Human Relations Commission Memorandum

City of Arts & Innovation

TO: **HONORABLE COMMISSIONERS** **DATE: JULY 25, 2024**

FROM: **HUMAN RELATIONS COMMISSION CHAIR** **WARDS: ALL**

SUBJECT: **ALLOCATION OF THE FISCAL YEAR 2024/2025 HUMAN RELATIONS COMMISSION BUDGET**

ISSUE:

Approval of the allocation of the Fiscal Year 2024/2025 Human Relations Commission Budget.

RECOMMENDATIONS:

That the Human Relations Commission approve the allocation of the Fiscal Year 2024/2025 Human Relations Commission Budget as follows:

- Allocate $2,000 to the Community Support Grant program.
- Allocate $2,000 to fund Marketing and Communications Department staffing (audio/filming/broadcasting of meetings)
- Allocate $1,000 to outreach expenses as directed by the Chair.

BACKGROUND:

The Human Relations Commission was allocated a total operating budget of $5,000 for Fiscal Year 2024/2025. Of those funds, approximately $2,000 is to be used to fund the Department of Marketing and Communications staff overtime costs necessary to provide audio, filming, and live broadcasting of the meetings.

DISCUSSION:

After a discussion amongst the Chair and the Vice Chair, the allocation recommended above was proposed. The proposed budget is subject to change based on the needs of the Commission and/or direction of the City Council.

FISCAL IMPACT:

There is no fiscal impact related to this report. The funds for the proposed allocation are budgeted in the City Manager's Office, Special Programs, account number 1100000-450051.

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