

BOARD OF ETHICS
THURSDAY, SEPTEMBER 4, 2025, 5:00 P.M.
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE

MINUTES

PRESENT: Chair Newman, Vice Chair Hernandez, and
Members Vega, Foreman, Kilchenstein, and De Herrera

ABSENT: None

STAFF PRESENT: Donesia Gause and Rahman Gerren

Chair Newman called the meeting to order at 5:04 p.m.

Member Vega led the Pledge of Allegiance

PUBLIC COMMENT

Dana Cisneros spoke regarding logistical concerns relating to the four Riverside Municipal Code (RMC) Code of Ethics and Conduct complaints.

DISCUSSION CALENDAR

RECORD OF ABSENCE

Following discussion, it was moved by Member Foreman and seconded by Member Kilchenstein to record the absence of Member DeHerrera from the June 5, 2025, meeting as excused. The motion carried with Chair Newman, Vice Chair Hernandez and Members Vega, Foreman, Kilchestein voting aye and Member De Herrera abstaining.

MEETING TIME CHANGE

Following discussion, it was moved by Member Foreman and seconded by Chair Newman to change the Board of Ethics regular meeting time from 5:00 p.m. to 6:00 p.m. The motion carried unanimously.

CONSENT CALENDAR

It was moved by Member Vega and seconded by Member Foreman to approve the Consent Calendar as presented below affirming the actions appropriate to each item with Member Kilchenstein approving minutes as amended. The motion carried unanimously.

MINUTES

The minutes of the meeting of August 7, 2025, were approved as presented.

PRE-CONFERENCES

CODE OF ETHICS AND CONDUCT COMPLAINT AGAINST COUNCILMEMBER PERRY
Chair Newman opened the pre-conference for the Code of Ethics complaint filed by Dana Cisneros, Esq., on behalf of TAT RV, LLC., OTC Riverside, LLC., and Packs Riverside, LLC., against Councilmember Perry alleging violations of (1) RMC Section 2.78.060(I) Knowingly Assisting Another Public Official in Violating this Code of Ethics and Conduct Prohibited; and (2) RMC Section 2.78.060(K) Ex Parte Contact in Quasi-Judicial Matters Prohibited. Two people spoke on the matter.

Following discussion, it was moved by Member Foreman and seconded by Member Vega to find that the complaint complies with all the procedural requirements for the pre-conference to proceed. The motion carried unanimously.

The Board recessed at 5:32 p.m. and reconvened at 5:36 p.m. with Chair Newman presiding and all Members present.

Following further discussion, it was moved by Member Foreman and seconded by Member Vega that it is more likely than not that a potential violation of the prohibited conduct section of the Code of Ethics and Conduct has occurred. The motion carried unanimously.

Following further discussion and without formal motion, the Board set a 30-minute time limit for the presentation of evidence at the hearing.

Following the drawing for the hearing panel by the City Clerk, the hearing panel is comprised of Member Newman as Chair and Members Hernandez, Kilchenstein, De Herrera and Foreman with Member Vega as Alternate.

At the end of the meeting, the Board reconsidered the complaint against Councilmember Perry. It was motioned by Chair Newman and seconded by Vice Chair Hernandez to remove TAT RV, LLC., as complainant to the complaint against Councilmember Perry. The motion carried unanimously.

CODE OF ETHICS AND CONDUCT COMPLAINT AGAINST COUNCILMEMBER ROBILLARD

Chair Newman opened the pre-conference for the Code of Ethics complaint filed by Dana Cisneros, Esq., on behalf of TAT RV, LLC., OTC Riverside, LLC., and Packs Riverside, LLC., against Councilmember Robillard for alleging violations of (1) RMC Section 2.78.060(I) Knowingly Assisting Another Public Official in Violating this Code of Ethics and Conduct Prohibited; and (2) RMC Section 2.78.060(K) Ex Parte Contact in Quasi-Judicial Matters Prohibited. Two people spoke on the matter.

Following discussion and without formal motion, the Board removed TAT, RV, LLC., as a complainant from the complaint.

Following discussion, it was moved by Member Foreman and seconded by Member Kilchenstein to find that the complaint complies with all the procedural requirements for the pre-conference to proceed. The motion carried unanimously.

Following further discussion, it was moved by Member Foreman and seconded by Member Kilchenstein to find it is more likely than not that a potential violation of the prohibited conduct section of the Code of Ethics and Conduct has occurred. The motion carried unanimously.

Following further discussion and without formal motion, the Board set a 30-minute time limit for the presentation of evidence at the hearing.

Following the drawing for the hearing panel by the City Clerk, the hearing panel is comprised of Member Hernandez as Chair and Members Foreman, Kilchenstein, Vega and De Herrera with Member Newman as Alternate.

The Board recessed at 7:18 p.m. and reconvened at 7:23 p.m. with Chair Newman presiding and all Members present.

CODE OF ETHICS AND CONDUCT COMPLAINT AGAINST COUNCILMEMBER CONDER

Chair Newman opened the pre-conference for the Code of Ethics complaint filed by Dana Cisneros, Esq., on behalf of TAT RV, LLC., OTC Riverside, LLC., and Packs Riverside, LLC., against Councilmember Conder alleging violations of (1) RMC Section 2.78.060(I) Knowingly Assisting Another Public Official in Violating this Code of Ethics and Conduct Prohibited; (2) RMC Section 2.78.060(K) Ex Parte Contact in Quasi-Judicial Matters Prohibited; and (3) RMC Section 2.78.060(M) Violations of Local Law Prohibited Office Prohibited. Two people spoke on the matter.

Following discussion, it was moved by Member Vega and seconded by Member Foreman (1) to find that the complaint complies with all the procedural requirements for the pre-conference to proceed; and (2) removing TAT, RV, LLC., as a complainant from the complaint. The motion carried unanimously.

Following discussion, it was moved by Member Vega and seconded by Member Foreman to (1) to find that it is more likely than not that a potential violation of the prohibited conduct section of the Code of Ethics and Conduct has occurred; and (2) withdraw violation RMC Section 2.78.060(M) Violations of Local Law Prohibited as requested by Complainant. The motion carried with Vice Chair

Hernandez and Members Vega, Kilchenstein, Foreman and De Herrera voting aye and Chair Newman abstaining.

Following further discussion, and without formal motion, the Board set a 30-minute time limit for the presentation of evidence at the hearing.

Following the drawing for the hearing panel by the City Clerk, the hearing panel is comprised of Member De Herrera as Chair and Members Foreman, Kilchenstein, Newman and Hernandez with Member Vega as Alternate.

CODE OF ETHICS AND CONDUCT COMPLAINT AGAINST COUNCILMEMBER MILL
Chair Newman opened the pre-conference for the Code of Ethics complaint filed by Dana Cisneros, Esq., against Councilmember Mill alleging violations of (1) RMC Section 2.78.060(I) Knowingly Assisting Another Public Official in Violating this Code of Ethics and Conduct Prohibited; (2) RMC Section 2.78.060(K) Ex Parte Contact in Quasi-Judicial Matters Prohibited; and (3) RMC Section 2.78.060(M) Violations of Local Law Prohibited Office Prohibited. Three people spoke on the matter.

Following discussion, it was moved by Member Foreman and seconded by Member Vega to (1) to find that complaint complies with all the procedural requirements for the Code of Ethics and Conduct to proceed; and (2) removing TAT, RV, LLC., as a complainant. The motion carried unanimously.

Following discussion, it was moved by Member Foreman and seconded by Member Vega to (1) to find that it is more likely than not that a potential violation of the prohibited conduct section of the Code of Ethics and Conduct has occurred; and (2) move forward with violations (a) RMC Section 2.78.060(I) Knowingly Assisting Another Public Official in Violating this Code of Ethics and Conduct Prohibited; (b) RMC Section 2.78.060(K) Ex Parte Contact in Quasi-Judicial Matters Prohibited; and (c) not move forward with violation RMC Section 2.78.060(M) Violations of Local Law Prohibited. The motion carried with Chair Newman, Vice Chair Hernandez, and Members Vega, Foreman, and Kilchenstein voting aye, and Member De Herrera voting no.

Following further discussion, and without formal motion, the Board set a 30-minute time limit for the presentation of evidence at the hearing.

Following the drawing for the hearing panel by the City Clerk, the hearing panel is comprised of Member De Herrera as Chair and Members Foreman, Newman, Hernandez and Vega with Member Kilchenstein as Alternate.

AUTHORITY AND CONDITIONS FOR USE OF OUTSIDE LEGAL COUNSEL IN LIEU OF THE CITY ATTORNEY TO ADVISE THE BOARD OF ETHICS
There was no action taken at this time.

COMMUNICATIONS

BRIEF REPORTS ON MEETINGS ATTENDED BY BOARD MEMBER

Vice Chair Hernandez attended The Group meeting as a guest speaker.

AD HOC COMMITTEE UPDATES

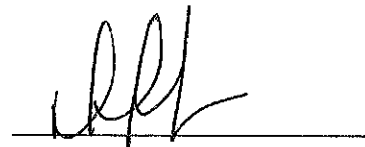
No updates were given.

ITEMS FOR FUTURE BOARD CONSIDERATION AS REQUESTED BY BOARD OF ETHICS MEMBERS.

Hernandez requested a discussion to form an ad hoc committee for potential ballot measures for consideration by the Charter Review Committee.

The meeting was adjourned at 8:48 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Gause', is written over a horizontal line.

DONESIA GAUSE
City Clerk