



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE:** FEBRUARY 2, 2026

FROM: PARKS, RECREATION AND COMMUNITY **WARDS:** ALL
SERVICES DEPARTMENT

SUBJECT: REVIEW THE RESULTS OF THE APPROVED 2025 PARK AND RECREATION
COMMISSION WORK PLAN, DEVELOP THE 2026 WORK PLAN, AND
COORDINATE WITH THE PARK AND RECREATION COMMISSION CHAIR OR
DESIGNEE TO SELECT A PRESENTATION DATE FOR THE SAFETY,
WELLNESS AND YOUTH COMMITTEE.

ISSUE:

Review the results of the approved 2025 Park and Recreation Commission Work Plan, develop the 2026 Work Plan, and coordinate with the Park and Recreation Commission Chair or designee to select a presentation date for the Safety, Wellness and Youth Committee.

RECOMMENDATION:

That the Park and Recreation Commission:

1. Review the 2025 Work Plan outcomes;
2. Develop the 2026 Work Plan; and,
3. Select a presentation date for the Safety, Wellness and Youth Committee.

BACKGROUND:

To align with the City Charter and Envision Riverside 2025 Strategic Plan, the City Manager's Office requires each board and commission to submit an Annual Work Plan for review and approval. On March 19, 2025, the Safety, Wellness and Youth Committee approved the Park and Recreation Commission 2025 Workplan.

DISCUSSION:

The Park and Recreation Commission is permitted the following four powers/duties/functions, per Article VIII. – Appointive Boards and Commissions, Section 809 of the Riverside Municipal Code.

- (a) Act in an advisory capacity to the City Council in all matters pertaining to parks, recreation, parkways, and street trees.
- (b) Consider the annual budget for parks, recreation, parkways, and street tree purposes during the process of its preparation and make recommendations with respect thereto to the City Council and the City Manager.
- (c) Assist in the planning of parks and recreation programs for the inhabitants of the City, promote and stimulate public interest therein, and to that end solicit to the fullest extent possible the cooperation of school authorities and other public and private agencies interested therein.
- (d) Establish policies for the acquisition, development and improvement of parks and playgrounds and for the planting, care and removal of trees and shrubs in all parks, playgrounds, and streets, subject to the rights and powers of the City Council.

The 2025 Work Plan objectives, goals and results for the Park and Recreation Commission include:

1. Receive a department wide fiscal year update and employee recognition to celebrate Parks and Recreation month in July.

On April 21, 2025, Department staff provided to the Commission a Mid-Year Budget for Fiscal Year 2024-2025, and Fiscal Year 2025-2026 update.

On July 21, 2025, Department staff delivered a presentation recognizing July as Park and Recreation Month to the Commission, which included a review of Department highlights and the video *“Build Together, Play Together.”*

2. Network and develop resources and partnerships to address the Mission.

The Commissioners continue to advance the mission by developing resources that address the evolving needs of the community and support safe, attractive parks, trails, landscapes, and facilities for a diverse population

3. Receive annual update on Capital Improvement Projects (CIP), Deferred Maintenance Projects, and advocate for additional funding.

On March 17, 2025, Department staff provided an update on Capital Improvement Projects and Deferred Maintenance to the Commission.

The Commissioners continuously present ideas and explore ways to secure additional funding for Parks, Recreation and Community Services events, facilities, and improvements.

4. Engage with the community at events to represent the Parks, Recreation and Community Services.

Commissioners regularly attend, participate in, or visit Parks, Recreation and Community Services events to demonstrate their support and remain actively engaged with the community.

5. Receive and annual presentation on Sustainability Practices.

On September 15, 2025, The Office of Sustainability presented information on Climate Change Impacts to the Commission.

6. Receive an annual presentation on grant and funding opportunities.

On September 15, 2025, Grants Administrator delivered an overview on The Fantastic World of Grants to the Commission.

Develop the 2026 Work Plan:

Within this framework and to be aligned with multiple boards and commissions' working plans; Staff has created the attached 2026 Park and Recreation Commission Work Plan draft. The Commission is asked to discuss and recommend topics of interest and propose areas of need for potential Commission focus.

Presentation to the Safety, Wellness and Youth Committee:

The Park and Recreation Commission Chair or Designee will be scheduled to present the 2026 Work Plan draft to the Safety, Wellness and Youth Committee on either February 18, 2026, at 1:00 p.m. or March 23, 2026, at 1:00 p.m. The presentation will take place at the Art Pick Council Chambers.

Prepared by: Sandra D. Campbell, Senior Administrative Assistant

Approved by: Pamela M. Galera, Parks, Recreation and Community Services Director

Attachments: 1. PRC 2026 Work Plan Draft

2. PRC Work Plan Update Presentation