

**FIRST AMENDMENT TO 2021 CALIFORNIANSFORALL
YOUTH WORKFORCE DEVELOPMENT
PROGRAM SUBRECIPIENT AGREEMENT FOR FY 2022/2023**

COMMUNITY SETTLEMENT ASSOCIATION OF RIVERSIDE

Food Pantry Project

THIS FIRST AMENDMENT TO CALIFORNIANSFORALL YOUTH WORKFORCE DEVELOPMENT PROGRAM SUBRECIPIENT AGREEMENT (“First Amendment”) is made and entered into this _____ day of _____, 2024, by and between the CITY OF RIVERSIDE, a California charter city and municipal corporation (“City”), and COMMUNITY SETTLEMENT ASSOCIATION OF RIVERSIDE, a California non-profit corporation (“Subrecipient”), formerly known as COMMUNITY SETTLEMENT ASSOCIATION, INC., with respect to the following:

RECITALS

WHEREAS, the City and Subrecipient entered into that certain 2021 CaliforniansForAll Youth Workforce Development Program Subrecipient Agreement for FY 2022/2023 dated September 27, 2022 (“Agreement”); and

WHEREAS, the Agreement is set to expire on May 1, 2024; and

WHEREAS, the City and Subrecipient have agreed to extend the term of the Agreement to September 30, 2024, and increase the grant in the amount of Three Hundred One Thousand Eight Hundred Dollars (\$301,800.00), for the extended term of the Agreement.

NOW, THEREFORE, incorporating the recitals set out above, the parties hereto mutually agree to the following amendment to the Agreement:

1. Section 5, Term, is hereby amended to extend the term of the Agreement to September 30, 2024.

2. Section 6, Subgrant, is hereby amended to increase the grant in the amount of Three Hundred One Thousand Eight Hundred Dollars (\$301,800.00), for the extended term of the Agreement, and to amend Exhibit “C,” Budget, by adding the updated Budget set forth in attached Exhibit “C-1,” for the additional funds.

3. All other terms and conditions of the Agreement between the parties, which are not inconsistent with the terms of this First Amendment, shall remain in full force and effect as if fully set forth herein.

[SIGNATURES ON FOLLOWING PAGE.]

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to 2021 CaliforniansForAll Youth Workforce Development Program Subrecipient Agreement for FY 2022/2023 to be duly executed the day and year first above written.

CITY OF RIVERSIDE,
a California charter city and municipal
corporation

COMMUNITY SETTLEMENT
ASSOCIATION OF RIVERSIDE, a California
non-profit corporation, formerly known as
COMMUNITY SETTLEMENT
ASSOCIATION, INC.

By: _____
City Manager

By: *Arturo J. Alcaraz*
Arturo J. Alcaraz (Mar 26, 2024 21:42 PDT)
Print Name: Arturo J. Alcaraz
Title: Treasurer, CSA

ATTEST:

and

By: _____
City Clerk

By: *Thomas Podgorski*
Print Name: Thomas Podgorski
Title: Chair

Certified as to Availability of Funds:

By: _____
Chief Financial Officer

APPROVED AS TO FORM:

By: *Susan Wilson*
Susan Wilson (Mar 27, 2024 08:02 PDT)
Assistant City Attorney

EXHIBIT "C-1"



Approved Original Grant Amount: \$261,594

Amended Contract Total: \$301,800

**City of Riverside - Californians For All Youth
Workforce Development Grant**

Program Budget (REVISED 01/08/2024) - FY 2022-23 and FY 2023-24

	AMENDED PROGRAM BUDGET TOTAL	KEY AREA
PERSONNEL EXPENSES		
Fellow #1 (Food Insecurity) (0.60) FTE	\$ 34,286.00	Food Insecurity
Fellow #2 (Food Insecurity) (0.60) FTE	\$ 32,890.00	Food Insecurity
Fellow #3 (Food Insecurity) (0.63) FTE	\$ 24,281.00	Food Insecurity
Fellow #4 (Food Insecurity) (0.44) FTE	\$ 17,303.00	Food Insecurity
Fellow #5 (Food Insecurity) (0.58) FTE	\$ 21,674.00	Food Insecurity
Fellow #6 (Climate) (0.63) FTE	\$ 12,906.00	Climate
Food Pantry Specialist (0.45) FTE	\$ 34,965.00	Food Insecurity
Community Center Manager (0.15) FTE	\$ 15,435.00	Both
Vice President of Operations/COO (0.05) FTE TBD	\$ 2,615.00	Food Insecurity
Staff Taxes	\$ 15,374.00	Both
Insurance and Benefits	\$ 6,533.00	Both
Workers Comp Ins.	\$ 23,897.00	Both
Payroll Fees	\$ 1,373.00	Both
Total Personnel Expenses	\$ 243,532.00	
OPERATING EXPENSES		
Automobile Expense/Mileage	\$ 270.00	Both
Dues & Subscriptions (Food Handler Certifications)	\$ 783.00	Food Insecurity
Program Supplies	\$ 6,586.42	Both
Fellows Training	\$ 16,426.00	Both
Office Supplies - iPads & Keyboard Folios	\$ 5,941.88	Both
Cell Phone Stipend	\$ 1,295.00	Both
Software	\$ 637.50	Both
Gas Card Stipends	\$ 1,975.00	Both
Total Operating Expenses	\$ 33,914.80	
INDIRECT COSTS (10% of Total Personnel)		
Indirect Cost	\$ 24,353.20	
Total Indirect Costs	\$ 24,353.20	
TOTAL EXPENSES	\$ 301,800.00	