

RIVERSIDE COUNTY TRANSPORTATION COMMISSION

**STANDARD ASSURANCES FOR APPLICANTS
TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS
Local Transportation Funds and State Transit Assistance Funds**

Claimant _____

Fiscal Year: FY 2024/25

Please initial all applicable paragraphs pursuant to which the attached claim is being submitted.

Initial

1. **180-DAY CERTIFIED FISCAL AUDIT** - Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with required certification statement, to SCAG and to the State Controller, pursuant to PUC 99245 and CAC 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one).
2. **90-DAY ANNUAL REPORT** - Claimant certifies that it has submitted a State Controller's report in conformance with the uniform system of accounts and reports to SCAG and to the State Controller, pursuant to PUC 99243.5, for the prior year (project year minus two). Claimant assures that this report will be completed for the current fiscal year (project year minus one).
3. **REVENUE RATIOS FOR OPERATORS IN RIVERSIDE COUNTY** - Claimant filing a claim pursuant to PUC 99268.2, 99268.3, 99268.4, or 99270.1 certifies that it will maintain for the project year a ratio of fare revenues to operating costs of: a) 20% if the claimant is serving an urbanized area; b) 10% if the claimant is serving a non-urbanized area, or an intermediate ratio established by RCTC.
4. **REVENUE RATIOS FOR EXCLUSIVE SERVICES TO ELDERLY AND HANDICAPPED** - Claimants filing a claim pursuant to PUC 99268.5 certifies that, for the purposes of that claim, it provides services using vehicles for the exclusive use of elderly and handicapped persons and that it will maintain for the project year a ratio of fare revenues to operating costs of 10%.
5. **EXTENSION OF SERVICE** - Claimant that received an allocation of LTF funds for an extension of service pursuant to PUC 99268.8 certifies that it will file a report of these services pursuant to PUC 6633.8b within 90 days after the close of the fiscal year in which that allocation was granted.
6. **RETIREMENT SYSTEM** - Claimant filing a claim pursuant to PUC 99260 certifies that: a) the current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system; or, b) the operator is implementing a plan approved by the transportation planning agency which will fully fund the retirement system for such officers and employees within 40 years; or, c) the operator has a private pension plan which sets aside and invests, on a current basis, funds

sufficient to provide for the payment of future pension benefits and which is fully in compliance with the requirements stated in PUC 99272 and PUC 99273.

7. **USE OF FEDERAL FUNDS** - Claimant filing a claim for TDA funds for capital intensive projects pursuant to PUC 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to PUC 99268.7.
8. **CALIFORNIA HIGHWAY PATROL (CHP) CERTIFICATION** Claimant certifies compliance with Driver Pull Notice Requirements of PUC 99251 and Vehicle Code 1808.1 (**attach copy of CHP certification**).
9. **ANNUAL FISCAL AUDIT** Claimant agrees to follow the annual fiscal audit process established by the Riverside County Transportation Commission.
10. **TRIENNIAL PERFORMANCE AUDIT** Claimant agrees to make a reasonable effort to address all issues and recommendations made in the last Triennial Performance Audit.
11. **PRODUCTIVITY IMPROVEMENT PROGRAM** Claimant agrees to make a reasonable effort to implement the productivity improvements recommended pursuant to Public Utilities Code Section 99244.
12. **STATE TRANSIT ASSISTANCE FOR OPERATIONS** Claimant receiving funds pursuant to PUC 99314.6 certify that it meets one of the efficiency standards as described in PUC 99314.6a.
13. **STATE TRANSIT ASSISTANCE FOR OPERATION** Claimant agrees that is not precluded by any contract entered into on or after June 28, 1979, from employing part-time drivers or contracting with common carriers or persons operating under a franchise or license.
14. Claimant agrees to comply with State Controller instructions for preparation of the Transit Operators Financial Transaction Report.

(Legal Name of Applicant/Claimant)

(Authorizing Signature)

(Print Name and Title)