



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: APRIL 8, 2025
FROM: FINANCE DEPARTMENT WARD(S): ALL
SUBJECT: RESCHEDULE A PUBLIC HEARING PERTAINING TO THE PROPOSED FISCAL YEAR 2024-25 MASTER FEES AND CHARGES SCHEDULE, FROM APRIL 15, 2025, TO APRIL 22, 2025

ISSUE:

Consider rescheduling a public hearing pertaining to the Proposed Fiscal Year 2024-25 Master Fees and Charges Schedule.

RECOMMENDATION:

That the City Council:

1. Rescind the public hearing currently scheduled for April 15, 2025, pertaining to the Proposed Fiscal Year 2024-25 Master Fees and Charges Schedule; and
2. Vote to approve to hold the public hearing on April 22, 2025, at 3:00 PM.

DISCUSSION:

On March 11, 2025, the City Council directed staff to hold a public hearing on April 15, 2025, pertaining to the Proposed Fiscal Year 2024-25 Master Fees and Charges Schedule. Due to scheduling conflicts, it is necessary to reschedule this public hearing to April 22, 2025.

The fee study and recommended fee adjustments support **Strategic Priority 5 – High Performing Government** and **Goal 5.4** - Achieve and maintain financial health by addressing gaps between revenues and expenditures and aligning resources with strategic priorities to yield the greatest impact.

This report and recommendations align with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The development of the FY 2024/25 Schedule of Fees and Charges is a transparent process that incorporates community engagement and timely and reliable information.
2. **Equity** – User fees are charged to the user for a service provided when the cost of providing that service, and the benefits that service provides, are mainly attributed to that

specific person or user. The fee is typically based upon the cost the agency incurs in providing the service but may be set at less than the full cost of providing the service for practical or policy reasons.

3. **Fiscal Responsibility** – The thoughtful and deliberate preparation of a user fee study to analyze service costs demonstrates the City’s commitment to responsible management of the City’s financial resources while ensuring quality public services for all. This approach minimizes the use of general purpose revenues, such as taxes, to fund for services that benefit individuals.
4. **Innovation** – The recommended adjustments of user fees are guided by a comprehensive study, ensuring cost recovery for specific services and freeing up general purpose revenues to address broader citywide needs and minimize subsidizing private benefits for individuals.
5. **Sustainability & Resiliency** – Charging users for services that provide private benefits helps recover the cost of providing those services, ensuring that general purpose revenues remain available for community-wide needs.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

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Approved as to Form: Jack Liu, Interim City Attorney