



City of Arts & Innovation

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

MONDAY, SEPTEMBER 9, 2024, 5 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

PRESENT: Gill, Steinbrick, Falsetti, Smith, Corales, Acuna and Ivy
ABSENT:
STAFF PRESENT: Erin Christmas, Jessica Herdina, Angela Henson and George Guzman

The Board of Library Trustees meeting convened at 5:00 p.m.

Public Comment

Item 1 There were no public comments received.

Consent Calendar

- Item 2 Minutes**
- Item 3 Approval of Trust Fund Expenditures**
- Item 4 Approval of Gift Fund Donations**
- Item 5 Incident Reports**
- Item 6 Record excused Trustee Acuna absence from the August 12, 2024, regular meeting**
- Item 7 Approve Subscription Services Agreement with Overdrive Inc., in the amount of \$176,776 to access the Library Digital Collection for a twelve-month term with renewals**

All matters listed under the consent calendar are considered routine by department staff and may be enacted by the Library Board of Trustees by one motion.

Motion: Steinbrick
Second: Falsetti
Ayes: Unanimous

Discussion and Action Calendar

- Item 8 Accept Book Donation from Inlandia Institute Valued at \$968**

Erin Christmas, Library Director, introduced Cati Porter from the Inlandia Institute. Cati Porter discussed the book titles for donation to the Riverside Public Library. The titles included: Exit Prohibited by Ellen Estilai (Memoir), Breaking Pattern by Tisha Marie Reichle-Aguilera (YA fiction), Ladybug by Nikia Chaney (Memoir), Pretend Plumber by Stephanie Barbé Hammer (Fiction), Guajira, the Cuba girl

by Zita Arocha (Memoir), Güero Güero, the White Mexican and Other Published and Unpublished Stories by Eliud Martínez (Fiction). Trustees unanimously accepted the book donation.

Motion: Smith
Second: Ivy
Ayes: Unanimous

Item 9 Workplan for the Library/Board of Library Trustees – Six Month Update

Erin Christmas, Library Director, provided a six-month update on the Library/Board of Library Trustees workplan for 2025 that was previously approved by the Board on December 11, 2023. The workplan will help keep the Library and Board on track with the Envision Riverside Plan. Highlights for the 6 months included the new SPC Jesus S. Duran Eastside Library secured \$10 million from the California State Library Building Forward Infrastructure Grant, \$4.5 million secured through California State Library Budget Act of 2023 (AB 102) State Targeted Grant, \$3.5 million General Fund Infrastructure Reserves as the City Match, Development Review Committee conducted an internal review on February 14, 2024, for the architectural design services from CannonDesign; held numerous project meetings with Library, Parks and General Services; construction documents in preparation for open bids; on August 21, 2024 the Cultural Heritage Board approved a Certificate of Appropriateness for demolition of a non-historic secondary structure on the site of the Cesar Chavez Center. The Board of Library Trustees reviewed and approved the proposed library budget for Fiscal Year 2024-2026. The Board of Library Trustees reviewed the code of ethics and conduct and the Materials Selection Policy. The Board received over 107 incidents. Accepted \$309,000 in donations from the Friends of the Library and the Riverside Public Library Foundation and approved \$67,521 in trust fund expenditures for library materials.

There was no action taken.

Item 10 Receive Recurring Update on the New SPC Jesus S. Duran Eastside Library

Erin Christmas, Library Director, provided a presentation of the architectural design from CannonDesign of the new SPC Jesus S. Duran Eastside Library.

There was no action taken.

Item 11 Summer Reading Program

Jessica Herdina, Assistant Library Director, provided an informational report and presentation on the 2024 Summer Reading Program at the Riverside Public Library. The Summer Reading Program (SRP) at the Riverside Public Library is held every summer to provide enrichment activities for the community and help prevent students from losing reading skills over the summer.

This year's SRP ran from June 1st through August 2nd, and the theme was Read, Renew, Repeat. Library programs and performances were designed around the theme of conservation to encourage reading as a restorative method of self-improvement and self-preservation. 2,932 people registered for SRP through the Beans tack app this summer and over 33,900 books were read.

Free programs and performances were offered every week at each library location. Over 5,800 people attended SRP programs over the summer, a 29% increase over last year.

The Main Library and the SPC. Jesus S. Duran Eastside Library also offered free lunches to anyone 18 and under as part of the Lunch at the Library Program, funded by a grant from the California State Library. 3,288 lunches were served to kids and teens over the summer, a 36% increase over last year.

As part of the Library's summer outreach to the community, staff provided pop-up programs at four Riverside Parks. Over 2,000 kids and families participated in outside storywalks, crafts, and activities, including self-portraits and engineering challenges.

Approximately, \$17,934 was spent on the Summer Reading Program from the Library's Gift fund account and \$30,481 was spent on the Lunch at the Library and Pop-Up Park Visits from a grant awarded to the Library by the California State Library.

There was no action taken.

Item 12 California Library Association Conference

Jessica Herdina, Assistant Library Director, gave a presentation on the California Library Association Conference at the Pasadena Convention Center from October 17 to October 19. The theme is Balancing Act: Self Care and Shelf Care, with a focus on navigating the responsibilities of our work (shelf care) while prioritizing our personal well-being (self-care). Riverside Public Library staff were invited to attend and ten staff were selected.

The costs for staff to attend is approximately \$7,732 which covers registration fees and travel and \$6,902 was paid from the Library's operating budget and \$830 from the California Library Literacy Services grant.

There was no action taken.

Board and Directors Communication**Item 13 Brief reports on conferences, seminars, and meetings attended by Board Members.**

President Harminder Gill reported on Ward 4 library activities held such as acting classes.

Item 14 Brief reports on conferences, seminars, and meetings attended by Library Director.

Erin Christmas, Library Director, reported Employee Recognition would be held at the City Council on September 17, 2024. Director Christmas would be attending the Directors Forum and some sessions at California Library Association Conference and attending the Riverside County Office of Education Leadership Training.

Item 15 Items for future Board of Library Trustees consideration as requested by the Board Members. Only items that fall with the powers and duties of the Board of Library Trustees as set forth in the City Charter and/or the Riverside Municipal Code will be agendized for future discussion.

There were no items requested.

President Gill adjourned the meeting at 5:45 p.m.
Respectfully submitted,

Jaye Steinbrick
Board Secretary