INCREASING COMPENSATION BY \$3,331,916 FOR A TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$3,430,916 AND A CONTINGENCY OF \$333,192; TOTAL ESTIMATED PROJECT COST FOR CONSTRUCTION OF A NEW DOWNTOWN POLICE HEADQUARTERS BUILDING IS \$62 MILLION

ISSUE:

Request to waive the Sunshine Ordinance pursuant to Riverside Municipal Code Section 4.05.050(D)(1)(a) to consider a First Amendment to the Professional Consultant Services Agreement for Phase II Architectural Design Services of the Downtown Police Headquarters Building with Holt Architects, Inc., (dba Holt Architecture) of Palm Desert, California, extending the term through March 1, 2028 and increasing the compensation by \$3,331,916 for a total not to exceed contract amount of \$3,430,916, authorize a contingency of \$333,192.

RECOMMENDATION:

That the City Council waive the Sunshine Ordinance by a two-thirds vote pursuant to Riverside Municipal Code Section 4.05.050(D)(1)(a) to present for approval a First Amendment to the Professional Consultant Services Agreement for Phase II Architectural Design Services of the Downtown Police Headquarters Building with Holt Architects, Inc., (dba Holt Architecture) of Palm Desert, California, extending the term through March 1, 2028 and increasing the compensation by \$3,331,916 for a total not to exceed contract amount of \$3,430,916, authorize a contingency of \$333,192.

BACKGROUND:

The existing Downtown Police Headquarters Building, built in 1963, is now functionally obsolete due to outdated physical, spatial, and ergonomic conditions. The building faces ongoing issues, including inadequate heating, cooling, and ventilation, recurring plumbing failures, and an insufficient power supply and layout. Therefore, a new Downtown Police Headquarters Building was identified as a primary project upon the adoption of Measure Z.

The City entered into a Professional Consultant Services Agreement for Phase I Design of the Downtown Police Headquarters Building with Holt Architecture, Inc. (Holt). Holt completed the conceptual design process with a proposed three-level, 37,838-square-foot building to accommodate employees from Police administrative divisions, including the Office of the Chief, Personnel and Training, Records, Internal Affairs, Administration and Accounting, Community Services, and IT.

DISCUSSION:

The City is proposing to move into Phase II of architectural design services with Holt. It is not reasonably possible to meet the additional notice requirements for this item. Immediate action is required to avoid a substantial fiscal impact if action on this item is deferred to a subsequent special or regular meeting. If the City does not waive the Sunshine Ordinance, the City will face escalating costs due to inflation, tariffs, and other economic uncertainties. The City has seen increased costs due to uncertainties with the economy across almost all City projects. In order to be fiscally prudent and to mitigate the risk of continued increased costs, it is important that the City complete the design phase promptly.

FISCAL IMPACT:

There is no fiscal impact associated with this action.

Prepared by:	Jessica Gordon, Deputy General Services Director
Approved by:	Larry V. Gonzalez, Police Chief
Certified as to availability of funds:	Kristie Thomas, Assistant Chief Financial Officer/Treasurer
Approved by:	Mike Futrell, City Manager
Approved as to form:	Rebecca McKee-Reimbold, Interim City Attorney

Attachment: Presentation