



Museum of Riverside Board

City of Arts & Innovation

TO: MUSEUM OF RIVERSIDE BOARD **DATE: FEBRUARY 26, 2025**
FROM: MUSEUM OF RIVERSIDE **WARDS: ALL**
**SUBJECT: RECORD MUSEUM OF RIVERSIDE BOARD MEMBER ABSENCES FOR THE
DECEMBER 4, 2024, SPECIAL MEETING**

ISSUE:

Record Museum of Riverside Board member absences for the December 4, 2024, special meeting.

RECOMMENDATION:

That the Museum of Riverside Board records the absences of Museum of Riverside Board members Julie Bjork and Sharon Tennell from the December 4, 2024, special meeting as excused due to business/work conflicts.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received email notification on November 25, 2024, from Sharon Tennell that she would be unable to attend due to a work conflict.

Staff received email notification on November 21, 2024, from Julie Bjork that she would be unable to attend due to a work conflict.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Toni Kinsman, Senior Office Specialist
Approved by: Robyn G. Peterson, Ph.D., Museum Director