



# City Council Memorandum

*City of Arts & Innovation*

**TO: HONORABLE MAYOR AND CITY COUNCIL**      **DATE: JUNE 24, 2025**

**FROM: PUBLIC WORKS DEPARTMENT**      **WARDS: ALL**

**SUBJECT: REQUEST FOR PROPOSAL NO. 2441 – APPROVAL OF THE PURCHASE OF DEWATERING POLYMERIC FLOCCULANT FOR THE TREATMENT OF WASTEWATER AT THE RIVERSIDE WATER QUALITY CONTROL PLANT (RWQCP) FROM SNF POLYDYNE INC., OF RICEBORO, GEORGIA, IN THE AMOUNT OF \$1,300,000 PER FISCAL YEAR FOR A THREE-YEAR PERIOD FROM JULY 1, 2025 – JUNE 30, 2028, FOR A TOTAL COMPENSATION AMOUNT OF \$3,900,000, WITH THE OPTION TO EXTEND FOR TWO ADDITIONAL ONE-YEAR TERMS**

## **ISSUE:**

Approve the purchase of dewatering polymeric flocculant for the treatment of wastewater at the Riverside Water Quality Control Plant (RWQCP) from SNF Polydyne Inc., of Riceboro, Georgia, in the amount of \$1,300,000 per fiscal year for a three-year period from July 1, 2025 – June 30, 2028, for a total compensation amount of \$3,900,000, with the option to extend for two additional one-year terms.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve the purchase of dewatering polymeric flocculant for the treatment of wastewater at the Riverside Water Quality Control Plant (RWQCP) from SNF Polydyne Inc., of Riceboro, Georgia, in the amount of \$1,300,000 per fiscal year for a three-year period from July 1, 2025 – June 30, 2028, for a total compensation amount of \$3,900,000 with the option to extend pricing for two additional one-year terms; and,
2. Approve an increase in the cost of the optional terms based on the Consumer Price Index or 3%, whichever is greater, to account for the rising material costs in years four and five of the optional period.

## **BACKGROUND:**

The Public Works Department Wastewater Division is responsible for the collection and treatment of wastewater generated within the City of Riverside and the communities of Edgemont, Highgrove, Jurupa and Rubidoux at the Riverside Regional Water Quality Control Plant (RWQCP). To Satisfy the United States Environmental Protection Agency's (EPA) National Pollution Discharge Elimination System (NPDES) permit, wastewater must be treated to achieve

regulatory water quality standards. The RWQCP treatment processes require the use of various chemicals to achieve water quality objectives.

## **DISCUSSION:**

On January 28, 2025, the Purchasing Division of the Finance Department issued Request for Proposals (RFP) No. 2441 through the online bidding system, Planet Bids, soliciting chemical vendors for Polymeric Flocculant. A mandatory pre-proposal meeting and pre-trial jar testing was held on February 11, 2025. Three vendors, Solenis LLC, Finley Industrial Services, and SNF Polydyne, Inc., were in attendance. Each company provided a sample of their Polymer Totes, which were dropped off on site at the RWQCP on February 18, 2025.

RFP No. 2441 closed on March 18, 2025, and a total of two proposals were submitted.

On April 3, 2025, under the direction of the Purchasing Division, an Evaluation Committee was convened, comprising three City staff members. Each team member independently reviewed and scored the proposals. Evaluations were conducted based on the criteria listed in Table 1.

Table 1 – Evaluation Criteria

Qualifications	15%
Pre-Trial Polymer Testing Result	20%
Pricing	20%
Experience	15%
Approach and Methodology	20%
Professional References	10%
<b>Total</b>	<b>100%</b>

After the thorough evaluation of the two proposals listed in Table 2, the Evaluation Committee selected SNF Polydyne, Inc. as the most qualified vendor whose responses best meet the requirements outlined in the RFP for Polymeric Flocculant.

Table 2 – Proposals Received

Proposers	City, State	Evaluation Ranking
SNF Polydyne, Inc.	Riceboro, GA	1
Solenis, LLC	Wilmington, DE	2

Purchasing Resolution 24101, Article Five, Section 508 states, “Contracts procured through Formal Procurement shall be awarded by the Awarding Entity to the Lowest Responsive and Responsible Bidder, except that...(c) Contracts procured through Formal Procurement for Services or Professional Services, where a Request for Proposals or Request for Qualifications was used to solicit Bids, shall be awarded by the Awarding Entity in accordance with the evaluation criteria set forth in the Request for Proposals or Request for Qualifications”.

The Purchasing Manager concurs that the recommended action to award is in compliance with Purchasing Resolution No. 24101, Section 508.

## **STRATEGIC PLAN ALIGNMENT:**

This item contributes to **Strategic Priority 4 – Environmental Stewardship and Goal 4.2 – Sustainably manage local water resources to maximize reliability and advanced water reuse to**

ensure safe, reliable, and affordable water to our community.

This item also aligns with the five Cross-Cutting Threads as follows:

1. **Community Trust** – Conducting water treatment routines ensures wastewater discharges do not negatively impact the community and environment. The RWQCP requires a variety of chemicals to treat wastewater to comply with federal, state, regional and local regulatory requirements.
2. **Equity** – The purchase of polymeric flocculant supports RWQCP efforts in protecting the public's health and environment by ensuring wastewater treatment is performed efficiently in compliance with federal, state, regional, and local regulatory requirements.
3. **Fiscal Responsibility** – The purchase of polymeric flocculant supports RWQCP efforts in minimizing inefficiencies and developing control methods to maximize reliability and ensure efficient wastewater treatment.
4. **Innovation** – The purchase of these chemicals exemplifies a collaborative partnership between SNF Polydyne, Inc. to enhance operational reliability by achieving measurable improvements through proper wastewater treatment.
5. **Sustainability & Resiliency** – The purchase of polymeric flocculant supports the implementation of sustainability to treat wastewater that is generated within the City of Riverside and the communities of Edgemont, Highgrove, Jurupa, and Rubidoux at the Riverside Water Quality Control Plant.

#### **FISCAL IMPACT:**

The fiscal impact of the action is \$1,300,000 per fiscal year for a three-year term for a total of \$3,900,000. Funding is budgeted in the FY 2025/26 budget, Sewer Fund, Sewer Systems Treatment, Chemical Supplies account number 4125200-426600 to be adopted by City Council on June 24, 2025. Appropriations for future fiscal years will be included in the Department's Budget submissions for those fiscal years to be presented to the City Council for approval.

Prepared by:	Inge Tunggal djaja, Principal Management Analyst
Approved by:	Gilbert Hernandez, Public Works Director
Certified as to availability of funds:	Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by:	Kris Martinez, Assistant City Manager
Approved as to form:	Rebecca McKee-Reimbold, Interim City Attorney

#### **Attachments:**

1. Award Recommendation
2. Presentation