

City of Arts & Innovation

CULTURAL HERITAGE BOARD **DRAFT MINUTES**

WEDNESDAY, OCTOBER 15, 2025, 3:30 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET

COMMISSIONERS

PRESENT: J. Brown, K. Castellanos, J. Sisson, A. Hudson, C. McDoniel, D. Nelson

ABSENT: S. Herrera

STAFF: S. Watson, T. Torres, M. Tinio, I. De Honor

Chair McDoniel called the meeting to order at 3:31 p.m.

ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no comments from the audience.

CONSENT CALENDAR

The Consent Calendar was unanimously approved as presented below affirming the actions appropriate to each item.

MINUTES

The minutes of the meeting of September 17, 2025 were approved as presented.

Motion by Board Member Brown and Seconded by Board Member Eide Nelson to approve the Consent Calendar as presented.

Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Castellanos, Sisson, Hudson, McDoniel, Nelson

NOES: NONE

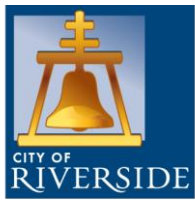
ABSENT: Herrera

ABSTENTION: NONE

DISCUSSION CALENDAR

CONTINUED FROM JUNE 18, 2025 PLANNING CASE DP-2025-00269 – CERTIFICATE OF APPROPRIATENESS – 4472 ORANGE ST, WARD 1

Proposal by Belen Bobadilla on behalf of Riverside County of Education to consider a Certificate of Appropriateness to demolish an existing fire damages residential office structure, within the Prospect Place Historic District and designated as Structure of Merit #313. Scott Watson, Historic Preservation Officer presented the staff report. Hilary Potashner and Ben Falstein of Larson LLP presented the applicant's presentation. The applicant stated they were in agreement with the recommended conditions of



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approval. There was 1 Public Comment. Following discussion it was moved Vice Chair Sisson and seconded by Board Member Brown to: 1) Determine that the proposed request meets the Principles and Standards of Site Development and Design findings, provided in Section 20.25.050.A of the Riverside Municipal Code, 2) Determine that the project is exempt from the California Environmental Quality Act (CEQA) review pursuant to Sections 15061(b)(3) (General Rule) and 15301 (Existing Facilities), and 3) Approved Planning Case DP-2025-00269 (Certificate of Appropriateness) with the following added conditions:

1. Salvage: At least two weeks prior to demolition the property owner shall notify the Historic Preservation Officer and interested parties of the opportunity to salvage the character defining features of the structure including but not limited to the porch columns, dormer window, eve back bracketry, and brick and foundation masonry, to the extent feasible. Documentation of any salvage shall be provided within 12 months of demolition.
2. Any proposed future development (e.g., shade structure) of the removed structure area and/or dedesignation shall be submitted to the Cultural Heritage Board for review and consideration within twelve (12) months of the issuance of the demolition permit, or an update on the project status shall be provided to the Board within that same timeframe.

Based on the facts for findings outlined and summarized in the staff report, and subject to the recommended conditions of approval. Chair McDoniel advised of the appeal period.

The Cultural Heritage Board's decision is final unless appealed to City Council.

Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Castellanos, Sisson, Hudson, McDoniel, Nelson

NOES: NONE

ABSENT: Herrera

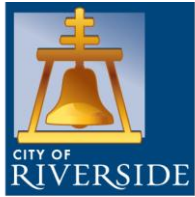
ABSTENTION: NONE

CULTURAL HERITAGE BOARD ATTENDANCE

The Board discussed the absence of Board Member Herrera and Board Member Hudson from the September 17, 2025 regular meeting of the Cultural Heritage Board. Following discussion it was moved by Board Member Brown and seconded by Vice Chair Sisson to excuse the absence of Board Member Hudson from the Cultural Heritage Board.

Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Castellanos, Sisson, Hudson, McDoniel, Nelson



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NOES: NONE
ABSENT: Herrera
ABSTENTION: NONE

Following further discussion, it was moved by Vice Chair Sisson and seconded by Board Member Castellanos to continue the absence of Board Member Herrera to the next meeting.

Motion Carried: 5 Ayes, 1 Noes, 1 Absent, 0 Abstention
AYES: Brown, Castellanos, Sisson, Hudson, McDoniel,
NOES: Nelson
ABSENT: Herrera
ABSTENTION: NONE

COMMUNICATIONS

ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER AND BOARD MEMBERS

Maribeth Tinio, City Planner, briefed the Board on upcoming agenda items.

Mr. Watson informed the Board of the upcoming event; Doors Open Riverside on October 25, 2025 1-5pm. More information can be found on the website: <https://riversideca.gov/doorsopen/>

ADJOURNMENT

The meeting was adjourned at 5:02 p.m. to the meeting of November 19, 2025 at 3:30 p.m.