



Human Relations Commission Memorandum

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS
FROM: HUMAN RELATIONS COMMISSION
SUBJECT: DISSOLVE AD HOC COMMITTEES

DATE: AUGUST 28, 2025

WARDS: ALL

ISSUE:

That the Human Relations commission dissolve the Social Meet and Greet Ad Hoc Committee and the 2025 Grant Ad Hoc Committee.

RECOMMENDATIONS:

That the Human Relations Commission dissolve the Social Meet and Greet Ad Hoc Committee and the 2025 Grant Ad Hoc Committee.

BACKGROUND:

On February 22, 2024, the Human Relations Commission voted to establish a Social Meet and Greet Ad Hoc Committee to organize citywide events that facilitate direct engagement with the community and promote awareness of the Commission and its mission.

At its September 26, 2024 meeting, the Human Relations Commission established the 2025 Grant Ad Hoc Committee and the Marketing Ad Hoc Committee. The Grant Ad Hoc Committee was tasked with conducting an initial review of grant applications and providing recommendations to the full Commission.

DISCUSSION:

Pursuant to the Brown Act, Boards and Commissions may form Ad Hoc Committee's provided that the ad hoc be (i) created for a specific purpose, (ii) with a specified time frame to complete that purpose, and (iii) the ad hoc is dissolved once that purpose has been timely accomplished. The intended goals of both the Social Meet and Greet and the 2025 Grant Ad Hoc have been accomplished and they should therefore be dissolved.

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