

RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE
Finance Department

DATE SUBMITTED: 11/07/2023

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
2304	FESTIVAL OF LIGHTS ENTERTAINMENT SERVICES	Community Economic & Development Department
		DATE RFP OPENED
		08/09/2023
PROPOSALS RECEIVED (2)	INVITATIONS ISSUED (Online)	

PROPOSERS	CITY	EVALUATION RANKING
Groovelabs, LLC	Apple Valley, CA	<u>1</u>
Rhythm Tech Production, LLC	Colton, CA	2

RFP DESCRIPTION: The City of Riverside (“City”) is seeking a qualified entity or individual (“Company”) to provide stage entertainment and booking services for the Festival of Lights event from November 19, 2023, through December 31, 2023.

RFP Recommended For Award (Includes Sales Tax) 10% Surety Included Contract
 10% Surety not required Purchase Order

Best Ranking Proposer	Amount of Award
Groovelabs, LLC	<u>\$87,744</u>

COMMENTS:

The Community Economic Development Department has evaluated all proposals received and is requesting that award be made for the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 23914.

Submitted by:

Jennifer McCoy

Purchasing Manager

Date: 09/27/2023