



City of Arts & Innovation

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

MONDAY, JANUARY 12, 2025, 5 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

PRESENT: Razzouk, Ellstrand, Acuna, Ivy, Steinbrick and Corales
ABSENT: Rojas, Smith
STAFF PRESENT: Erin Christmas and Jessica Herdina

The Board of Library Trustees meeting convened at 5:00 p.m.

Public Comment

Item 1 There was one public comment received.

Consent Calendar

- Item 2 Minutes**
- Item 3 Approval of Trust Fund Expenditures**
- Item 4 Approval of Gift Fund Donations**
- Item 5 Summary of Incident Reports**
- Item 6 Excuse absence of Trustee**

Motion: Ivy
Second: Steinbrick
Abstain: None
Ayes: Corales, Razzouk, Ellstrand, Acuna, Ivy and Steinbrick

Discussion and Action Calendar

Item 7 Library 101 Department Overview

Library Director Erin Christmas presented a "Library 101" overview, detailing the department's mission to serve as a community hub for lifelong learning and discovery. Supported by a staff of 74.50 FTEs, the library manages a diverse collection of print and digital resources for over 254,000 cardholders. Annual data highlighted the system's significant reach, including 1.6 million visits and nearly 2,500 community programs. Funded primarily through the General Fund and Measure Z, the presentation underscored the library's commitment to providing high-quality, inclusive municipal services to the City of Riverside. There was no action taken.

Item 8 Annual Designation of Nominating Committee

The Board of Library Trustees approved the annual designation of a Nominating Committee. This committee made up of Trustee Steinbrick and Corales met for ten minutes. The committee nominated the following. Steinbrick for President, Ivy for Vice President, and Acuna for Secretary.

The Board unanimously approved the motion.

Motion: Ivy
Second: Razzouk
Abstain: None
Ayes: Corales, Razzouk, Ellstrand, Acuna, Ivy, and Steinbrick

Item 9 Receive a Recurring Update the SPC Jesus S. Duran Eastside Library

Library Director Erin Christmas provided a progress update on the SPC Jesus S. Duran Eastside Library. Following the successful grading inspection on December 17, 2025, construction has transitioned to foundation work and underground utility installation.

There was no action taken.

Board and Directors Communication

Item 8 Brief reports on conferences, seminars, and meetings attended by Board Members.

There were no comments from the board.

Item 9 Brief reports on conferences, seminars, and meetings attended by Library Director.

Director Christmas provided an update including the January events flyer for the library.

Item 10 Items for future Board of Library Trustees consideration as requested by the Board Members. Only items that fall with the powers and duties of the Board of Library Trustees as set forth in the City Charter and/or the Riverside Municipal Code will be agendized for future discussion.

President Corales adjourned the meeting at 5:33 p.m.

Respectfully submitted,

Krista Ivy
Board Secretary